

1. Sandown Heritage Commission
2. Minutes
3. October 4,2018
4.

5. **Date:** October 4,2018

6. **Place:** Town Hall

7. **Members Present:** Pamela Gaudreau- *Acting Chair*, Fran Rosenau, Sue Dupouy, Peter Koester

8. **Members Absent:** Jessica Hudgins, Selectman Jon Goldman, Anthony LoConte.
9.

10. **MOTION:** Mrs. Rosenau made a motion to accept the minutes for 9/20/2018 meeting as amended.

11. Mr. Koester seconded the motion. The motion passed unanimously.
12.

13. **Correspondence** - Mrs. Gaudreau contacted Sandown Cable director Chris Donnellan regarding
14. the video interview project with elders sharing their recollections of Sandown and he is
15. enthusiastic about the project and happy to collaborate.
16.

17. Mrs. Gaudreau also left messages for Nadine Miller, Deputy Historic Preservation Officer at
18. the NHDHR, 603-271-6628, for guidance with prioritizing the commission's business
19. moving forward. Mrs. Gaudreau also mentioned Carol Baird, the founder and Chair of the
20. Danville Heritage Commission which was established twenty years ago.
21.

22. Other good resource contacts for the commission from the state NHDHR are:

23. **Elizabeth Muzzey-Director and preservation officer, 603-271-8850.**

24. **Tanya E. Krajick Deputy State Archeologist, Records & GIS Coordinator 603-271-6568.**

25. **David Trubey, Archeologist and Review & Compliance Coodinator, 603-271-2813.**

26. **Dick Boisvert, Pre Historic Archeology, 603-271-6433.**

27. **Grant Coordinators: 603-271-3559 and 603-271-3485.**
28.

29. Mrs. Gaudreau also called Arlene Bassett regarding the video interview project. Mrs Bassett
30. couldn't talk at the time and said she'd call back but did not. Mrs. Dupouy said she would follow
31. up with Mrs. Bassett.
32.

33. **Nominate / Elect Officers:** Pamela Gaudreau acted as chair for this meeting. Members present
34. chose to table the nomination and election of officers, again, until the next meeting in hopes that
35. more members would be present to participate. Mrs. Gaudreau agreed but expressed concern
36. about tabling commission business moving forward when a quorum is present and the
37. required advance notice has been provided in accordance with governing RSA'a. Officers will
38. be nominated and elected at next meeting so long as there is a quorum. Also, where no
39. planning board member has offered to serve one of the alternate commission members can
40. be appointed as a regular member. Mrs. Rosenau suggested continuing efforts to recruit
41. new members who can attend a meeting to determine sufficient interest in joining and
42. then submitting a letter of intel to BOS for appointment.
43.

44. **Mission Statement/ Purpose & Rules Of Procedure :** The board reviewed the by laws, rules
45. and procedures of several other Heritage Commission across the state, all of which list
46. identical statements of Authority, Title, Purpose , Powers, however, they may vary in details listed
47. as specified in the governing RSA's All members agreed to amend the "Purpose" back to the original
48. version, and to adopt the longer, more detailed version of the Rules and Procedures as written.
49.

50. **MOTION:** Mrs. Rosenau made a motion to adopt the amended Sandown Heritage
51. Purpose Statement to Read:"Purpose: The Sandown Heritage Commission is established
52. in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible
53. or intangible, primarily man-made that are valued for their historic, cultural, aesthetic, or
54. community significance within their natural, built, or cultural contexts." Further that the remainder

55. of the longer, more detailed Sandown Heritage By Laws, Rules of Procedure to be adopted
56. as written. These can be amended at any regular meeting. Mrs. Dupouy seconded the motion.
57. Members voted unanimously in favor. The Motion passed. A printed copy will be submitted to
58. the Town Administrator and emailed to all commission members.
59.
60. **Project List:** Members further discussed a number of ideas for projects.
61. **Applying for grants and procuring funds for repairs to the Sandown Depot :** according
62. to those listed in the Barrett Report which specified the details of needed repairs. As an
63. active member of the Sandown Historical Society, Mr Koester agreed to take the lead on co-
64. ordinating the commission's business concerning the Depot repairs.
65.
66. **Video Journal Interviews:** Creating video or audio recordings of some of our elder
67. community members to tell tales of their youth and recollections of life in Sandown to preserve
68. for posterity. Mrs. Gaudreau suggested creating a list of questions for the sake of facilitating
69. and maintaining consistency for the interviews. Also, creating project name since this could be
70. a regular series segment that will engage the community and give needed visibility to the
71. new Heritage Commission. Members will work on possible names for this "Window Through Time"
72. as an education and outreach event to engage the community in the business of recognizing
73. and preserving our town's rich history. Some possible subjects for interviews are: Lloyd Lessard,
74. Jennie Hall, Jim Divine, Arlene Basset (or people she may recommendation), Richard Holmes,
75. Jeannie Genuardo and Bertha Deveau.
76.
77. Mrs Gaudreau reiterated her desire to get the Sandown Conservation's old red barn next to
78. the Old Meeting House on the Historical Register and assisting in getting help with needed
79. repairs. Mrs Rosenau said she'd follow up with Andrew Cushings at the NHDHR Preservation
80. Alliance. The barn needs to have the imposing shrub growth problem resolved. Possibly could be
81. a Scout project if NHDHR aid is not available.
82.
83. Mrs. Gaudreau will take the lead on consulting appropriate experts to help research and
84. investigate the many stone structures in Sandown, some of which are of great historic significance.
85.
86. Mrs. Dupouy suggested St Matthew's Church be included for help with repairs and will take the
87. lead on investigating the prospects of the church's potential for listing on the Historic Registry
88. as well as its status as a private entity (not a town building), and how that may affect or limit ways
89. in commission can help with respect to repairs of this historic building.
90.
91. Members discussed other ways of engaging the community including attending and/ or setting up
92. a table the Sandown Conservation's Walktober event on October 21, 2018 which will be a
93. "Historic Walk" from the Old Meeting House to the Depot, where Arlene Bassett will give a
94. talk about the Meeting House and someone from the Sandown Historical Society will talk about
95. the depot. Members discuss the need to check on the commission's authority to raise funds
96. or collect donations on behalf of the Sandown Heritage Commission where there is no
97. operating budget and the commission will have expenses related to these projects. Expenses
98. such as advertisin, promotions office supplies, etc. Where there is an established fund to
99. accept these donations, the methods of collection need to be explored before attempting to
100. collect donations.
101.
102. **MOTION:** Mrs. Rosenau made a motion to adjourn. Mr Koester seconded the motion.
103. Members voted unanimously. The motion passed. Meeting adjourned approximately 8:45pm.

Respectfully Submitted,
Pamela M. Gaudreau

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