## Sandown Old Home Day Committee Meeting Agenda

## 7:30, Monday, September 20, 2021

Meeting Location – Town Hall Invited Guests – Fire Department, Historical Society, and Police Dept. Call Meeting to Order Open to Public Comment/Input Secretary Report – Review minutes Treasurer Report – Review report/Review budget Expenses voted upon – Receipts available. Subcommittees Reports. Site Update- Parking

Set up Update –

Marketing Update-

<u>Sep 23</u>, <u>Thursday Night 5-8</u> – <u>Zorvino Vineyards update</u> <u>Thursday, Tent set up at 4PM</u>

Sep 24 , Friday, 8am – set up

Friday Night: Events -- Entertainment/Vendors/Coordination

<u>Sep 25, Saturday Events (set schedule) – Vendors/Coordinate/Food Vendors</u> Start 9 -Bike Parade Entertainment Special needs of vendors

Sunday, Sept 26 Update

Police Dept. update – 11-2 Serving Hotdogs and Hamburgers, selling blue bulbs for \$5.00 donation. Fire Dept. update 11-2 Depot and Museum update 11-2 Meeting House update. 11-2

Actions:

Old Business – Master of Ceremonies/Opening Events update Schedule New Business – Next Meeting Tentative Scheduled Sep 24, if needed Adjourn

Times are approximate.

Please visit our Facebook page Sandown Old Home Day Fall Festival for updated information. Please be advised that some items on the agenda may be postponed for discussion to the next meeting if the meeting extends beyond 930pm. This agenda may be adjusted as needed.