

Old Home Day Committee Minutes

Tuesday, May 18, 2021

Type of Meeting: Virtual Meeting Zoom

Meeting Location: Virtual Zoom Conference Call in 978-234-4771

Agenda Link: <https://www.sandown.us/sites/sandownnh/files/agendas/04142020.pdf>

Open Meeting: Scheduled start 7:30 pm

In attendance: Chair- Patricia (Pat) Kimball, Joseph Taylor, Kristin Handy, Frank Motard 11, Melyssa Tapley, Penny Krotz,

Absent: William Fanning, Tara Eggleston-Johnston, Selectman Liaison Tom Tombarello

Chair Pat Kimball called the meeting to order at 7:50 pm after encountering some technical difficulties.

Chair Pat Kimball opened the meeting with the Pledge of Allegiance.

Open to Public Comment/Input

Visitor to Meeting – Shayla McNally from Sandown Historical Society

No Public Comment/Input

Review of 4/27/2021 Minutes

Motion: Frank Mosard makes motion to accept the 4/27/2021 minutes as written. Day of meeting on agenda was incorrect for this meeting. Kristin Handy seconds the motion. Pat calls the vote. All in Favor. Motion passes unanimously.

No Treasurer report given – Treasurer not in attendance. No funds have been expended.

Visitor: Shayla McNally from Historical Society discussed where they are in the process of obtaining the licensing for the Beer Tent for the Friday night. Has procured a wholesaler to provide the beer, cider and wine. Had some questions on the police detail, who checked for IDs, location and setup. Requested to sell Historical Society wares, and was approved. SHS will be invited to site visit and future meetings. The Rock Church as agreed for the OHD to use their large tent. Email sent to Sandlots regarding the availability of tables and chairs. Tables can also be used from Town Hall, however will need to arrange transporting them to and from.

Discussed the following:

Sanitation Station. Since we do not have the Transfer station assistance on the day of the event, we will have to work to ensure there are sufficient trash receptacles and trash monitors to keep the area clean throughout the event. We will request the Recycling trailer to have on hand to assist with the recycling. Town Hall will schedule this for the committee.

Large Tent Set up- Rock Church has approved the OHD using their large tent, however will need 5 people to assist with set up on Thursday, and tear down on Sunday. Tent will also be used on Friday night as Beer Tent.

Vendors – Tara/Kristin. Working with various vendors. Waiting on getting the vendor form to be reviewed and approved, which will link Vendor's with a spreadsheet for improving vendor management.

Bike Parade will lead off the 5K Run – Pat will work on Bike Parade- Tabled for discussion at a later date. There will not be a full parade.

5K Fun Run -report will be provided at next meeting as Committee Chair Tara was not in attendance.

Cow Plop Bingo – checking with Sandlots to see if there is any concerns in having this event, and was advised by Sandlots there were no concerns, however manning the event needs to be further discussed.

Subcommittee Reports:

Marketing:

Frank Mosard discussed doing a preliminary flyer and posting it in businesses that have approved of the posting. Discussed printing options to save costs. Sandown Japanese Auto's electronic sign will be used for Save the Date announcement. Discussed the Town Hall sign and getting postings on that sign, also.

Entertainment

All members are scouting for bands and entertainment. Will be further discussed as committee members come back to meeting with details and costs to be voted upon.

Expeditions:

Pat will reach out to local groups for their participation in the OHD. Letters will be either emailed, mailed or put in the mailboxes located at Town Hall.

Friday Night Events: September 24, 2021

Friday Night – Beer Tent – 7-10:30 pm at Sandlots, fundraiser function by Sandown Historical Society.

Motion made by Pat Kimball to have Blacklight Band play Friday night subject to the cost being no more than \$600.00. Frank Mosard seconded the motion. Pat calls the vote. All in favor. Motion passes unanimously.

Chili/Chowder or other cook off – Tabled for current Covid restrictions and availability of members available to assist.

Saturday Events:

Need to determine from vendors, how and who will want to be there into the evening before the fireworks. Will have to work the logistics of placement of vendors that will want to leave early. Still working out the start time and end time, and the window in which vendors could tear down without a big impact on traffic or people in the area. Will discuss after vendors reply with their applications.

Musicians/Band Contacted:

Jim Gulla and Company – small local band – waiting on response
Back to Back local band -\$500.00

Tim Rand Band – contacted, no response.

Blacklight Band – requesting quote for Saturday entertainment

That's the Question Band (name not known) – requesting quote

Entertainers:

Magician - \$250.00

Currently looking for additional entertainers.

Food Vendors:

Reviewed a list of available food trucks. Decided upon Cupcakes, Mexican, Italian, Kona Ice, Chubbs, Triple Elm Ice Cream, BQ Truck. In addition, researching if the Sandown LIONS will be selling hotdogs, or other items on Friday and/or Saturday.

Vendors:

All committee members are scouting for vendors, and will report back on findings. When the vendor form is generated and fees paid, then it will be a confirmed vendor. Discussed previous year's table fee of \$25.00. Following confirmed with Town Hall that the fee charges go back into General Fund.

Games: Joe Taylor will research what type of carnival games are available, and will discuss at next meeting.

Boston Cane Recipient – Lloyd Lessard, present recipient – 100 years old

Youth of the Year/Citizen of the Year: Joe Taylor will be provided previous years information, in order to determine nominating process and judging.

Correspondence: None to report

Fundraising: Will discuss at future meetings.

Sunday Event: Will discuss at future meetings, if feasible.

Old Business: Rock Church breakfast still uncertain. Rep from Rock Church will be attending future meeting to update status.

New Business: Invite has been sent to Chief Gordon to attend next meeting, Rock Church will be invited to future meeting to discuss Rock Church activities for OHD.

Melyssa Tapley has officially resigned from the committee for personal reasons, and passed on a report of who she has contacted. She has the official OHD binder and will get it to Frank Mosard to assist. Melyssa has been a great asset to the committee, and will be missed.

Motion. Frank Motard made a motion for Penny Krotz as the new Secretary to replace Melyssa Tapley. Kristen seconded the motion. Pat calls the vote. All in favor. Motion passes unanimously.

Meeting Adjourned: Frank made a motion to adjourn the meeting. Penny seconded the motion. Pat called the vote. All in favor. The motion passed unanimously. Meeting Adjourned at 9:20 p.m.

NEXT MEETING SCHEDULED VIA ZOOM – JUNE 1, 2020, 7:30 PM

Respectfully submitted,

Patricia Kimball/Chair