

Sandown Cable Board
Minutes
March 29,2022

Date: March 29th ,2022

Place: Sandown Town Hall

Members Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair and Eric Olsen (Selectman Ex-Officio)

Members Absent:

Opening:

Mr. Lewis called the meeting at 7:00 pm.

The Pledge of Allegiance was said.

Selectman Olsen made a motion to amend the minutes as written. **Motion second** by Mr. Lewis. All in favor. Motion passed

Mr. Donnellan stated that the computer came in, he emailed the board with the purchase receipt. The board approved up to a \$4,000.00 computer. The final purchase of the computer was \$3,208.99 with no shipping cost. Will be working on transferring file from the old computer to the new computer. Selectman Olsen asked how long it should take, Mr. Donnellan stated that it should only take a few hours. Has 1 gig drives, will run it and let it do its thing overnight.

Mr. Donnellan met with the Ockers Company at the Recreation Building, they wanted to come out before giving an estimate. Their quote of \$7,437.75 which was about \$400.00 less than the previous quote. The company had some idea, the flexibility of putting the camera in the corner of the Rec Directors office facing outwards. Whereas before it was just going to be looking down at the table. It's a PTZ camera ~ pan, tilt, zoom remote. Ockers talked about putting 4 ceiling boundy microphones, that way it can have audio at the other side of the room. The camera controls will be located in the Rec Directors office. The camera cannot be controlled remotely because of the building is not on the network. This should not be a problem for the commission seeing that they have access to the Rec Directors office and other events can be recorded. Standard operating procedures will be provided to put the camera back to the meeting control settings.

Mr. Lewis made a motion to authorize up to \$8,000.00 for the purchase and the installation of the recording equipment for the Rec Building pending the approval by the BOS. **Motion seconded** by Selectman Olsen. All in favor. Motion passed.

Mr. Donnellan stated that 56 people watched the election counts on Facebook. He also would like to start interviewing the Fire Department, in regard to what the Fire Department does. Mr. Lewis suggested that maybe they could do a quarterly update, 15 minutes to get some safety messages out there. Mr. Donnellan also brought up that the

46 Channel 17 needs to get out there more, few town people didn't know that the channel
47 existed. Mr. Donnellan told them what station to look for on there tv. Mr. Lewis said
48 that he thought it would be a good idea to have a booth at the Old Home Day event,
49 maybe we could get some more members involved.

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52 Next meeting Tuesday April 26th, 2022
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54 At 7:21 p.m. **Mr. Lewis made a motion** to adjourn. **Motions seconded** by Selectman
55 Olsen. All in favor. Motion carried.

56
57 Respectfully Submitted,
58

59 Erica Olsen