

**Old Home Day Committee Minutes
Tuesday April 14, 2020**

Type of Meeting: Virtual Meeting (First 2020 Meeting)

Meeting Location: [UberConference](#)

Agenda: [Link](#)

In attendance: Pat Kimball, Tara Johnson, Samantha Olsen, Rick McNally, Shayla McNally, Sara DiPerri, Jennifer Prather

Guests: Eric Olsen, Erica Olsen

Absent: Steve Maglio, Glenda Maglio, Bill Fanning, Stefanie Kiluk, Kevin Major, Kim Finnegan, Erica Dove, Julie Drouin, Peter Koester

Chairman Pat Kimball called the meeting to order at 735pm and began with the Pledge of Allegiance.

ANNOUNCEMENT: A requirement of majority member attendance (quorum) required for the meeting to be official. Volunteers are not counted in this number, members only

Introduction of New Committee Members:

- Pat Kimball – meeting organizer. Working on preliminary site details.
- Tara Johnston – interested in working with vendors
- Samantha Olsen Prev Young Citizen of the Year (here to help until returning to college in August)
- Rick McNally (vendor, Friday night event)
- Shayla McNally (took these notes) parades
- Sara DiPerri (parade)
- Jennifer Prather (vendor, Margarita's fundraising, marketing, Facebook page)

Motions Made:

1. MOTION by Pat Kimball to be Committee Chair, SECOND by Shayla McNally

MOTION PASSED UNANIMOUSLY

2. MOTION by Shayla McNally to be Vice Chair, SECOND by Pat Kimball

MOTION PASSED UNANIMOUSLY

3. MOTION by Tara Johnston to be Treasurer, SECOND by Pat Kimball

MOTION PASSED UNANIMOUSLY

4. MOTION by Shayla McNally to have OHD date set as Saturday, September 12, 2020, SECOND by Samantha Olsen

MOTION PASSED UNANIMOUSLY

5. MOTION by Sara DiPerri to have parade start at 10am, SECOND by Tara Johnston

MOTION PASSED UNANIMOUSLY

6. MOTION by Pat Kimball to adjourn, SECOND by Tara Johnston

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

[SMcNally](#)

Shayla McNally

Recording Secretary (interim)

April 17, 2020

Meeting Notes:

Started at this time of year in previous years, so we're not too far behind schedule. Will need to start with momentum.

Budget - \$1k left over from previous, \$7k newly voted budget. Fireworks not voted in, missed by short amount. Fundraising could help make this happen. What are the legalities of fundraising for town committee?

Previous Budget spend

- \$1600 for entertainment
- \$1200 parade
- Rides and bounce houses \$2500
- \$1900 site expenses
- \$830 marketing

Committee Letters signed by Sandown Selectmen. We will sign when we are able to meet in person.

Description of Seats:

- Chairperson – leads committee, not on all committees
- Secretary – records, notes within 5 days
- Vice chair – helps chair
- Treasurer – motions, budget, forms to sign and invoices

Vote for Board:

- Motion by Pat Kimball for **Chair**. Second by Samantha Olsen
- Motion by Shayla McNally for **Vice Chair**. Second by Pat Kimball
- Temporary **Secretary** Shayla McNally
- Motion by Tara Johnston for **Treasurer**. Second by Pat Kimball

Description of committees:

- Marketing, advertising, media outlets, signage,
 - Penny wanting to do story for Raymond newspaper.
- Site duties, facilities, custodial, police detail, police scouts, tent rentals, porta johns, tables, chairs, recycle, insurance, electric power box,
- Citizen of the Year,
- Entertainment, bands, arrivals and departures, Police versus Fire baseball game. Pat has reached out to the previous person in this role for notes and contacts.
- Contests, pie, food, 50/50 raffle???,
- Rides, bounce houses,
- Vendors, advertising, electrical, marking areas, arrivals, departures, face painting, previously sponsored by businesses, or other town committees. Monies paid by vendors goes into the Town General Fund. Samantha Mom has vendor legal forms that she is willing to share with our committee. Vendor Set up usually 6a-9a. Pat has old binder of entertaining vendors. Possible hay rides, cow plop bingo, lumber competition
- Parade, get people out Pat Kimball is on the Hampstead Parade Committee

Dates:

Chester 12th of September

Motion by Shayla McNally for Saturday Sept 12, 2020 Sandown OHD, Second by Samantha Olsen, Third Tara Johnson.

Sandown Recreation Center currently being held as an optional location

Sandlots also an option, as this is the usual fireworks location. Benefits to having all in one location

Fireworks to wrap up event. Usually set off at Sandlots. Would need to ask for use of property, look into insurances needed. Pat has agreed to look into this property for both OHD festivities and fireworks (if funding comes for this)

Restrictions at the Rec Center where animals cannot be there, limited without petting zoos, residents bringing dogs, etc. Will need to investigate restrictions, if any at Sandlots.

Samantha – not allowed to use tables and chairs in the Rec Center. Can use tables in the barn. Prior OHD Chair had PA system to use for the day. Pat reached out to him for both stage and microphone.

Night before dance (previous Historical Society beer tent posed insurance conflicts, and previous members not on OHD committee anymore) will need a sponsor, legal age authority. Possible idea to have a sponsored beer tent during a single day event. Paula at Town Hall can clarify on legal requirements. Pat reaching out

Rock Church does a pancake breakfast 7a-930a. Shayla can reach out to church to see their plans for this year and to coordinate times.

Parade, previously at 930a, opening up the day and main events at 10a. Motion by Sara DiPerri to push parade start to 10a, Second by Tara Johnson

OHD day events 11-4 typically. Is this set in stone? If all events at same location, vendors may stay later to earn more income during fireworks.

Chicken BBQ (this used to be put on by the Fire Dept, this is held in August, will not be part of this OHD)

Ideas for local entertainment. Karaoke, talent show (Sandown's Got Talent, Sandown Idol), Pat looking for more family friendly events.

Sense of Town Pride (possible theme) after taking care for each other so well through pandemic

Next Meeting: Tuesday April 21, 2020 730p

Name will officially be changed to the Sandown Old Home Day Committee 2020

Motion by Pat Kimball to adjourn meeting, Second by Tara Johnston