1 2	Sandown Old Home Day Committee Meeting Notes
3 4	6:30pm, Wednesday, September 14, 2021
5 6 7	Meeting Location: Sandown Town Hall Topic: Meeting for OHD Event September 24 – 26 events
8 9 10 11	Type of Meeting: Regular Meeting In attendance: Pat Kimball, Frank Motard, Joe Taylor, Pennie Krotz, Tom Tombarello Absent: Kristin Handy Invited Guests: Paula Gulla
12 13 14 15	Pat called meeting to order at 6:50pm. Paula Gulla attended the meeting as a guest and spoke about treasurer report/budget No Public Comment - None
16 17	Secretary Report – Pennie Krotz
18 19 20 21	MOTION by Frank Motard to accept meeting minutes as written. SECOND by Pat Kimball MOTION PASSED UNANIMOUSLY
22 23	Treasurer Report – Pat Kimball – report by Paula, on track for budget for OHD event
24 25	Expenses voted upon – Receipts available.
26 27 28 29 30 31	MOTION by Pennie Krotz to reimburse \$244 to Pat Kimball for expenses incurred for contest and bike parade medals/trophies SECOND by Joe Taylor MOTION PASSED UNANIMOUSLY
32	Subcommittees Reports.
33 34 35 36	Site Update- Test walkie talkie Signage – OHD – signs complete; put up this weekend Fencing
37 38 39 40 41	MOTION by Frank Motard to reimburse Pat Kimball for expenses incurred for orange fencing and other OHD event expenses not to exceed \$300. SECOND by Joe Taylor MOTION PASSED UNANIMOUSLY
42 43 44 45 46	Parking signs - done Chair availability/rental Electric and Water Availability Electric Panel
47 48 49	Set up Update – Tent set up on Thursday, Sep 23, Cow Area fenced on Friday, Sep 24, OHD Advertisement signs placed, programs finalized and prepared for printing, obtaining wrist bands for Friday night and Saturday for inflatables. Welcome Tent set up with tables and chairs, raffle tickets,

50 selling CPBingo squares, Jellybean guess games, Coloring Station monitored, accepting of Carved 51 Pumpkins for judging. Discuss band switching and introducing each group. 52 53 54 Marketing Update- Pat - ensure sign is updated weekly. Placement of signs/Placement of weekend 55 signs the week prior/Update Channel 17 with schedule of events weekly. 56 Schedule of Events Review 57 58 Thursday Night 5-8 - Zorvino Vineyards will host an OHD PreEvent, however will be by reservation only 59 due to limited parking, and another event the premises. There will be a raffle, items to order off menu. 60 61 Thursday, Tent set up at 4PM 62 63 Friday, 8am – Porta johns, recycling mobile, and Inflatables arrive and determine placement, Cow Plop 64 Bingo area set up, signs posted, decorating area, ensure place for Balloonist and Tattoo person, decide 65 on where vendors will be placed, print out the schedules for handouts to be given by the Police 66 Explorers, Prizes are all prepared for each contest, pies purchased. Wrist bands are provided for Beer 67 tent. 68 69 <u>Friday Night: Events — Entertainment/Vendors/Coordination</u> 70 Historical Society – preparation 71 Band update –Food Vendor update 72 73 Saturday Events (set schedule) – Vendors/Coordinate/Food Vendors 74 Start 9 -Bike Parade - Check with Sandlots on having the golf cart in front of the bike parade. 75 Finalize schedule – done and sent for printing/posting 76 Vendor update - 37 vendors total, including food 77 Food vendors update 78 Entertainment update – confirm waivers and insurance for food vendors and all entertainment 79 Games Update –Girl Scouts - Pat to confirm with Girl Scout leader 80 Citizen of the Year – Boston Cane Recipient identified as oldest person in Sandown update 81 Youth of the Year- update – nominations in by 9 Sep 82 Cow Plop Bingo – Cow will arrive at 12; need additional fencing 83 Decorations, signs made, game stations status – Done. 84 Pie Eating Contest/Pumpkin Carving Contest/coloring table - Padden Real Estate to donate a gift card for 85 pies. 86 Discuss putting out signs on roadside/plan – discussed/plan in place for this weekend. 87 Corn Hole – no competition but will have 2 sets for the community to play their own games. 88 89 Sunday, Sept 26 Update 90 Fire Dept. update – 11-2 91 Police Dept. update 11-2 – Police Explorers: Serving Hotdogs and Hamburgers, selling blue bulbs for 92 \$5.00 donation. 93 Depot and Museum update 11-2 94 Meeting House update. 11-2 95 96 Actions:

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99	Old Business – review tabled events from previous meetings
100	Master of Ceremonies/Opening Events – To be followed up on Monday
101	Schedule – To be sent for printing and posted online
102	New Business –
103	Next Meeting(s)
104	1. Monday, Sep 20 th at 7:30pm at Town Hall – regular meeting
105	2. Thursday, Sep 23 rd (if needed) after tent setup at 4pm at Sandlots – site meeting
106	
107	The meeting adjourned at 8:05pm
108	
109	Respectfully submitted,
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111	Pennie Krotz
112	Recording Secretary