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### Meeting Locations:

- Topic: Inventory at Barn and Old Home Day Committee Meeting for OHD Event September 24 – 26 events

Type of Meeting: Site Visit and then Regular Meeting

In attendance: Pat Kimball, Joe Taylor, Frank Motard, Pennie Krotz

Absent: Tom Tombarello, Kristin Handy

Pat called meeting to order at 7:34 and began with the Pledge of Allegiance

## No visitors

## No Public Comment

## Secretary Report – Pennie Krotz

MOTION by Pat Kimball to accept meeting minutes as written

## SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

Treasurer Report – Pat Kimball – No report, reviewed budget & voted on outstanding items

MOTION by Pat Kimball for Vertical Entertainment budget not to exceed \$2,600 to provide 5 inflatables, 3 games, bungie jump, rock wall, labor, and 1 generator.

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION Addendum by Pat Kimball to authorize a 50% deposit to be paid upon receipt of appropriate documentation and proof of insurance.

## SECOND by Frank Motard

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball for Pie eating contest budget not to exceed \$50 for Pies and contest supplies

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to approve OHD Decoration budget, not to exceed \$100

## SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to approve COTY/YOTY/Boston Cane budget not to exceed \$175 for awards

SECOND by Joe Taylor

MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to approve Pumpkin carving awards budget not to exceed \$50  
SECOND by Frank Motard  
MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to approve Coloring Contest awards budget not to exceed \$50  
SECOND by Frank Motard  
MOTION PASSED UNANIMOUSLY

MOTION by Pat Kimball to approve budget for Corn Hole game not to exceed \$100  
SECOND by Frank Motard  
MOTION PASSED UNANIMOUSLY

Subcommittees Reports.

**Site Update – Porta John increase in price to \$450.00, need amendment to vote at next meeting.**

MOTION by Pat Kimball to approve Porta John budget, not to exceed \$460  
SECOND by Frank Motard  
MOTION PASSED UNANIMOUSLY

#### **Marketing Update–**

Advertisement for OHD Posted in Carriage Towne News and on Channel 7 News; Also in August ValPak

TriTown would like to write an article on OHD – Frank will look into this

Frank to check into posting OHD on the New England Fairs page

#### **Schedule of Events Review**

##### **Friday Night: Events — Entertainment/Vendors/Coordination**

➤ Historical Society and Band update – coordination, insurance, licensing, signs, security costs, wrist bands done by Historical Society.

➤ Food Vendor update – Kristin to follow up with Bruschetti's, Triple Elm

##### **Saturday Events (set schedule) – Vendors/Coordinate/Food Vendors**

- Bike Parade - Pennie to ride around pond this weekend as a trial run;  
Committee/Volunteers need to make signs; have water & music stops along route?

- 85 • 5 K Run update – Pat to confirm with Boston Marathon Group on running this fun run
- 86 • Review draft schedules – Pat to send for review
- 87 • Vendor update – Roughly 25 vendors; Frank working on getting all appropriate forms
- 88 filled out by them
- 89 • Food vendors update – We have so far - Chubbs, Kona Ice, Triple Elm, Lions Club,
- 90 Russian Dumplings, Hungry Caterpillar
- 91 • Breakfast update – Salem LION Leos - TBC
- 92 • Entertainment update – Entertainment coming along, approvals during this meeting for
- 93 entertainers
- 94 • Games Update – Vertical Entertainment to bring 3 games, Corn Hold, other games TBC
- 95 • Citizen of the Year – Boston Cane Recipient - Lloyd Lessard identified as oldest person
- 96 in Sandown – Joe sent form to Paula to post on website
- 97 • Youth of the Year- Joe sent form to Paula to post on website
- 98 • Cow Plop Bingo – Pennie to follow up with 4H
- 99 • Logistics /Supplies available/Inventory – Inventory completed from barn, will need more
- 100 supplies TBD
- 101 • Pie Eating Contest/Pumpkin Carving Contest/Coloring Contest – Approval of budgets
- 102 during this meeting; Pat created flyers and coloring sheets and agreed to by the OHD
- 103 Committee

104 Sunday, Sept 26 Update

105 Fire Dept update – Pat to follow up

106 Police Dept update – Explorers will support both Saturday and Sunday

107 MOTION by Pat Kimball for Police Explorers to purchase blue light bulbs for the Sunday

108 event not to exceed \$50.

109 SECOND by Joe Taylor

110 MOTION PASSED UNANIMOUSLY

111

112 Depot Update – Will be open Sunday, times to be confirmed by Pat

113 Meeting House update. – Will be open Sunday, times to be confirmed by Pat

114 Actions:

115 Meet with Selectman or attend selectman's board meeting

116 Start advertising schedule

117 Volunteer Planning – Pat to draft schedule

118 OHD Welcome Tent – Setup Friday; Pat and Frank sent requests for volunteers

119 Old Business – review tabled events from previous meetings

120 New Business – Master of Ceremonies/Opening Events – TBD

121

122 Next Meeting- Thursday, August 19<sup>th</sup> at 7:00pm

123

124 The meeting adjourned at 8:25pm.

125

126 Respectfully submitted,

127

128 Pennie Krotz

129 Recording Secretary