
6:30pm, Wednesday, September 7, 2021

Meeting Location: Sandown Town Hall

Topic: Meeting for OHD Event September 24 – 26 events

Type of Meeting: Regular Meeting

In attendance: Pat Kimball, Frank Motard, Joe Taylor, Pennie Krotz

Absent: Tom Tombarello, Kristin Handy

Pat called meeting to order at 6:46pm.

Guests: Ed Mencis attended the meeting as a guest and mentioned that he has cornstalks that were donated and are at Sandlots. Erica Olsen, Vendor Manager from previous OHD events, attended to provide vendor information to the committee.

No Public Comment - None

Secretary Report – Pennie Krotz

MOTION by Pat Kimball to accept meeting minutes as written.

SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

Treasurer Report – Pat Kimball – No report

Expenses voted upon – Receipts available.

MOTION by Frank Motard to reimburse \$208.05 to Pat Kimball for expenses incurred for Decorations, Contest supplies, and Staff/Volunteer T-Shirts.

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to reimburse \$52.54 to Krystin Friling for expenses incurred for signage updates.

SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

Subcommittees Reports.

Site Update- Walkie Talkies available

Chair availability/rental – Joe to follow up on this

Sign placement – Discussed sign placement and committee took signs to place

this week

Set up Update – Tent up, Cow Area fenced, Signs placed, Parking signs placed, Reserved Parking, Vendor map area, Schedule, Welcome station, Programs finalized and printed, wrist bands available, for Friday night and Saturday for inflatables. Welcome Tent, raffle tickets, selling CP Bingo squares, Set up stations

Marketing Update– Update TH Sign/Placement of signs/Placement of weekend signs the week prior/Update Channel 17 with schedule of events.

Schedule of Events Review

Posting continuously on Facebook pages.

Pat interviewed on NH local channel and will have another closer to the event.

Thursday Night 5-8 – Zorvino Vineyards will host an OHD PreEvent, however will be by reservation only due to limited parking, and another event the premises. There will be a raffle, items to order off menu.

Friday Night: Events — Entertainment/Vendors/Coordination

Historical Society – preparation

Band update –Food Vendor update

Saturday Events (set schedule) – Vendors/Coordinate/Food Vendors

Bike Parade

MOTION by Pat Kimball for cases of water and ice during the Bike Parade and at the Welcome Tent for the Saturday, Sept 25th event not to exceed \$25

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

5 K Run update – 5K run will not be held due to availability of group to run it

Finalize schedule

Vendor update - Approx. 33 vendors for Saturdays Event, not including food

Food vendors update – Approx. 7 food vendors for Saturdays Even

Breakfast update –Breakfast will not be provided due to lack of availability of group to run it

Entertainment update – confirm waivers and insurance for food vendors and all entertainment – Frank has most waivers/insurance but working on rest; Pennie to work with Patchwood Farm on waiver

MOTION by Frank Motard to pay Blacklite band \$500 to play from 7-11pm on Friday night at Sandlots

SECOND by Pat Kimball

MOTION PASSED UNANIMOUSLY

MOTION by Pennie Krotz to pay Grog Tunes Band – Jeff Roberts \$200 to play at various times on Saturday, Sept 25th at Sandlots.

SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to pay Gary Chipman of the Rockadelics band \$150 to play from 7-11pm on Friday night at Sandlots.

SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to sell all-day-use wrist bands on Saturday, Sept 25th for the 5 Inflatables, one wristband for \$5 and 5 wristbands for \$20, not to exceed \$20 per family and proceeds will go back into the General Fund.

SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

102 MOTION by Pat Kimball to pay for a Police Detail in the amount of \$240 for the Old
103 Home Day events.
104 SECOND by Frank Motard
105 MOTION PASSED UNANIMOUSLY
106
107 Games Update –Girl Scouts will run some small games with prizes
108
109 MOTION by Pat Kimball to have a Jelly bean contest during Saturday, Sept 25th event at
110 Sandlots and budget not to exceed \$15.
111 SECOND by Pennie Krotz
112 MOTION PASSED UNANIMOUSLY
113
114 Citizen of the Year – Boston Cane Recipient identified as oldest person in Sandown – No
115 update
116 Youth of the Year- update – nominations in by 9 Sep – Sent additional request for nominations
117 Cow Plop Bingo – Cow will arrive at 12, if no plop will pick names.
118 Decorations, signs made, game stations status
119 Plan on copies of schedule going to print week of.
120 Pie Eating Contest/Pumpkin Carving Contest – pumpkin carving contest info will be put on
121 Sandown site.
122 Discuss putting out signs on roadside/plan – Discuss and committee plans to put them out this
123 week
124 Corn Hole competition – not discussed
125
126 Sunday, Sept 26 Update
127 Fire Dept. update – 11-2 Serving Hotdogs and Hamburgers, selling blue bulbs for \$5.00
128 donation.
129 Police Dept. update 11-2
130 Depot and Museum update 11-2
131 Meeting House update. 11-2
132
133 Actions:
134 OHD Welcome Tent – Will need to setup Tent Thursday night at 4pm (need volunteers), and
135 tent will be inspected by Fire Chief.
136
137 **Old Business** – review tabled events from previous meetings
138
139 Master of Ceremonies/Opening Events
140 Schedule
141 New Business – None
142
143 Next Meeting- Tuesday, Sept 14 at 6:30pm
144
145 The meeting adjourned at 8:50pm
146
147 Respectfully submitted,
148
149 Pennie Krotz
150 Recording Secretary