

**Minutes
Sandown Cable Access Board
Town of Sandown, NH**

Meeting Date: August 25, 2020
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall and Video Conference
Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, Al Correia Eric Olsen
(Selectman Ex-Officio)

Recording Secretary: Erica Olsen

Richard Lewis called the meeting to order at 7 p.m.

The Pledge of Allegiance was not said, due to not having the American Flag present on video conference.

The minutes of July 28th, 2020 were reviewed.

Selectman Olsen **made a motion** to accept the minutes of July 28th as written. **Motion seconded** by Mr. Correia. All voted in favor. **Roll Call**, Richard ~ yes, Chris ~yes, Al ~yes, and Selectman Olsen ~ yes. All voted in favor. **Motion carried.**

Station Manager Report

Mr. Donnellan talked about the drive-in movie night that has been going on at the library, first showing was about 10 people, 2nd showing turn out was about 30 people. There will be a classic movie that will be showing on August 28th. Going to limit the cars to 20, the movie will be shown at an earlier time then previous.

Mr. Donnellan has updated the job description and has the files. Will send out to the board to make sure that nothing has been missed. Took out old information will also send to Lynne. Mr. Donnellan also wrote the reviews for both Jarred and Drake, will set up time for their reviews. Mr. Lewis asked if they are both at level 2, would like to see Jarred as a level 2 even though Jarred will be leaving at the end of year. Mr. Donnellan has said that Drake has not gotten to level 2. Drake has only been working at the station for about 8 months and would like to have him work towards level 2.

Other Business

Mr. Correia videoed a program at the library. Kindermusic, all the families looked like they had fun. Drake videoed a program also at library, called Herbs with Allie. Mr. Correia would like to thank Mr. Donnellan for the edited technique. Mr. Correia would also like to have the library director interviewed; a list of questions will be handed out the director prior to taping. Mr. Correia asked the board if they would like to see the list of questions. The board felt that at this time they did not need to see the questions. Mr. Correia would like to have another person doing

44 the video while he does the interview. Suggestions were made that he could add pictures, or
45 video tape an image that could be added into the video. Mr. Donnellan would like to have a
46 form filled out for a paper back up.

47
48 Selectman Olsen asked Mr. Donnellan about the live streaming. Mr. Donnellan said that the
49 company New Tech that makes the Tri-caster for streaming got it to work, could not get it to
50 work a 2nd time. The control room is very hot that you cannot last that long in there. An email
51 to the A.C guy has gone out with no luck on getting in touch with him.

52
53 Mr. Lewis would like to do a Public Service Announcement about absentee voting, has put
54 together a slide show to put up on Channel 17 and the town web site showing the steps to get
55 your absentee ballot. Selectman Olsen suggested to send it to the town moderator Kevin Major.
56 The BOS approved all the voting changes at the last meeting. Mr. Donnellan also would take clips
57 from the BOS meeting to post.

58
59
60 The next cable meeting will be September 22nd

61
62 The Board is always looking for new members and program ideas.

63
64 At 7:30 p.m., Mr. Lewis **made a motion** to adjourn. **Motion seconded** by Selectmen Olsen. **Roll**
65 **Call,** Richard ~ yes, Chris ~yes, Al ~yes, and Selectman Olsen ~ yes. All voted in favor. **Motion**
66 **carried.**

67
68
69 Respectfully Submitted,

70
71
72 Erica Olsen