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**6:30pm, Wednesday, September 14, 2021**

Topic: Meeting for OHD Event September 24 – 26 events

No Public Comment - None

MOTION PASSED UNANIMOUSLY

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Electric Panel

Friday night and Saturday for inflatables. Welcome Tent set up with tables and chairs, raffle tickets,

selling CPBingo squares, Jellybean guess games, Coloring Station monitored, accepting of Carved Pumpkins for judging. Discuss band switching and introducing each group.

Marketing Update– Pat – ensure sign is updated weekly. Placement of signs/Placement of weekend signs the week prior/Update Channel 17 with schedule of events weekly.

Schedule of Events Review

Thursday Night 5-8 – Zorvino Vineyards will host an OHD PreEvent, however will be by reservation only due to limited parking, and another event the premises. There will be a raffle, items to order off menu.

Thursday, Tent set up at 4PM

Friday, 8am – Porta johns, recycling mobile, and Inflatables arrive and determine placement, Cow Plop Bingo area set up, signs posted, decorating area, ensure place for Balloonist and Tattoo person, decide on where vendors will be placed, print out the schedules for handouts to be given by the Police Explorers, Prizes are all prepared for each contest, pies purchased. Wrist bands are provided for Beer tent.

Friday Night: Events -- Entertainment/Vendors/Coordination

Historical Society – preparation

Band update –Food Vendor update

Saturday Events (set schedule) – Vendors/Coordinate/Food Vendors

Start 9 -Bike Parade - Check with Sandlots on having the golf cart in front of the bike parade.

Finalize schedule – done and sent for printing/posting

Vendor update - 37 vendors total, including food

Food vendors update

Entertainment update – confirm waivers and insurance for food vendors and all entertainment

Games Update –Girl Scouts - Pat to confirm with Girl Scout leader

Citizen of the Year – Boston Cane Recipient identified as oldest person in Sandown update

Youth of the Year- update – nominations in by 9 Sep

Cow Plop Bingo – Cow will arrive at 12; need additional fencing

Decorations, signs made, game stations status – Done.

Pie Eating Contest/Pumpkin Carving Contest/coloring table - Padden Real Estate to donate a gift card for pies.

Discuss putting out signs on roadside/plan – discussed/plan in place for this weekend.

Corn Hole – no competition but will have 2 sets for the community to play their own games.

Sunday, Sept 26 Update

Fire Dept. update – 11-2

Police Dept. update 11-2 – Police Explorers: Serving Hotdogs and Hamburgers, selling blue bulbs for \$5.00 donation.

Depot and Museum update 11-2

Meeting House update. 11-2

Actions:

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99 **Old Business** – review tabled events from previous meetings

100 Master of Ceremonies/Opening Events – To be followed up on Monday

101 Schedule – To be sent for printing and posted online

102 New Business –

103 Next Meeting(s)

104 1. Monday, Sep 20<sup>th</sup> at 7:30pm at Town Hall – regular meeting

105 2. Thursday, Sep 23<sup>rd</sup> (if needed) after tent setup at 4pm at Sandlots – site meeting

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107 The meeting adjourned at 8:05pm

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109 Respectfully submitted,

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111 Pennie Krotz

112 Recording Secretary