

1 Sandown Cable Board
2 Minutes
3 March 26th, 2024
4

5 **Date:** March 26th, 2024

6 **Place:** Sandown Town Hall

7 **Members Present:** Richard Lewis, Chairperson, Chris Donnellan, Vice-Chair,
8 Parker Davis member and Eric Olsen (Selectmen Ex-Officio)

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10 **Members Absent:**

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12 **Opening:** Mr. Lewis called the meeting at 7:00 p.m.
13 The Pledge of Allegiance was said.

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15 **Mr. Lewis made a motion** to approve the February 27th meeting minutes as amended.
16 **2nd by Selectmen Olsen.** Mr. Davis abstained. All in favor. **Motion passed.**

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18 Mr. Donnellan informed the board that the Uninterruptable Power Supply was reduced in
19 price, the new price is \$1,100 with a 3-year warranty along with a 2-year warranty for the
20 battery. Mr. Donnellan also brought up about the identifications of the station. Mr.
21 Donnellan mentioned that the station has always had a number attached with the station
22 ie...Channel 16 or Channel 17. Mr. Lewis would like to see the new domain name have
23 NH in the name. Mr. Lewis would like to see the board produce a new name at the next
24 meeting.

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26 Mr. Lewis went over the renewal of the Comcast proposal that Attorney Ms. Miller put
27 together. The only big change would be section 6.2 of the contract. PEG Channels,
28 currently the Town has one station would like to add a HD channel. Mr. Donnellan
29 inquired about the subscribers if they will be billed and how much. In section 6.3
30 Comcast may also charge the subscribers or the Town for the new fiber line, which is
31 generally \$20,000 per mile, spread out over the term of the franchise which is 10 year
32 contract with a 11% interest rate, funds could be taken out quarterly.

33 Mr. Lewis would also like to keep the SD channel at a lower number, so that subscribers
34 would be able to see the carousel and be redirected to the higher number station.

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36 A discussion to reduce the franchise fee was talked about. Mr. Lewis would like to keep
37 the rate at 3%. The previous contract was split up into the first 5 years the rate was 2.5%
38 and the last 5 years the rate was 3%. Looking over the spreadsheet that was put together
39 by Mr. Lewis, it appears that a cell had moved making number incorrect. Will fix his and
40 have for next meeting. Mr. Donnellan would also like to have a pie chart showing
41 increase or decrease. And a list of what goes into the revenue. Mr. Lewis will ask those
42 questions to the Ms. Miller to find out.

43 Mr. Lewis will adjust the spreadsheet to reflect Mr. Donnellan new pay rate for 2024. At
44 an average of 10 hours, 15 hours, and 20 hours. Will have a percentage to recommend to
45 the Board of Selectmen. To move the process forward to Comcast.

46

47 Mr. Lewis brought up about the ~~Character~~ Charter reference to the annual elect, Chair,
48 Vice Chair and Treasurer. Will need to amend the ~~Character~~ Charter to have the
49 concurring votes of the majority of members to vote. Need to hold a public meeting with
50 a 5-day notice in advance.

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53 Next meeting will be on April 23rd 2024

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55 **Selectman Olsen made a motion to adjourn the meeting at 8:11 2nd by**

56 **Mr. Donnellan. All in favor. Motioned passed.**

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60 Respectfully Submitted,

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63

64 Erica Olsen