

Wednesday May 20, 2020 Old Home Day Committee Minutes

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Type of Meeting: Virtual Meeting

Meeting Location: [UberConference](#)

Agenda: _Posted

In attendance: Pat Kimball, Samantha Olsen, Peter Koester, Jen Prather, Sara DiPerri, Bill Fanning, Shayla McNally, Rick McNally, Tara Johnston, Glenda Maglio, Sgt Rich Buco

Chairman Pat Kimball called the meeting to order at 7:47 pm.

Review and Approval of last meeting minutes: MOTION by Peter Koester SECOND by Tara Johnston.

MOTION PASSED UNANIMOUSLY

Introduction of New Committee Members/Guests:

Sgt Rich Buco joined meeting on behalf of the Sandown Police Department and will attend going forward, as needed.

Committee Seats:

Chair – Patricia Kimball

Vice Chair – Shayla McNally

Secretary – Glenda Maglio

Treasurer – Tara Johnston

Motions Made:

1. MOTION to approve last meetings minutes by Peter Koester, SECOND by Tara Johnston .
MOTION PASSED UNANIMOUSLY
2. MOTION to have sound and stage by Bill Fanning, SECOND by Tara Johnston.
MOTION PASSED UNANIMOUSLY.
3. MOTION to include Bike parade in OHD parade by Sara DiPerri, SECOND by Tara Johnston.
MOTION PASSED UNANIMOUSLY.
4. MOTION to adjourn meeting by Tara Johnston, SECOND by Shayla McNally.

Respectfully submitted,

Glenda Maglio

Recording Secretary
May 21, 2020

Meeting Notes:

Committee and Volunteers— Need to invite new committee members and volunteers to step forward and will be posted on Facebook. All members are sworn in. Letter of acceptance to decline membership were sent out via mail with a suspense of May 15, if they did not contact Chair, they would be dropped. Will be dropping – Marianne Staska, Julie Drouin, Stefanie Kiluk, Steve Maglio, Kimberly Finnegan, and Erica Dove from committee officially when selectman committee next meets.

Location – Sandlots. Contingent plan being discussed in case OHD must cancel due to CoVid19.

Theme-- Sandown Family, Friends and Food.

Rides – Agreed that everyone will continue to look at finding games and rides with little to no direct contact.

Parade- Route will be from Police station to Fire Station, due to the route will have less hills. Motion to include bike parade made by Sara DiPerri, second by Tara Johnston. Motion passed unanimously. All bike participants will receive participation recognition. Encourage participants to decorate their bikes for first responders. Discussion about when bike parade will join parade (due to hills and length of) tabled until next meeting. Sara has updated information in the binder from previous years, has obtained email contact information from that binder and will be connecting with those individuals/groups.

Vendors – Tara is moving along with vendors. Deadline to cancel OHD is July 31st due to CoVid19 quarantine, or as advised by Selectman's Office. Tara has information from 2018 and is working on putting it all in PDF form and sending to committee members. All vendor documents will be updated and put on google docs for easy access. Pricing for vendors needs to be set. Layout at Sandlots needs to be decided and marked. Farmer Markets are interested. Discussion with Sandlots need to know permissions. Need to work with town on vendors paying online. Town will be placing vendor documents online for easy access. Unaware yet vendor form will be fill in online or must be downloaded by vendor and returned. There is a mailbox at the town hall for use. Pat will touch base with Paula about getting a key for Town Hall.

Entertainment –Blacklite Band is still on for Friday night event. Discussed Chili/Chowder cook off and tabled for future meeting. Corn Hole tournament will be held. Local musicians, dance companies and gymnastics are interested in performing at OHD. May have sponsorship for fireworks.

Church Pancake Breakfast – Church said yes to pancake breakfast and use of tents. Jenn will work on getting confirmation on the breakdown of the tent, as discussed, we will need the tent on Saturday night. Will just need help with managing break down and return of tents to Plaistow. Need to confirm the use of tables and chairs.

Citizen of the Year (Young) – Samantha Olsen will be drafting advertisement.

Special Recognition—Bill Fanning will be heading the special recognition. All Sandown's first responders will be the focus of special recognition.

Legal – Pat Kimball will be the liaison between committee and town. Paula provided legal information and POC if we have any questions.

Marketing – Jennifer has been in touch with Margarita's about sponsor night and discussed gift baskets as raffles. 20% of check would go to funding fireworks. Also reaching out to Recycled Percussion. Save the dates and other marketing are being worked on. We want to make sure that all advertising/marketing be branded the same. Historical Society has not responded to emails about what they will be able to help with. Decision needed from them asap as we have 603 Brewery interested participating. Pat will be in touch with Sandown Transfer Station about helping with trash at OHD. Detail by Sandown Police Department will be needed for Friday night's event only.

Post meeting note: Transfer Station normally closes day of OHD to support and takes care of trash throughout day. Pat will reach out to Artie to advise of OHD function and pertinent information.

Fundraising –For fireworks, another person or group would have to cover this. Fireworks would cost \$4K - \$6K. Can be sponsored by organizations with proof of insurance. Possible sponsor obtained.

Barn of Storage – There is a complete list provided from Paula on what is stored. Inventory list was emailed to all members.

Meetings – Meetings will be weekly until committees are established. There will be no meeting May 27th due to holiday. Next meeting will be June 3, 2020 7:30 pm virtual at Uberconference.

Post Meeting Notes: Chairperson has spoken to Selectman Tombraello, and he is always invited to all meetings. He will attend meetings if there is a need for his input. Chairperson will call him weekly to give him any updates. He has meeting notes and agendas available to him and will be mailed.

Motion to adjourn meeting. Meeting adjourned 9:15 pm.