

Sandown Cable Board
Minutes
June 27th, 2023

Date: June 27th, 2023

Place: Sandown Town Hall

Members Present: Richard Lewis, Chairperson, Chris Donnellan, Vice-Chair and Eric Olsen (Selectmen Ex-Officio)

Members Absent:

Opening: Mr. Lewis called the meeting at 7:03 p.m.
The Pledge of Allegiance was said.

Selectmen Olsen made a motion to approve the May 30th meeting minutes as amended **2nd by Mr. Lewis.** All in favor. **Motion passed.**

Mr. Donnellan stated that the AC unit got fixed and is working fine. Comfort Air submitted the warranty part to Mitsubishi. Comfort Air only charged for the labor of \$400.00.

Mr. Donnellan talked about the microphone, the emails that Mr. Donnellan was waiting for was going into spam. Had to download an app. Issue was resolved.

RMON the IT vendor did an update. Was having issues connecting, to be able to work remotely on editing computer along with issues on the VOD from outside the building. RMOM has a big problem with VOD, it runs on Windows 7. Was in contact with Cable Cast. End of life is 6 years. Option is to update the software in the VIO to also be the VOD. Cost to do the VOD software and changeover would cost \$5,00.00. Currently the VOD has 5 terabytes 3 of it is used. VIO has 9 terabytes 1 terabyte has been used. Could do a direct hardware replacement direct new VOD light machine \$6,450.00. 8 terabytes currently we have 5 terabytes used 3. This would be a better option combining both machines suggested Mr. Donnellan. VOD Pro double power 10 terabytes of storage \$11,800.00 for 2 more terabytes. Mr. Donnellan was not sure if this was a newer model then the light model. Mr. Donnellan also asked about the life span and the Windows system. Cable Cast told Mr. Donnellan that the VOD comes with 3 years of hardware insurance with an extendable to 5 years. 5 years is usually the end of life for most computer base systems. Version of Windows to be used are supported by Microsoft till the year 2029. Mr. Lewis asked which version of Windows was this, Mr. Donnellan was unsure, but most like it would be Window 10 or 11.

RMON is trying to get Windows 7 off their network. Mr. Donnellan would like to have RMON set up a website, for the VOD. This will buy us some time. Selectmen Olsen asked about the time frame on how long this would take. Mr. Donnellan did not know how long it would take. Mr. Donnellan also stated that we still have a Vimeo account and are still paying for Vimeo and is still able to upload to Vimeo.

Mr. Lewis would like to have Mr. Donnellan look into a solution, reach out to RMON to find out what the best option on having our own VOD server. Selectman Olsen would like to have Mr. Donnellan get 3 quotes, to include warranty and installation. Mr. Donnellan was hoping that Cable Cast has a solution. Did have a drive fail and lost some VOD. Mr. Donnellan said everything is backed up.

Mr. Lewis mentioned that we are working with the contract. The renewal of the contract is July of 2024 1 year away. Mr. Lewis will be going to the BOS meeting, and asking the BOS if they have any questions for Brain from Comcast. Brain can answer those questions at the following BOS meeting.

Mr. Lewis made a motion to adjourn the meeting. **Selectmen Olsen 2nd**. All in favor.
Motion passed.

Meeting adjourned at 7:33
Next meeting July 25, 2023

Respectfully Submitted,
Erica Olsen