

Sandown Old Home Day Committee Meeting Notes

7:30pm, Wednesday, October 5, 2021

Meeting Location: Sandown Town Hall

Topic: Wrap up meeting for OHD Event September 24 – 26 events

Type of Meeting: Regular Meeting

In attendance: Pat Kimball, Frank Motard, Joe Taylor, Pennie Krotz

Absent: Kristin Handy, Tom Tombarello

Invited Guests: Chief Buco (PD)

Pat called meeting to order at 7:35pm.

Open to Public Comment/Input - None

Secretary Report – Review minutes

MOTION by Frank Motard to accept meeting minutes as written.

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

Treasurer Report – Review budget

All receipts submitted and voted for reimbursement.

MOTION by Frank Motard to reimburse \$373.71 to Pat Kimball for expenses incurred for various supplies need for COTY/YOTY, Cow Plop Bingo, and OHD decorations.

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Frank Motard to reimburse \$72.47 to Pennie Krotz for expenses incurred for OHD supplies and Flowers for COTY/YOTY.

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Frank Motard to reimburse \$29.98 to Joe Taylor for expenses incurred for OHD supplies.

SECOND by Pennie Krotz

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to pay \$160 to Westville Grand Rental Station for chairs that were rented for use during the OHD events.

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Joe Taylor to pay \$200 to Balloonitik for extra performance during the OHD events due to cancellation of another performer.

SECOND by Pennie Krotz
MOTION PASSED UNANIMOUSLY

MOTION by Frank Motard for Selectman to review funds during OHD day and option for them to go back in funds for OHD 2022.

SECOND by Joe Taylor
MOTION PASSED UNANIMOUSLY

Opening Comments: Committee Chair

- \$1000.00 was turned in to Selectmans's Office for sale of wristbands on Monday, Sept 27.
- \$85.00 was turned into Make A Wish as a donation from Residence of Sandown, for the guessing of the number of jelly beans.
- All awards that were not presented at OHD were either delivered or picked up.
- Linda Mencis wrote the committee a nice note and was emailed to all attendees.
- All decorations, and OHD items to include signs are now in the Heritage barn. Keys turned back in.
- Pat requested guidance from town hall to see if the committee could tentatively provide next year's date and lock in performances, food trucks, and other time sensitive events.
- Pat Kimball has agreed to chair this event in 2022, if available. Would move forward to putting things in place for next year's event. Location to be discussed and approved.

Impact of weather and change

- Fire Department: Comments: Did not attend meeting
- Police Department Comments from Officer Bucco: There were new explorers parking, and limited staff was available. The committee found the Police Explorers polite and very helpful for parking during the OHD event on Sunday.
- Historical Society Comments: was not in attendance

Discuss:

Committee Discussions:

- Marketing : Advertisement/Signs: Need new FB Business page for OHD so that we can share out to Instagram and Twitter; Suggest future signs with a blank insert for location/date/time.
- Schedule of Events: Recommend having two major bands (one in morning, and one in afternoon)with the tear down of one and the other set up, while the stage performances or near stage are performing. Recommend having the magic show and other live performances back-to-back for increased audience participation.
- Entertainment: Recommends will go forth upon approval to lock in date.

Thursday, Night events: Suggest advertise Zorvino's event to gain more participation from this 1st event in 2022. We would advertise for this event early, and include in all correspondence as part of the event.

Friday Night events: Suggest games, karaoke/dj, raffle, bring pumpkin for OHD event and get first drink free – something to draw people, aside from adult beverages. Need to discuss this moving forward and expense associated with it.

Saturday/Sunday events:

- Parking/Sequence of Events – Opening remarks at 10am and then again at 12pm as it gets busier around that time.
- Discussed upcoming warrant article and requesting \$8K next year, as the prices of all vendors, bands, porta johns, printing, etc. have increased. Also there will be a need for new signs.
- Citizen of the Year/Youth of the Year – Recommend: COTY/YOTR to be announced at noon.
- Parade – May need something other than bike parade as there wasn't much interest this year. Fun run / full parade/etc?
- Activities – Cow Plop Bingo/Coloring Contest/Pie Eating Contest – Activities were good, maybe have some more free/self-serve type of activities (Lego Station?). Sell cow plop ahead of event online and also have cow arrive later (ie 2pm).
- Food vendors – Good choices , however keep 5 food vendors and 2 dessert would be good for next time.
- Craft vendors – A lot of crafters and went really well. Lost a 17 vendors when the date was changed, however gained a few.

Clean up:

- _ Lock in date for rental pickups
- Pickup Date for Porta Johns confirmed
- Taking down tent or equipment borrowed
- Clean grounds
- Stage cleanup

Actions:

Set date for OHD 2022, if approved – Suggestion of Sept 10, 2022.

Next Meeting Tentative, March 2022 if needed

The meeting adjourned at 9:27pm

Respectfully submitted,

Pennie Krotz
Recording Secretary