

## **Sandown Old Home Day Committee Meeting Notes, June 9, 2021**

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### **OHD Committee Sandlots Site Visit**

**LOCATION: SANDLOTS 5:30 PM**

**56 North Road, Sandown, NH**

5:30 PM Committee Members attended – Joseph Taylor, Frank Mosard, Kristin Handy, Pennie Kroch, Patricia Kimball

Sandown Police Department – Officer Buco and Chief Devine Fire Department , Chester Police Department Officer (did not get name) Linda Mencis and Ed Mencis Kelly Ward (Fireworks Co.)

#### Availability of Equipment and Space for OHD Event

Sound System – available for use

Staging- Will use stage

Signage – Will be placed on day on event, no additional signs will be purchased this year. Will reuse what is available, and there are two flag signs for placement.

Sanitation Area – will order porta johns from Peter's Porta Johns to supplement what is available at Sandlots

Trash – Will request assistance with cleanup throughout the day

Food Truck Locations – Identify they will be on the left of the stage along fencing (pond)

Fireworks Area – identified where the entrances and exits are

Entrances – will be through the main entrance with signs. Guests at event will be able to enter near the baseball field until fireworks arrive and set up begins.

Exits – Will exit same area

Parking – requesting assistance from Explorers. Parking will be used at all available areas.

Traffic control – requesting assistance from Police Explorers.

Emergency Support – Chief Devine will coordinate with Chester Fire Department for medical support if needed for the bike parade

Vendor Set up – will need to coordinate those vendors that will be leaving and those staying

5K Fun Run area/Bike Parade – still looking for sponsor for the 5K. Will provide more information on the bike parade as time gets closer. Planning on using the trail around pond, subject to change.

Storage area – will be able to use concession stand during the main event.

Cow/Animal Area- will be behind stage, with separate fenced in area for Cow for Cow Plop Bingo. Will need additional fencing.

Beer Tent/Welcome Tent setup - Will use large tent for beer tent and events. A separate small tent will be set up for the Welcome Tent near entrance for purchasing wrist bands for inflatables.

Restrictions – No dog restrictions

Electricity/water/lighting needs – will continue to work with Tom Tombarello on the electrical needs, depending on what vendors need.

Following the site visit the committee went to storage barn located on Fremont Road to inventory OHD -

Pat Kimball

Chair

Submitted