

# Sandown Heritage Commission

## Minutes

7 November 2019

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5. **Date:** 7 November 2019
6. **Place:** Sandown Town Hall – Lower Level
7. **Members Present:** Pamela Gaudreau – Commission Chair, Sue Dupouy – Vice Chair, Peter
8. Koester - Clerk, Fran Rosenau.
9. **Members Absent:** Anthony LoConte. Paul Wentzell, Selectman Steve Brown.
- 10.
11. Meeting was opened at 7:00pm by Chair Pamela Gaudreau, after which the Commission Members
12. present recited the Pledge of Allegiance.
- 13.
14. Mrs. Rosenau made a motion to accept the minutes for the commission meeting of 10/3/2019.
15. Motion was seconded by Mrs. Dupouy. Motion passed unanimously.
- 16.
17. **Correspondence:**
18. Mrs. Gaudreau informed the Commission that we have received a letter from the New Hampshire
19. Preservation Alliance accepting the Sandown Heritage Commission as members of the Preservation
20. Alliance, effective 1 November 2019. Membership will need to be renewed each November.
- 21.
22. **Events:**
23. Mrs. Gaudreau recommended a Certificate of Appreciation be printed for the Paranormal NH Group
24. in appreciation of their fundraising efforts on behalf of the Commission. Mr. Koester said he would
25. print such a certificate for presentation.
- 26.
27. Recap of Past Heritage Commission Events:
28. Heritage Fair scheduled for Saturday, 11/2/2019 was cancelled due to cancellation of event
29. participants, including the scheduled Blacksmith added a last-minute addendum that he required an
30. Insurance Rider added to the Sandown Town Insurance to cover his participation liability.
31. Girl Scout Stone Structure Walk: Mrs. Gaudreau led a walk around the various town stone
32. structures on October 19 for 30 local girl scouts and additional parents. The event went well.
33. VIP Stone Structure Walk: The Stone Structure walk with Dennis Stone – owner of America's
34. Stonehenge – scheduled for October was postponed to Saturday, November 9. The event will be
35. recorded by Sandown 17 video technician Chris Donnellan.
- 36.
37. The following events are on the upcoming schedule:
38. Submarine History Presentation by Commission Member Peter Koester at Town Hall on Sunday,
39. 11/10 at 7pm.
40. Commission Members will arrive at Town Hall at 5:30PM to set up.
- 41.
42. **New Business:**
43. Historic Resource Inventory: Mrs. Gaudreau informed the Commission of the resources available to
44. conduct an inventory of the Historic Locations and Artifacts throughout the town, which will aid in
45. future grant requests.
46. The Commission must compile a listing of historic sites in the town.
47. The Commission will need to coordinate with the Friends of the Old Meetinghouse, Sandown
48. Historical Society, and the Conservation Commission. Some of these groups may already have a full
49. or partial inventory already.
50. Mrs. Gaudreau will e-mail the links to the required forms to all Heritage Commission members.
51. Once the inventory is complete, the information can be used for the following outstanding projects:
52. Red Barn – Obtaining funds to restore the cupola.
53. Hearse House – Roof repair.
54. Town Depot – Outstanding repair and preservation.

- 55.
56. Mr. Koester informed the Commission that he is taking on a new position with his job that will likely
57. require extensive travel generally not scheduled more than a few weeks in advance, and that a
58. back-up plan for recording Commission Meeting Minutes will be required.
- 59.
60. Mrs. Gaudreau informed the Commission that planning for a 2020 Heritage Fair will begin in
61. January. The fair is scheduled for Saturday, October 10, 2020.
- 62.
63. Reimbursement:
64. Mrs. Gaudreau requested reimbursement for the purchase of the Heritage Commission Banner and
65. the Preservation Alliance membership.
66. Mr. Koester made a motion to reimburse Mrs. Gaudreau \$60 for the banner purchase. Motion
67. was seconded by Mrs. Dupouy. Motion passed unanimously.
68. Mrs. Dupouy made a motion to reimburse Mrs. Gaudreau \$50 for the New Hampshire
69. Preservation Alliance membership. Motion was seconded by Mr. Koester. Motion passed
70. unanimously.
- 71.
72. The Commission Members set the date and time for the next Heritage Commission meeting for
73. Thursday, 5 December 2019 at 7:00pm in Town Hall.
- 74.
75. **MOTION:** Mrs. Rosenau made a motion to adjourn. The motion was seconded by Mrs. Dupouy.
76. So voted unanimously. Meeting adjourned at 8:30pm.

Respectfully Submitted,  
Peter J. Koester