



2019
TOWN OF SANDOWN
VOTER GUIDE

TOWN ELECTIONS
TUESDAY, MARCH 12, 2019

TOWN HALL
320 MAIN STREET

POLLS OPEN
8:00 AM TO 8:00 PM

Warrant Article 1. To choose all necessary Town Officers for the ensuing year (to be voted by ballot March 12, 2019).

<u>POSITION</u>	<u>TERM</u>	<u>CANDIDATE</u>	<u>VOTE FOR NOT MORE THAN:</u>
Selectmen	3 Years	Thomas Tombarello Terry Treanor James E. Devine Eric L. Olsen	Two
Chief of Police	3 year	Joseph Gordon	One
Budget Committee	3 Years		Three
Budget Committee	2 Years	Suzanne (Sue) Reynolds	One
Planning Board	3 Year		Three
Planning Board	1 Year		One
Fire Engineers	3 Years	David Farrar Mark Van Auken	Two
Cemetery Trustee	3 Years	Carroll L. Bassett	One
Cemetery Trustee	2 Years	Thomas A. Latham	One
Trustee of the Trust Fund	3 Years	Arlene F. Bassett	One
Library Trustee	3 Years	Carol Busby Carol L. Fournier	Two
Library Trustee	2 Years	Caroline Morse Frances Rosenau	One

Deliberative Session was held on Saturday February 2nd at 9:00 am

Town Elections will be held on Tuesday, March 12th
Polls will be open from 8:00 am to 8:00 pm at the Town Hall

**Warrant Article 2. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,299,746. Should this article be defeated, the default budget shall be \$4,058,443, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other warrant articles.
Estimated tax impact of this article is \$6.54 per thousand.
(Recommended by the Board of Selectmen: 4-1-0)
(Recommended by the Budget Committee: 6-1-0)**

Article 2 provides the appropriations for the total operating budget for the Town of Sandown. It does not include funds for Special Warrant Articles, Capital Reserve Funds, Expendable Trust Funds or any other warrant articles.

[2019 Budget Proposals](#)

[2019 Budget Proposals – payroll](#)

[2019 Default Budget](#)

Understanding the Estimated Tax Impact of a Warrant Article

The “estimated” tax impact noted on a warrant article is based only on the amount of the appropriation in the article and the total property valuation of the town.

The actual setting of the tax rate (completed in the fall) also involves any revenue received by the town. After a tax rate is calculated, the Board of Selectmen then has the option to use unreserved fund balance (surplus) to offset the rate and lower the tax impact.

The “estimated” rate stated on the warrant assumes there is **NO** revenue to offset the expenses, so this is basically a “worst-case scenario” because there is always revenue coming into the town. Unfortunately we can’t say in January what the actual revenue will be for the entire calendar year.

Remember:

A tax rate reverts back to “0” on January 1. Any appropriations voted in March will build up the tax rate from zero.

Potential articles to be approved by voters and estimated tax impacts in 2019 are:

Article 2	6.54
Article	0
Article 4	.62
Article 5	.06
Article 6	.27
Article 7	.02
Article 8	.26
Article 9	0
Article 10	.04
Article 11	.06
Article 12	.08
Article 13	.01
Article 14	>.01
Article 15	.01
Article 16	.05
Article 17	.01
Article 18	.02
Article 19	0
<hr/>	
Total	\$8.06

IF all articles pass, this estimates a **total town** tax rate of \$8.06/thousand – **not in addition** to the \$26.54 town tax rate from 2018. **BUT**, this is assuming **NO** revenue – and there will be revenue. **AND**, the valuation of property in town will have updated figures for 2019 at the time of the setting of the rate and will include increases based on new properties and improvements to existing properties.

Example: The total estimated tax impact on the warrant articles approved in 2018 was \$6.05, but after all the factors were used in the calculation of the tax rate, the actual town tax rate in 2018 was \$4.26.

A “YES” vote approves the Proposed 2019 Operating Budget for Town operating expenses.

A “NO” vote would reject the Proposed 2019 Operating Budget and use the 2018 Default Budget for Town operating expenses.

Warrant Article 3. Shall the Town vote to raise and appropriate and authorize the Selectmen to accept a Highway Block Grant in the sum of One Hundred Sixty Six Thousand Eight Hundred Fifty Seven Dollars (\$166,857) for the road improvement programs to be recommended by the Sandown Highway Department and approved by the Sandown Board of Selectmen, said sum to be supplied by the State of New Hampshire.

Estimated tax impact of this warrant article is \$0

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

HIGHWAY BLOCK GRANT AID

By law, all municipalities in the State having Class IV and V mileage are entitled to Highway Block Grant Aid. [RSA 235:23](#) stipulates the funding apportionments. Highway Block Grant Aid is distributed to municipalities by the State of New Hampshire on a yearly basis with partial disbursements made four times a year. Sixty percent (60%) of the funds are distributed in the first two payments (30% in July and October) and the other 40% in the final two payments (20% in January and April). **The funds can only be used for construction, reconstruction and maintenance of each municipality's Class IV and V highways.** It can, therefore, be used to be part of the match for a project in the bridge aid program. It also can be used towards equipment to maintain the local roads. The intent here is that it be used towards the local roads; i.e., not used to build a new library or school or buy a fire truck.

Highway Block Grant Aid funds represent a portion of the State's highway revenues received in the preceding fiscal year including revenues resulting from [SB 367](#). There are two "pots" of money from which allotments are made. The first, identified as Apportionment A, represents 12% of the State's highway revenues. One-half of that "pot" is distributed among the municipalities based on their population in proportion to the entire State's population and the other half is disbursed based on a municipality's Class IV and V road mileage in proportion to the total statewide Class IV and V mileage. In general, the allocation of these funds represents a disbursement of approximately \$1,400 for each mile of Class IV and Class V highway inventoried by each municipality and \$13 for each person residing in a municipality based on the state planning estimate of population.

The formula for dispensing funds from the second "pot" of money (a set sum of \$400,000) is less straightforward. It was established to assist those municipalities having high roadway mileage to maintain and whose overall value of property (on an equalized basis) is very low in relationship to other communities. In FY 2018, 18 municipalities received funds from this "pot".

As the New Hampshire Department of Transportation (NHDOT) is responsible for determining the actual disbursements of funds, it is important that they be provided accurate and current information regarding each municipality's Class IV and V mileage. This is typically accomplished by filling out the "Information Report" sent to municipalities each year by the Bureau of Planning and Community Assistance. At the conclusion of each municipality's yearly legislative meeting (i.e. Town Meeting), the NHDOT should be notified of all changes to the community's roadway system. The information should include the length and location of all Class IV and V highways reclassified, accepted, and/or discontinued by the municipality that year.

The total amount of funding distributed statewide annually over the last five state fiscal years is:

FY 2014 \$30,233,034

FY 2015 \$30,743,994

FY 2016 \$34,843,581

FY 2017 \$34,931,513

FY 2018 \$35,859,434

***For more information contact: Bureau of Planning and Community Assistance,
NHDOT, PO Box 483, Concord, NH 03302-0483. Telephone: 603.271.3344***

A “YES” vote would allow the Town of Sandown to utilize the State’s Block Grant aid to assist with maintaining and upgrading various town-maintained roads.

A “NO” vote would not allow use of the State’s Block Grant aid and would mean that road expenses would be paid through the operating budget and raised through taxation.

Special Warrant Article 4. Shall the Town vote to raise and appropriate the sum of Four Hundred Twenty Thousand Dollars (\$420,000) to be added to the previously established Road Improvement Capital Reserve Fund.
Estimated tax impact of this article is \$0.62 per thousand.
(Recommended by the Board of Selectmen: 5-0-0)
(Recommended by the Budget Committee: 7-0-0)

The Road Improvement Capital Reserve Fund is used for road improvements and road reconstruction in accordance with the Road Improvement Plan. The proposed road improvements for 2019 total \$520,000. This article would raise and appropriate a sum of \$420,000. The balance of \$100,000 is included in the paving line item of the Highway Department Operating Budget.

The breakdown of the 2019 road improvements are as follows:

Miles	Road	Type of Work	Estimated Cost
	Wells Village Road – Segment 1	Reconstruction	450,000
	Hale True Road	Shim and Overlay	45,000
	Contingencies		5,000
	Future Engineering Costs		20,000
		Total Estimated Cost	520,000
		Warrant Article	420,000
		Highway Budget	
		Paving Line Item	100,000

Segment 1 of Wells Village Road from the Chester town boundary to Eagle Ridge Road will require reclaimed stabilized base reconstruction along with drainage improvements.

Hale True Road will require shim and overlay.

An additional \$5,000 is included for contingencies that arise as the 2019 project progresses.

\$20,000 has been allotted for future engineering costs and are included in this year's appropriation so the bidding process can begin earlier in the year for the 2020 road projects.

A new Road Improvement Plan has been developed and is shown below. The plan is also on the town website and a copy is on file at the Selectmen's Office.



January 28, 2019

Mr. Arthur Genuardo; Public Works Director
Sandown Highway Department
Post Office Box 1756
Sandown, New Hampshire 03873

Subject: **Sandown Road System Action Plan – 2020 through 2024**

Dear Mr. Genuardo:

In 2008 this office worked cooperatively with your Department on preparation of a document entitled Sandown Road System Action Plan – 2008. Within that Action Plan we identified a prioritized series of individual but systematic public roadway improvement projects, which effectively took the form a capital improvement program for Sandown's Class V public highway system for the ten year period which concluded in 2018. A retrospective review of the 2008 Action Plan reveals all but one (Wells Village Road) of the major/collector roads scheduled for improvement at the time the Action Plan was adopted are now complete. As you are aware, a 4,750 foot long segment of Wells Village Road (Chester town line to Eagle Ridge Road) is scheduled to be completed in 2019 with the remainder (Eagle Ridge Road to Hampstead Road) tentatively scheduled for the following year (2020). Taken together, it is fair to say the 2008 Action Plan served the Town of Sandown well over the decade that has passed since its adoption.

At the direction of the Board of Selectmen your Department and this office once again collaborated on development of an Action Plan for municipal road system improvements. This time for the five year period which will run from 2020 through 2024. In addition to Wells Village Road, we identified two other major Class V collector roads (Odell Road and Cross Road) that are in need of significant improvement during this five year period. Based upon our review of current road system conditions, we recommend the following systematic improvements be undertaken and completed on an annual basis commencing in 2020:

- **Fiscal Year 2020:**

Subject to 2019 Town Meeting approval of funding needed to complete the northwesterly segment of Wells Village Road (Segment #1 – Sandown/Chester municipal boundary to Eagle Ridge Road), a 4,750 foot length of Wells Village Road will be reconstructed during Fiscal Year 2019. The following year (Fiscal Year 2020) the 4,700 foot remainder of Wells

Village Road (Segment #2 – Eagle Ridge Road to Hampstead Road) will be reconstructed in an identical manner. Specific betterments are to include: (a) selective roadside drainage improvements; (b) reclaimed stabilized base reconstruction of the existing paved roadway and shoulder surfaces supplemented with an additional 4 to 6 inch thickness of crushed gravel road base material where conditions warrant; (c) installation of hot bituminous pavement (3 inch thickness) to a nominal width of 20 feet flanked by 2 foot wide graded gravel shoulders; and (d) miscellaneous repairs or replacements. The estimated project cost of Wells Village Road – Segment #2 is \$470,000.

- **Fiscal Year 2021:**

The program goal for Fiscal Year 2021 is reconstruction of the southerly portion of Odell Road (Segment #1). Given the total length of Odell Road (10,100 feet), for budgetary reasons, reconstruction of this collector road is proposed to occur over a two year period. In Fiscal Year 2021 reconstruction of the 4,900 foot segment of Odell Road extending from Main Street to Excalibur Drive is planned. Specific betterments are to include: (a) selective roadside drainage improvements; (b) reclaimed stabilized base reconstruction of the existing paved roadway and shoulder surfaces supplemented with an additional 4 to 6 inch thickness of crushed gravel road base material where conditions warrant; (c) installation of hot bituminous pavement (3 inch thickness) to a nominal width of 20 feet flanked by 2 foot wide graded gravel shoulders; and (d) miscellaneous repairs or replacements. Estimated cost of Odell Road – Segment #1 is \$540,000.

- **Fiscal Year 2022:**

The program goal for Fiscal Year 2022 is reconstruction of the northerly portion of Odell Road (Segment #2) extending 5,200 feet from Excalibur Drive to the southerly limit of recently improved paved roadway surface at Fremont Road. Specific betterments shall be identical to those planned at Segment #1. Estimated Cost of Odell Road – Segment #2 is \$570,000.

- **Fiscal Year 2023:**

The program goal for Fiscal Year 2023 is reconstruction of the 3,500 foot length of Cross Road situated between Sargent Road and North Road. Specific betterments are to include: (a) selective roadside drainage improvements; (b) reclaimed stabilized base reconstruction of the existing paved roadway and shoulder surfaces supplemented with an additional 4 to 6 inch thickness of crushed gravel road base material where conditions warrant; (c) installation of hot bituminous pavement (3 inch thickness) to a nominal width of 20 feet flanked by 2 foot wide graded gravel shoulders; and (d) miscellaneous repairs or replacements. Estimated cost of Cross Road is \$385,000.

- **Fiscal Year 2024:**

The program goal for Fiscal Year 2024 is reconstruction of a series of residential streets situated near the northwest corner of the community: Cricket Lane; Highland Avenue and Bingham Circle. These three public streets have an estimated collective length of 5,250 feet. Specific betterments are to include: (a) selective roadside drainage improvements; (b) reclaimed stabilized base reconstruction of existing paved roadway and shoulder surfaces

supplemented with an additional 4 inch thickness of crushed gravel base material; (c) installation of hot bituminous pavement (3 inch thickness) to a nominal width of 20 feet flanked by 2 foot wide graded gravel shoulders; and (d) miscellaneous repairs or replacements. Estimated project cost is \$525,000.

The series of annual systematic roadway improvement projects described above may be summarized by the following graphic:

<u>Program Year</u>	<u>Project Name/Length</u>	<u>Est. Cost (in 2019 dollars)</u>
2020	Wells Village Road – Segment #2 (4,700’)	\$470,000
2021	Odell Road – Segment #1 (4,900’)	\$540,000
2022	Odell Road – Segment #2 (5,200’)	\$570,000
2023	Cross Road (3,500’)	\$385,000
2024	Cricket Lane (2,750’)	\$275,000
	Highland Avenue (1,700’)	\$170,000
	Bingham Circle (800’)	<u>\$ 80,000</u>
		\$525,000

We trust you will find information presented in the foregoing summary consistent with our recent discussions and your Department’s expectations. As always, please contact the writer at your convenience if you should have questions or further instructions related to this matter.

Sincerely:

Steven B. Keach, P.E.
 President
 Keach-Nordstrom Associates, Inc.

A “YES” vote would allow the Town of Sandown to perform the above-noted road improvements on Wells Village Road and Hale True Road.

A “NO” vote would prevent any road improvements on the above-noted roadways and restrict the Town to perform only hazardous road repairs on Wells Village Road and Hale True Road. Engineering costs would be delayed until after the vote in March 2020.

Warrant Article 5. Shall the Town vote to authorize the Selectmen to enter into a long-term lease/purchase agreement not to exceed five years in the amount of Two Hundred Three Thousand Four Hundred Thirty Dollars (\$203,430) for the purpose of leasing/purchasing a truck with plow and sander for the Highway Department and to raise and appropriate the sum of \$40,686 for the first year's payment. This lease/purchase agreement contains an escape clause.

Estimated tax impact of this article is \$0.06 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

The Highway Department currently operates with a full size 1986 Chevy truck. This is the largest truck in the fleet and is in significant disrepair. It is questionable if this vehicle will make it through the winter. The highway crew has done the best they can to repair the vehicle, but rust has taken hold and there is no life left in the truck.

The Public Works Director and Board of Selectmen are looking to replace this vehicle with another large truck, possibly a Ford F750 or similar make and model. Since the cost of these trucks is significant at over \$179,000, they feel it would be best to enter into a long-term 5-year lease at a cost of \$40,686 per year. However, in leasing there are interest charges of over \$23,000 built into the lease price.

The Board of Selectmen decided to leave this decision up to the voters and created 2 warrant articles; one article is asking to lease the truck and one is asking to purchase the truck. The recommendations placed on the articles show which option the board recommends but the ultimate decision is up to the voters.

A "YES" vote would allow the Selectmen to enter into a lease/purchase agreement to lease a truck with plow and sander for the Highway Department.

A "NO" vote would prevent the Selectmen from leasing a truck with plow and sander for the Highway Department

Warrant Article 6. Shall the Town raise and appropriate the sum of One Hundred Seventy Nine Thousand Seven Hundred Dollars (\$179,700) to purchase and equip a truck with plow and sander for the Highway Department. Should Article 5 pass, this Article becomes null and void.

Estimated tax impact of this article is \$0.27 per thousand.

(Not Recommended by the Board of Selectmen: 0-5-0)

(Not Recommended by the Budget Committee: 0-7-0)

The Highway Department currently operates with a full size 1986 Chevy truck. This is the largest truck in the fleet and is in significant disrepair. It is questionable if this vehicle will make it through the winter. The highway crew has done the best they can to repair the vehicle, but rust has taken hold and there is no life left in the truck.

The Public Works Director and Board of Selectmen are looking to replace this vehicle with another large truck, possibly a Ford F750 or similar make and model. Since the cost of these trucks is significant at over \$179,000, they feel it would be best to enter into a long-term 5-year lease at a cost of \$40,686 per year. However, in leasing there are interest charges of over \$23,000 built into the lease price.

The Board of Selectmen decided to leave this decision up to the voters and created 2 warrant articles; one article is asking to lease the truck and one is asking to purchase the truck. The recommendations placed on the articles show which option the board recommends but the ultimate decision is up to the voters.

A “YES” vote would allow the Selectmen to purchase a truck with plow and sander for the Highway Department.

A “NO” vote would prevent the Selectmen from purchasing a truck with plow and sander for the Highway Department

Warrant Article 7. Shall the Town raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to purchase a lawn mower for the Highway Department to maintain grounds for the Town.

Estimated tax impact of this article is \$0.02 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

The Highway Department has the responsibility of maintaining the grounds at various town properties; Town Hall, Library, Transfer Station, Old Meeting House, Town Forest on Fremont Road and other conservation properties as well. It has become increasingly difficult to mow some of these areas with a stand-on mower and have many times borrowed personal mowers from others. As such, the department is seeking to purchase a ride-on commercial grade mower to maintain these properties.

A “YES” vote would allow the Selectmen to purchase a lawnmower for the Highway Department.

A “NO” vote would prevent the Selectmen from purchasing a truck with plow and sander for the Highway Department

Special Warrant Article 8. Shall the Town vote to raise and appropriate the sum of One Hundred Seventy Three Thousand Five Hundred Dollars (\$173,500) to be added to the Bridge Capital Reserve Fund previously established.
Estimated tax impact of this article is \$0.26 per thousand.
(Recommended by the Board of Selectmen: 5-0-0)
(Recommended by the Budget Committee: 7-0-0)

As reported in 2015, the State of New Hampshire forced the closure of the bridge located on Phillips Road. This bridge was on the [State's Red List](#) for many years and suffered too much deterioration to remain open. We are happy to report temporary repairs were made and the road was reopened. This bridge will eventually need full replacement. The cost of this replacement is estimated to be over \$1 million. The long-term plan is to continue to put money away in the capital reserve fund to save for this project. We are hoping to receive 80% of the cost back from the [State of New Hampshire State Bridge Aid program](#) but funds will not be available until 2024 and that is contingent on the program still being in place.

A "YES" vote would add \$173,500 to the Bridge Capital Reserve Fund.

A "NO" vote would not add any additional funds to the Bridge Capital Reserve Fund.

Warrant Article 9. Shall the town modify the optional Veterans' Tax Credit in accordance with RSA 72:28 II from its current tax credit of \$500 per year to \$750. The all Veterans' tax credit will also be modified from \$500 per year to \$750.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

[Senate Bill 503](#) allows towns and cities in accordance with [RSA 72:28 II](#) to adopt an increase of the optional Veterans' tax credit against property taxes up to \$750. Sandown's current optional veterans' tax credit is \$500 per year. Passage of this article will increase the optional veterans' tax credit to \$750 per year. Also, per [RSA 72-28-b](#), the all veterans' tax credit will also increase to \$750 per year since the all veterans' tax credit shall be the same amount of the optional veterans' tax credit. We currently have 229 veterans receiving the optional veterans' tax credit and 14 veterans receiving the all veterans' tax credit. Those totals represent \$121,500 in tax dollars that are apportioned to the rest of the taxpayers. If this article passes, there will be an increase of \$60,750 in tax dollar credits which will increase the total number of tax dollars apportioned to the rest of the taxpayers to \$182,250. Please note, these figures do not account for increases and/or decreases to the number of veterans' who currently receive tax credits or who may apply in the future for a veterans' tax credit.

A "YES" vote will increase the optional veterans' and all veterans' tax credit from \$500 per year to \$750 per year.

A "NO" vote will not increase the optional veterans' and all veterans' tax credit to \$750 and will keep the credit at \$500.

Special Warrant Article 10. Shall the Town vote to raise and appropriate the sum of Twenty Eight Thousand Twenty Six Dollars (\$28,026) for treatment to control exotic aquatic species including invasive variable milfoil and fanwort in Phillips Pond. Costs will be offset by \$8,490 in grant funds and a \$10,500 donation from the Phillips Pond Association. This is a special warrant article.

Estimated tax impact of this article is \$0.04 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

Exotic weeds including invasive variable milfoil and fanwort had spread in Phillips Pond to the point that treatment was recommended and approved by the voters in 2018. The pond was treated in 2018 and a reduction of the exotic weeds was evident in many areas of the pond. To continue to control regrowth, treatment is again recommended this year. The town has applied and was awarded a grant through the [NHDES Exotic Species Program](#) and will be reimbursed \$8,490 after this year's treatment is completed. [The Phillips Pond Association](#) has offered a donation to the treatment costs of \$10,500. This year's treatment will involve herbicide treatment of up to 20 acres along with diver and/or diver-assisted suction harvesting.

A "YES" vote will appropriate \$28,026 to cover the costs of the treatment and the town will receive \$8,490 in reimbursement from the state grant program and \$10,500 in donations from the Phillips Pond Association.

A "NO" vote will prevent any town funds from being used to treat variable milfoil and fanwort in Phillips Pond for this year. The grant funding will become null and void.

Special Warrant Article 11. Shall the Town raise and appropriate the sum of Thirty Eight Thousand Dollars (\$38,000) for the purpose of site work and expansion costs of the Center Cemetery. This is a special warrant article.

Estimated tax impact of this article is \$0.06 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 5-1-1)

Per [RSA 289:2](#) municipalities shall provide ‘... one or more suitable cemeteries for the interment of deceased persons...’. Sandown’s Center Cemetery is almost at its maximum for the plots that are available. This warrant article proposes to expand the cemetery to keep in compliance with the above-referenced RSA by providing more plots for sale. The \$38,000 appropriation includes but is not limited to: survey, tree and stump removal, site work, excavation, fencing, gravel roadways, loam and seeding.

A “YES” vote will appropriate \$38,000 to cover the costs of site work and expansion costs of the Center Cemetery.

A “NO” vote will prevent any town funds from being used to expand the Center Cemetery.

Special Warrant Article 12. Shall the Town vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Fire Equipment and Apparatus Capital Reserve Fund previously established.
Estimated tax impact of this article is \$0.08 per thousand.
(Recommended by the Board of Selectmen: 5-0-0)
(Recommended by the Budget Committee: 6-1-0)

The Fire Equipment and Apparatus Capital Reserve Fund was established in 2012 for the purpose of purchasing fire-fighting equipment and/or vehicles.

The Fire Department continues to save for future equipment and apparatus needs.

A “YES” vote would add \$50,000 to the Fire Equipment and Apparatus Capital Reserve Fund.

A “NO” vote would not add any additional funds to the Fire Equipment and Apparatus Capital Reserve Fund.

Warrant Article 13. Shall the Town vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to support charitable organization, Isaiah 58 New Hampshire. If this warrant article passes, future appropriations will be included in the operating budget. Estimated tax impact of this article is less than \$0.01 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

Under the Health and Human Services account in the Town's operating budget, there are a number of organizations that rely on donations from municipalities they service. These organizations include such things as fuel assistance/Rockingham Community Action, meals on wheels, Community Caregivers, Court Appointed Special Advocates (CASA), etc. Historically, in order to be placed within the operating budget, a new organization must first be approved by the voters under a warrant article then in subsequent years it will be placed in the budget for funding.

[Isaiah 58 New Hampshire](#) is a charitable organization in Hampstead who is seeking a donation from Sandown. Isaiah 58 NH states it "Provides the opportunity for individuals and families to experience formative change. By addressing basic needs for food and shelter, including affordable housing, life skills training, educational and personalized clinical support, Isaiah 58 NH helps its participants reach their potential. Mentors and supports individuals through various assistance programs helping them back on their feet and into adequate affordable housing. Is implementing an employment training program. Provides food, counsel, repair and general assistance to families and individuals in need. Advocates for justice in issues related to hunger and homelessness." They have also opened a Donation and Distribution Center in Salem, NH providing free furniture and clothing to those in need.

Although funding was rejected last year, Isaiah 58 NH continued aiding residents of Sandown. It helped 28 individuals in 15 client units, 8 of those units were single individuals. In total they provided food assistance to Sandown residents in the amount of \$2,400, housing assistance in the amount of \$3,725 and casework to 14 client units. These numbers don't include those they assisted through the Donation and Distribution Center.

Organizations like Isaiah 58 New Hampshire can only function on donations from those they assist and by public support. This organization is one of the first we call when seeking help for some of our residents when they've come seeking our help.

A "YES" vote will approve \$2,500 in funds to support Isaiah 58 NH

A "NO" vote will not approve any funds to support Isaiah 58 NH

Special Warrant Article 14. Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 to be known as the Stormwater Management Capital Reserve Fund for the purpose of stormwater management and to raise and appropriate the sum of Five Hundred Dollars (\$500) towards this purpose, and to further appoint the Board of Selectmen as agents to expend from the fund.

Estimated tax impact of this article is less than \$0.01 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

Definition of MS4 per the Environmental Protection Agency (EPA) website:

“Polluted [stormwater](#) runoff is commonly transported through municipal separate storm sewer systems (MS4s), and then often discharged, untreated, into local water bodies.

An MS4 is a conveyance or system of conveyances that is:

- owned by a state, city, town, village, or other public entity that discharges to waters of the U.S.,
- designed or used to collect or convey stormwater (e.g., storm drains, pipes, ditches),
- not a combined sewer, and
- not part of a sewage treatment plant, or publicly owned treatment works (POTW).

To prevent harmful pollutants from being washed or dumped into MS4s, certain operators are required to obtain [Federal stormwater permits](#) and develop stormwater management programs (SWMPs). The SWMP describes the stormwater control practices that will be implemented consistent with permit requirements to minimize the discharge of pollutants from the sewer system.”

The Town of Sandown is subject to the requirements of the [MS4 general permit](#) and the above warrant article seeks to create a Capital Reserve Fund to save for the costs associated with implementing the MS4 permit requirements over the upcoming years. The current MS4 permit became effective 7/1/2018 and expires 6/30/2023.

A “YES” vote would establish a Stormwater Management Capital Reserve Fund and appropriate \$500 to the fund

A “NO” vote would not establish a Stormwater Management Capital Reserve Fund and no funds would be appropriated

Special Warrant Article 15. Shall the Town vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be added to the Revaluation Capital Reserve Fund previously established.

Estimated tax impact of this article is \$0.01 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

Under the rules of the Department of Revenue Administration (DRA) and per [RSA 75:8-a](#), the town is required to conduct a revaluation of property values every 5 years. This revaluation process can typically cost anywhere from \$45,000 for a cyclical revaluation to over \$100,000 for a full revaluation if the properties are not reviewed cyclically. This fund allows us to appropriate a certain amount each year and “save” for future revaluations.

A “YES” vote would add \$8,000 to the Revaluation Capital Reserve Fund.

A “NO” vote would not add any additional funds to the Revaluation Capital Reserve Fund.

Special Warrant Article 16. Shall the Town raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for painting and exterior repairs to the Town Hall. This is a special warrant article.

Estimated tax impact of this article is \$0.05 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended/by the Budget Committee: 7-0-0)

To the best of our knowledge and review of town records, the Town Hall hasn't been painted in more than 20 years and we believe only the trim was painted at that time.

The building needs new paint and repairs to the siding, trim and front porch. Portions of the front porch are rotten and has wood pecker holes in the columns as well as paint peeling off on exposed areas, the aluminum siding has holes and damage requiring replacement in some areas and, all trim on windows and doorways needs to be scraped and painted.

After a pressure washing of the building last fall, it became obvious the paint on the building is breaking down and deteriorating into a powder-like substance and causing the aluminum to show through in many areas.

A "YES" vote would appropriate \$30,000 for painting and exterior repairs to the Town Hall.

A "NO" vote will prevent any town funds for being used to paint or make exterior repairs at the Town Hall.

Special Warrant Article 17. Shall the Town vote to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) to be added to the Old Home Day Celebration Expendable Trust Fund previously established.

Estimated tax impact of this article is \$0.01 per thousand.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 5-1-1)

The Old Home Day Expendable Trust Fund was established to pay for the costs of the annual Old Home Day Fall Festival Celebration. The Old Home Day Fall Festival is a community event open to all. It is a family-oriented day full of music, food, vendors, inflatable rides, stage performances, pie eating contests, children's bike parade and more. It also gives local organizations an opportunity to participate in the event.

The current balance in the Old Home Day Expendable Trust Fund is \$1,119.48

The current balance in the Old Home Day Donation Fund is \$100.73

Expenses for the Old Home Day 2018 Fall Festival were \$7,258.77

Revenue deposited into the general fund from booth rentals totaled \$1,573.00.

A "YES" vote would add \$7,000 to the Old Home Day Expendable Trust Fund for the 2019 Fall Festival

A "NO" vote would not add any additional funds to the Old Home Day Expendable Trust Fund. The committee could expend the balance in the Expendable Trust Fund but no additional town funds could be used for the 2019 Fall Festival.

Warrant Article 18. Shall the Town raise and appropriate the sum of Ten Thousand Seven Hundred Sixty Five Dollars (\$10,765) which will increase each selectman's annual stipend by \$2,000 and appropriate \$765 for payroll taxes.

Estimated tax impact of this article is \$0.02 per thousand.

(Not Recommended by the Board of Selectmen: 0-5-0)

(Not Recommended by the Budget Committee: 1-6-0)

This article would increase each Selectman's stipend by \$2,000 per year and pay the associated payroll taxes for 2019. The Selectmen currently receive \$2,000 each per year and if this article passes, each Selectman would then receive \$4,000 each per year.

A "YES" vote would increase the stipends of the Selectmen by \$2,000 each and pay the associated payroll taxes of \$765.

A "NO" vote would not increase the stipend amount for the Selectmen.

Warrant Article 19. Shall the Town explore the possibility of adopting a single 18 month accounting period running from January 1 of the calendar year following adoption and ending June 30 of the next following year. Thereafter, accounting periods for the Town shall run from July 1 to June 30 of the following year.

(Recommended by the Board of Selectmen: 5-0-0)

(Recommended by the Budget Committee: 7-0-0)

This article seeks to gain the opinion of the voters regarding changing the town's accounting period from a calendar year (January 1 through December 31) to a fiscal year (July 1 through June 30). **This article is non-binding, advisory and exploratory only.** If this article passes, the process to change the accounting period will be researched and a future warrant article(s) will be put to the voters regarding the specifics and any budgetary modifications or creation of any new accounts, capital reserve fund e.g., required to implement the change. [NH Municipal Association](#) has provided some information regarding the process, advantages and considerations in making the change.

A "YES" vote indicates that you are interested in the Selectmen exploring and researching a change to the fiscal year. No changes will be made at the present time.

A "NO" vote indicates that you are not interested in the Selectmen exploring and researching any changes to the current accounting period. No changes will be made at the present time.

NOTE: Additional information on many of the above warrant articles can be found on the Town of Sandown website on the [Town/School Election](#) page:

Sandown Planning Board Zoning Amendments for 2018 Ballot

Z-1 Are you in favor of the adoption of Amendment Z-1 as proposed by the Planning Board for the Town of Sandown Zoning Ordinance as follows:

To insert the text of Article VII – Illicit Discharge Detection and Elimination Ordinance in the Zoning Ordinance.

The intent of the Amendment is to expand the Zoning Ordinance as required in order for the Town of Sandown to satisfy the municipality’s obligation to comply with applicable requirements of the United States Environmental Protection Agency (EPA) – National Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems. The full text of Amendment Z-1 as proposed by the Sandown Planning Board is available for public inspection at the Sandown Town Hall during regular business hours.

ARTICLE VII ILLICIT DISCHARGE DETECTION AND ELIMINATION ORDINANCE

December 04, 2018

SECTION 1. PURPOSE AND INTENT

The purpose of this Illicit Discharge Detection and Elimination (IDDE) Ordinance is to provide for the health, safety and general welfare of the citizens of Sandown through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable. The IDDE ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are to:

1. Regulate the contribution of pollutants to the MS4 by storm water discharges by any user.
2. Prohibit illicit connections and discharges to the MS4.
3. Establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this ordinance.

SECTION 2. DEFINITIONS

For the purposes of this Article VII of the Sandown Zoning Ordinance, the following words and terms shall mean:

Authorized Enforcement Agency. Employees or designees of the Town of Sandown designated to enforce this Ordinance.

Best Management Practices (BMPs). Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Illegal Discharge. Any direct or indirect non-storm water discharge to the storm drain system, unless otherwise exempted under the terms and conditions of this ordinance.

Illicit Connections. An illicit connection is defined as either of the following:

- Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system, including but not limited to any conveyances that allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved; or
- Any drain or conveyance connected from a commercial or industrial land use to the storm drain system that has not been previously approved by the Town of Sandown or others of competent jurisdiction as applicable.

Industrial Activity. Activities subject to NPDES Industrial Storm Water Permits as defined in 40 CFR, Section 122.26 (b) (14).

Municipal Separate Storm Sewer System (MS4). The system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the Town of Sandown and designed or used for collecting or conveying storm water, and that is not used for collecting or conveying sewage.

National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit. means a permit issued by EPA (or by a State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to Waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-Storm Water Discharge. Any discharge to the storm drain system that is not composed entirely of storm water.

Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant. Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm Drainage System. Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Storm Water. Any surface flow, runoff, and drainage consisting entirely of water from any form of natural

precipitation and resulting from such precipitation.

Storm Water Management Plan. A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Storm Water, Storm Water Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

Wastewater. Any water or other liquid, other than uncontaminated storm water, discharged from a facility.

SECTION 3. APPLICABILITY

This Ordinance shall apply to all water, pollutants or other substances entering the storm drain system generated on all lands unless explicitly permitted under the terms and conditions of this Ordinance.

SECTION 4. COMPATIBILITY

The requirements of this Ordinance are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this Ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

SECTION 5. INTERPRETATION

The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore this Ordinance does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.

SECTION 6. DISCHARGE PROHIBITIONS

6.1. Prohibition of Illegal Discharges.

No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than storm water.

The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:

1. The following discharges are exempt from discharge prohibitions established by this ordinance: water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration, uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, and street wash water.
2. Discharges or flow from firefighting and other discharges necessary to protect public health and safety.
3. Discharges associated with dye testing of public and private storm drains, flow testing of public and private water supply wells and similar activities which may, from time to time, be undertaken in order to lawfully construct and maintain public and private infrastructure and utility systems.
4. A non-storm water discharge permitted under an NPDES Permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the United States Environmental Protection Agency (EPA).

6.2. Prohibition of Illicit Connections.

1. The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
2. A person is considered to be in violation of this Ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.
3. Improper connections in violation of this Ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or alternate system accepted to the Town of Sandown.
4. Any drain or conveyance that has not been documented by plans, maps or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property upon receipt of written notice of violation from the Town of Sandown requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system or other stormwater discharge point be identified. Results of these investigations are to be documented and provided to the Town of Sandown.

SECTION 7. SURFACE WATER PROTECTION

Every person owning property through which surface waters or a watercourse passes, or such person's lessee, shall keep and maintain that part of the surface waters or watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

SECTION 8. REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES

The Town of Sandown may adopt regulations identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or Waters of the United States.

SECTION 9. NOTIFICATION OF SPILLS

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or waters of the United States, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. Failure to provide notification of a release as provided above is a violation of this Ordinance.

SECTION 10. VIOLATIONS, ENFORCEMENT, AND PENALTIES

10.1. Violations.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. Any person who has violated or continues to violate the provisions of this Ordinance, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise abated in a manner provided by law.

In the event the violation constitutes an immediate danger to public health or public safety, the Town of Sandown is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation and/or restore the property.

10.2. Warning Notice.

When the Town of Sandown finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, the Town may serve upon that person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution whereby any offending discharge will cease. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice.

10.3. Suspension of MS4 Access.

10.3.1. Emergency Cease and Desist Orders.

When the Town of Sandown finds that any person has violated, or continues to violate, any provision of this Ordinance, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or Waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the Town may issue an order to the violator directing it immediately to cease and desist all such violations.

10.3.2. Suspension Due to Illicit Discharges in Emergency Situations.

The Town of Sandown may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the Town may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.

10.3.3. Suspension Due to the Detection of Illicit Discharge.

Any person discharging to the MS4 in violation of this Ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The Town of Sandown will notify a violator of the proposed termination of its MS4 access. The violator may petition the Board of Selectmen for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the Town of Sandown.

A "YES" vote would insert and include the Illicit Discharge Detection and Elimination Ordinance to the current Town of Sandown Zoning Ordinance.

A "NO" vote would not insert and include the Illicit Discharge Detection and Elimination Ordinance to the current Town of Sandown Zoning Ordinance.