

Sandown Oktoberfest Committee  
Minutes  
September 28, 2023

**Date:** September 28, 2023

**Place:** Sandown Town Hall

**Members Present:** Karen Jortberg- Chair, Erica Olsen- Vice Chair, Paula Gulla- Treasurer, Colleen Olsen- Secretary, Jim Gulla & Helen LoPresti

**Members Absent:** Ben Sharpe- Selectman Liaison

**Opening:**

Mrs. Jortberg opened the meeting at 7:05 p.m.

**Review of Minutes:**

The Committee had no changes to the September 21, 2023 minutes.

**MOTION:**

Mrs. Jortberg made a motion to accept the minutes of September 21, 2023 as written. Mr. Gulla seconded the motion, all in favor, the motion passed 6-0-0.

**Donation & Funding:**

Mrs. Gulla shared that she had received a donation from Chunky's Cinema which included movie passes and vouchers for popcorn. She added that Rockingham Boat also donated \$250.00.

Mrs. Jortberg provided reimbursement receipts to Mrs. Gulla.

Mrs. Gulla shared that she has spent a portion of the previously approved money for backdrops and other miscellaneous items. She added that she would like to purchase more props for the photo area.

**Music:**

No update.

**Games:**

Mr. Gulla reiterated that he is still looking for prizes for the games. The committee discussed how many pies should be bought for the pie eating

40 contest. The committee decided around 40 pies should be purchased for the  
41 contest.

42  
43 **MOTION:**

44 Mrs. Jortberg made a motion to spend up to \$50.00 to purchase the mini pies  
45 for the pie eating contest. Mrs. Olsen seconded the motion. All in favor, the  
46 motion passed 6-0-0.

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48 **Vendors:**

49 Ms. Olsen shared that she is sending out confirmation emails and details to  
50 all vendors who have paid for their booth in the coming days. She added that  
51 she is going to confirm all the food truck times as well.

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53 **Site:**

54 Ms. Olsen suggested that the board purchase small yard flags to mark out all  
55 the vendor spaces. She added that she plans to use a poster board to help  
56 direct vendors to their designated spot. Mrs. Gulla noted that the yard flags  
57 were \$12.00 on Amazon and would purchase them during the meeting to  
58 allow for delivery time.

59  
60 Mrs. Gulla suggested that the board look into renting chairs for the event.  
61 Mrs. Jortberg said that she uses the chairs at Sandlots and although they  
62 aren't the best chair, they do the job. The committee decided to use the  
63 chairs and not rent them. The committee did want to emphasise that the  
64 bonfire is bring your own chair (BYOC) and Mrs. Jortberg added that there  
65 will be plenty of room for people to bring their chairs into the beer tent as  
66 well.

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68 **MOTION:**

69 Mrs. Jortberg made a motion to reimburse Paula Gulla \$12.00 for the  
70 purchase of the yard flags. Mrs. Olsen seconded the motion. All in favor, the  
71 motion passed 6-0-0.

72  
73 **Bonfire:**

74 The committee discussed details for the bonfire including who would build it  
75 and pick up the wood from Mrs. Jortbergs house. Mrs. Jortberg noted that  
76 she has reached out to Artie Genualdo in regards to both of these.

80 **MOTION:**

81 Mrs. Jortberg made a motion to adjourn the meeting. Mrs. Olsen seconded.  
82 All in favor, the motion passed 6-0-0. Meeting ADJOURNED at 8:35 p.m.

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84

85 Respectfully Submitted,

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A handwritten signature in cursive script that reads "Colleen Olsen".

88

Colleen Olsen