

SANDOWN RECREATION COMMISSION  
MINUTES NOVEMBER 28, 2018

Approved 12-03-18

Recreation Commission  
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The meeting was called to order by Chairman George Blaisdell at 6:50 PM. Present were members George Blaisdell; Jessica Scarlett; John Donahue; and Darren Hudgins, ex officio. Also present was Recreation Director Deb Brown. Absent: Nicky Utman, recording secretary.

Motion to accept the minutes of 10-17-18 John Donahue. Second: Jessica Scarlett. Discussion: change the spelling of John Donahue's name on line 8 from Donovan to Donahue. VOTE: Passes. One abstention: John Donahue.

Motion to accept the minutes of 11-14-18 by Darren Hudgins. Second Jessica Scarlett. Discussion: None. VOTE: Unanimous.

Members reviewed anticipated budget figures for FY 2019. It was noted that Finance Director Cheryl Eastman has been very helpful with reports and figures. The budget is due into the Office of the Board of Selectmen by tomorrow, 11/29/18. Members finalized the figures and gave Mrs. Brown permission to turn in the proposed budget. The Commission is scheduled to meet with the Board of Selectmen on Monday, 12/3/18 to present the budget.

Mrs. Brown requested that members review a list of potential encumbrances from the FY 2018 budget.

1. Miller Field Infield Work. This work was scheduled to be done in late November. The department normally has this type of work performed in late fall as it is most economical to do it then and it does not take a field out of service during heavily used periods of time. Two early snowstorms coupled with a freeze resulted in the contractor not wanting to bring equipment onto the field after the first storm because the field had become 'boggy' and damage to the field would have occurred. Following the 2<sup>nd</sup> storm it was too cold to have the equipment work efficiently. These funds are currently scheduled in the Ballfields /Playground and the mowing budget lines. The work simply could not be completed in 2018 due to extenuating weather conditions.
2. Security System/Card Access. This system is used to control building access by groups, organizations and individuals who may be using or renting the facility. The software running this program is 10 years old and has started to fail. To upgrade it requires a change to the external control panel as well as the software to run it. Replacing it insures a continued smooth and monitored way to keep track of comings and goings in the building. It is more secure than giving out keys and does not require that an employee be present to open and close the building for renters. These funds are currently scheduled and available from the Repairs/Handyman and Safety lines in the operating budget.
3. Playground Equipment. The department currently has a project underway that it has been building on for the past 3 years. With the elimination of the 'new equipment' line to accommodate the default budget, the department was unable to continue with the 5-6-year

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project that is meant to serve children ages 2-12. Funds for this are currently available in other areas of the budget including the lifeguard line. That line was underspent this year due to poor water conditions with the presence of Cyanobacteria at the beach.

The members agreed these suggestions should be presented to the Board of Selectmen.

Mrs. Brown reported that the annual senior dinner will be a 'holiday dinner' held in December at Zorvino's Vineyard here in Sandown.

A Holiday House Lighting Decorating Contest will be held this year with prizes for 1<sup>st</sup>; 2<sup>nd</sup> and 3<sup>rd</sup> place winners. A children's Holiday Coloring Contest will be held for 3 different age categories with a prize for each age category.

On Friday of this week (November 30<sup>th</sup>) there is a community bus trip, together with Plaistow Recreation to the Newport Mansions in Rhode Island. The trip is full with a waiting list.

The next meeting of the Recreation Commission will be held on Monday, December 3<sup>rd</sup> just prior to the commission meetings with the Board of Selectmen and the Commission will meet briefly on Wednesday, Dec. 5<sup>th</sup> in the lower hall of the town hall, just prior to it's meeting with the Budget Committee.

The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Deb Brown  
Filling in for Recording Secretary Veronica Utman