

Minutes
Sandown Cable Access Board
Town of Sandown, NH

Meeting Date: **May 28**
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall
Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, Al Correia –
Member, Eric Olsen (Selectman Ex-Officio)
Recording Secretary: **OPEN**
Absent:

Richard Lewis called the meeting to order at 7 p.m.
The Pledge of Allegiance was said.

The minutes of Nov. 27, 2018 were reviewed.

Richard **made a motion** to accept the minutes of Nov. 27 as written. **Motion seconded** by Chris.
Chris and Richard voted in favor. Al and Eric abstained as they were not present at that meeting.
Motion carried.

Station Manager Report

Ch. 17 has been contacted by NH Coalition for Community Media. They have and share topics of
interest to cable systems in S. NH. Chris has contacted them.

Content backup is now in place via iDrive. Initial backup took almost 2 weeks. New content will
now be backed up automatically.

Tightrope service contract now in place for next 4 years.

We have several older town events on VHS video tape from the library. It was felt this material
should be preserved as historical information. Chris in the process of finding a company that can
transfer VHS to current generation format. Chris has contacted 3 companies for bids.

Goodheart. Fee of \$12 per tape. 35 tapes. Total \$420 bid.

Scan Café - \$21.99 each

Everpresent - \$16.99 each.

Motion made to allow up to \$500 expense to have the transfers done by Richard. Seconded by
Eric. All members voted Aye. Motion passed.

There is a need to replace the current switcher in the control room.
Chris has been looking at what devices are available.

Integrated Solutions has recommended the:

Tri Caster Model 410. It has 4 SDI inputs. Aprox. Cost of \$10K.

Broadcast Pix – Has 6 SDI Inputs Aprox. Cost of \$12K

Sony- Any Cast- A more portable unit. – Aprox \$9K.

All devices have enough inputs for the control rooms needs and some also have graphics.

Chris prefers the TriCaster unit as it has several automatic features that will make is work more easily with the operators and require less training and manual operation.

The selected unit would also be installed by Integrated Solutions.

Chris will get formal quotes for review and a vote.

A recording secretary is still needed. Need to find out he official rate of pay for the position.

Eric Olsen asked about the possibility of Live Streaming the CAB meetings to Facebook.

In order to convert the signal a converter would be needed to allow a format Facebook could use. Tightrope has a streaming option. Cost is Aprox \$2800.

A question was raised about how many viewers would use this option and an attempt will be made to gauge interest. The streaming could be on 24 hour availability or scheduled.

It is unclear how much bandwidth would be needed to support streaming as well.

A new Comcast account may have to be set up to support streaming. And an account to access Youtube.

A survey should be done.

The next cable meeting will be **July 23**.

The Board is always looking for new members and program ideas.

At 7:40 PM, Chris **made a motion** to adjourn. **Motion seconded** by Al.

All voted in favor. **Motion carried**.

Respectfully Submitted,

Richard Lewis