

SANDOWN RECREATION COMMISSION

Town of Sandown, NH

Meeting Date: December 15, 2021

Meeting Location: Recreation Building

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Members Present: George Blaisdell, Chairman; Heidi Dyer; John Donahue; Darren Hudgins, ex officio

Also Present: Deb Brown, Director of Parks & Recreation

Members Not Present: Chris Longchamps

Meeting was called to order by Chairman George Blaisdell at 6:05pm.

Previous Minutes

Dyer asked if there was a decision made on the previous discussion of storage space offered to groups. Blaisdell said they would take it under advisement and would it be discussed. Previous commission had decided against it, but the current commission would take it under advisement.

Hudgins' name is to be moved from "Members Present" to "Members Not Present."

Blaisdell made a motion to accept the minutes as amended from November 3, 2021.

Motion By: Blaisdell

Seconded By: Dyer

In Favor: Blaisdell, Dyer, Donahue

Abstain: Hudgins

Camera & Recorded Meetings

Sandown Cable Access Board Chairman, Richard Lewis, presented the board's plan to install a camera and microphone in the recreation building to record Recreation Commission meetings to be available for viewing on Sandown's Video On Demand server.

Installation of camera and microphone would be coordinated with Brown and shouldn't take more than one day to be installed. The camera will be provided by the Cable Access Board. They plan to mount the camera on the ceiling and store equipment in office. Lewis advised to make sure that all people know they are being recorded, if camera is to be used for other events, and said they have no intent on posting meetings live.

Hudgins asked if they have the ability to change the angle of the camera. Lewis said it is possible, but they would need a monitor to view angle. Hudgins stated he is in favor of getting a camera that has the ability to change angles. Camera can be shut off for non-public sessions, and is hoped to be installed within two months.

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Approval of Funds

Charmain Blaisdell made a motion to return \$2,260.00 to the town of Sandown for facility rentals for 2021.

Motion By: Blaisdell

Seconded By: Hudgins

In favor: All

Connectivity Issues

Phones and internet at recreation building are not working properly. Internet only works intermittently, and phones couldn't call out or in, or goes directly to voicemail without ringing, and have been having problems since December 1st. Phone issues have been reported. Phone issue has also affected fire alarms since they are connected. Brown said she hasn't been able to send or receive emails because of internet issues. Blaisdell asked if Brown could do work on laptop from home. Brown stated that she doesn't have a town laptop.

Encumbering 2021 Funds

Brown stated the cost of \$695 to repair sign at Miller Field. Brown said no motions need to be made to encumber funds for this project. Brown suggested encumbering funds for inspection and cleaning of smoke detectors at the recreation building, as they had never been done. Brown said she will update on price. Brown also asked to get quote for repairing trim on bulkhead door.

RSA's Regarding Recreation

Brown suggested finishing room downstairs for meetings. Blaisdell suggested game room downstairs. There was discussion of whether upstairs or downstairs areas would both have to be handicapped accessible.

There was discussion of the rules and regulations of State RSA's regarding the Recreation Commission. Donahue suggested that all new members be given a list of all RSA's. Brown said she will send them to members.

Certificate of Insurance

There was discussion about use of facilities without the renter's insurance. Blaisdell and Donahue support allowing facility rental with more leniency of proof of insurance. Blaisdell suggested they could host a ski waxing and cleaning clinic. Brown said it would have to be open to public and that members need to authorize it.

Budget Public Hearing

Brown asked if members could attend hearing Wednesday, January 12, 2022.

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105 ***Discussion of minutes from previous meeting begins.***
106

107 **Pavilion**

108 Brown contacted Morton Builders to assess needs and cost of site. Donahue offered to be present
109 for site visit.
110

111 Brown said Recreation Commission has two bank accounts. One is a Money Market account with
112 \$58,000, and the other is the Revolving Checking account which has \$95,993. Brown suggests
113 moving \$15,000 from Recreation Revolving Checking account to Recreation Money Market account.
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115 Hudgins made a motion to move \$15,000 from Recreation Revolving Checking account to
116 Recreation Money Market account.
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118 ***Motion By:*** Hudgins

119 ***Seconded By:*** Donahue

120 ***In Favor:*** All
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122 Next meeting is scheduled for Wednesday, January 19, 2022.
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124 Meeting was adjourned at 8:15pm.
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129 Respectfully submitted,
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134 Jessica Manning,
135 Recording Secretary