

Sandown Oktoberfest Committee
Minutes
August 3, 2023

Date: 8/3/23

Place: Sandown Town Hall

Members Present: Karen Jortberg- Chair, Erica Olsen- Vice Chair, Paula Gulla- Treasurer, Colleen Olsen- Secretary, Jim Gulla, Helen LoPresti, Ben Sharpe- Selectman Liaison

Opening:

Mrs. Jortberg opened the meeting at 7:05 p.m.

Review of July 20, 2023 Minutes:

No corrections were made to the minutes.

MOTION:

Mrs. Gulla made a motion to accept the minutes of July 20, 2023 as written.

Mr. Gulla seconded the motion. All in favor, the motion passed 6-0-0.

Mug update:

Ms. Olsen noted that several more mug orders came in today in addition to a few mug sales at Triple Elm in the morning. Mrs. Gulla suggested that the committee buy additional bags for the mugs as well as tissue paper for them as well.

MOTION:

Mrs. Jortberg made a motion to allow Mrs. Gulla to purchase up to \$75.00 worth of gift bags and tissue paper. Ms. Olsen seconded the motion. All in favor, the motion passed 6-0-0.

Music:

Mrs. Jortberg and Mr. Gulla shared an updated list of all the music performances. Mr. Gulla noted that he is still waiting on confirmation from one band. He added that he would like to finalize a music schedule for the event soon as well.

Entertainment:

Ms. Olsen shared that she received an email back from a face painting lady. She added that the cost to have her at the event to paint faces for free was \$270.00 for 6 hours or she could come to the event free of charge to the committee and charge the customers instead. The committee liked the idea of her coming for free and charging the customers. Ms. Olsen also shared that she did receive final confirmation from RelAxe, so the event will have an axe throwing trailer.

Beer/Beer Tent:

Mrs. Jortberg said she was unsure if she wanted to do a keg service or have bottles/cans. The committee discussed the different options and agreed that bottles/cans would be best for the event, but left the final decision to Mrs. Jortberg and the Two-to-Lou Committee.

Mr. Sharpe joined the meeting at 7:30 p.m.

Raffle:

Ms. Olsen shared that she made a flyer for the raffle tickets. The committee made minor adjustments to the flyer and okayed Ms. Olsen to start posting the flyers on Facebook. Mrs. Jortberg also printed out raffle tickets and asked if committee members could start selling the tickets.

Food/vendors:

Ms. Olsen shared she had some new vendors for the event but is still looking for more food vendors. Mrs. Jortberg gave Ms. Olsen contact information for several food vendors that were at Two-to-Lou this year.

Mr. Sharpe left the meeting at 7:45 p.m.

Games:

Mrs. Gulla shared flyers she made for each game/event. The group discussed whether or not to make certain games exclusive to adults as they may pose a risk to young children. Mr. Gulla added that there will also be separate kids games so they aren't left out. They added that there will also be family relays.

Donations:

Mrs. Gulla shared that she does have some gift card donations for prizes but will still need more to give away.

Site:

Mrs. Gulla shared that she did receive confirmation from the Town DPW Director that he will park a town truck at Oktoberfest so trash can be collected and thrown into the truck to be taken to the dump.

MOTION:

Ms. Olsen made a motion to adjourn. Mrs. Gulla seconded the motion. All in favor, the motion passed 6-0-0. Meeting ADJOURNED at 8:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Colleen Olsen".

Colleen Olsen