

Sandown Oktoberfest Committee  
Minutes  
October 12, 2023

**Date:** October 12, 2023

**Place:** Sandlot Sports

**Members Present:** Karen Jortberg- Chair, Erica Olsen- Vice Chair, Paula Gulla- Treasurer, Colleen Olsen- Secretary, Jim Gulla & Helen LoPresti

**Members Absent:** Ben Sharpe- Selectman Liaison

**Opening:**

Mrs. Jortberg opened the meeting at 6:00 p.m.

Linda Mencis was present at the meeting and gave a status update to the board regarding the certificate of occupancy of her new building. Mrs. Mencis said that she was not able to obtain occupancy due to the bank pushing the closing of a required bond until after the event. The Committee thanked Mrs. Mencis for trying to get the building done in time for the event.

**Review of Minutes:**

The Committee had no corrections to the September 28 or October 4 minutes.

**MOTION:**

Mrs. Olsen made a motion to accept the minutes of September 28, 2023, as written. Mrs. Gulla seconded the motion. All in favor, the motion passed 6-0-0.

**MOTION:**

Mrs. Olsen made a motion to accept the minutes of October 4, 2023, as written. Mrs. Jortberg seconded the motion. All in favor, the motion passed 6-0-0.

**Reimbursement:**

Mrs. Gulla shared that she had purchased additional supplies for the event and would like to be reimbursed for a total of \$67.86. Mrs. Jortberg also

39 purchased various supply items that she would also like to be reimbursed for  
40 which totaled \$73.50.

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42 **MOTION:**

43 Mrs. Jortberg made a motion to reimburse Paula Gulla for purchasing  
44 various supplies for the event for a total of \$67.86. Mrs. Olsen seconded the  
45 motion. All in favor, the motion passed 6-0-0.

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47 **MOTION:**

48 Mrs. Olsen made a motion to reimburse Karen Jortberg \$73.50 for the  
49 purchase of supplies for the event. Mr. Gulla seconded the motion. All in  
50 favor, the motion passed 6-0-0.

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52 Mrs. Jortberg asked if the committee would also allow her to be reimbursed  
53 for the cost of propane to run the space heaters at night. The Committee had  
54 no issue with reimbursing Mrs. Jortberg.

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56 **MOTION:**

57 Ms. Olsen made a motion to allow Karen Jortberg to be reimbursed for up to  
58 \$60.00 for the purchase of propane for the space heaters at the event. Mrs.  
59 Olsen seconded the motion. All in favor, the motion passed 6-0-0.

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61 **Prizes:**

62 Mrs. Gulla stated that she had purchased the last of the needed gift cards for  
63 prizes for the events. Mrs. Olsen also noted that she has organized prizes for  
64 the bake-off winners as well.

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66 **Event:**

67 The Committee discussed which times they would be arriving on Friday for  
68 setup and what time they would arrive Saturday morning for the event.

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70 **MOTION:**

71 Mrs. Jortberg made a motion to adjourn. Mrs. Gulla seconded the motion.  
72 All in favor, the motion passed 6-0-0. Meeting ADJOURNED at 7:40 p.m.

73  
74 Respectfully Submitted,

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76  
77 Colleen Olsen