

Sandown Cable Board  
Minutes  
January 25, 2022

**Date:** January 25, 2022

**Place:** Sandown Town Hall

**Members Present:** Richard Lewis, Chairman, Chris Donnellan, Vice-Chair and Eric Olsen (Selectman Ex-Officio)

**Members Absent:**

**Opening:**

Mr. Lewis called the meeting at 7:00 p.m.

The Pledge of Allegiance was said.

Mr. Lewis thanked Al Coria for all the time and effort he has put into being a member of the Cable Board. Mr. Lewis stated that Al is always welcomed back.

**Selectman Olsen made a motion** to approve the meeting minutes from November 23<sup>rd</sup> as written. **Motion seconded** by Mr. Lewis. All in favor. **Motion carried.**

Mr. Donnellan stated that the last time there was a cable meeting Channel 17 was not on the air. Issues has been fixed, and no issues since.

Mr. Donnellan sent another email to Chris Poole, has not heard back from him as of today.

Mr. Donnellan replaced the Projector HDMI Switcher. Tried several times on the computer and had no problems. This should be user friendly to use the projector.

Mr. Donnellan mentioned that there is training for Town employees, will get them going on an automated thing, it's just plugging in the computer. People have to realize that if you don't have the right set up with the right resolution it won't work.

Mr. Lewis suggested that maybe before having people us the projector, that they should have certain things on their own computer to run the projector.

Mr. Donnellan talked about the PSA Ad Council. Went onto the CDC website for Covid 19 updates and downloaded somethings that talked about the home testing. The CDC dashboard provided information about the use of home testing. Mr. Lewis suggest that we post a link to the state website. This way it points them to the right direction.

The upcoming deliberative session has no changes it's the same as years past. Mr. Donnellan will be putting a T.V monitor down in the lower hall. Just needs to have a

44 sign saying all voting on articles are upstairs. May need to get a last-minute purchase of  
45 a convertor for less than a \$100.00 Mr. Donnellan will put a microphone with the stand  
46 on the side of the of the room like years past.

47  
48 We need to purchase a new editing computer, not only is it for editing it's for running  
49 software. Spoke to RMON~ they tried to remote in to fix the printer issue, but it would  
50 not work. Something is wrong that won't accept the new hardware. The processor is at  
51 its lifetime span, and it would not run Windows 11. A new processor would cost about  
52 the same as a new computer. Mr. Donnellan would like to purchase a new computer,  
53 seeing that this computer is about 4-5 years old.  
54 HP website for a ballpark figure about \$2,300.00. Memory, graphic cards, and processer  
55 are the three that will bring the price up. Ram needs to have more than 16 gigs of ram  
56 which is what we have now. 32 gigs of ram would be a good step. The 2 processor that  
57 are on the website are AMD processors one is a 3.8 gigahertz and the other is 3.7  
58 gigahertz 8 core and 12 core and a 32 MB and a 64 MB the different in price on the  
59 processors are \$330.00. The cost that is on the HP website is around \$2,300.00. If we go  
60 with the bigger processor. Mr. Lewis said make sure that the application can work with  
61 the size of the computer. It would be nice to have Mr. Donnellan bring us to the future.  
62 HD files will not get any bigger for us the thing that does change is the compression of  
63 the files. Still able to do the editing currently. This is not an urgent need; Mr. Donnellan  
64 would like to do a comparison of 2 different computers. Its looking like about \$2,500 for  
65 a computer. What is going to bring the cost up is the warranty covered. Mr. Lewis  
66 would like Mr. Donnellan to look at the ports, seems that they are all different on laptops.  
67 Right know the keys is what is available for us. Selectman Olsen, said he would rather  
68 purchase a computer now then what till the one that we have in unable to use, then your  
69 stuck.

70  
71 Selectman Olsen asked Mr. Donnellan about live streaming on FB. Mr. Donnellan never  
72 went in front of the BOS about live streaming. He remembers going in front of them  
73 talking about testing. Mr. Donnellan will go to BOS and bring this up. How many  
74 people are watching? Mr. Lewis would like to keep the live streaming, even if the  
75 participate is low. It's a way to have the public see live meetings at real time then have to  
76 wait for next day. How many people watch the video on the website, Mr. Donnellan said  
77 about 10-15 people.

78  
79 Mr. Lewis submitted the Town Report, attended the Rec Commission on December 15.  
80 They had a few of questions. Where was the equipment going to be located? Is there a  
81 way to prevent damage? Is there a way to avoid tampering? Is there a way to reposition  
82 the camera to allow a different view? Time frame? Mr. Lewis will let the Rec  
83 Commission know the answers. Mr. Donnellan thought it could be moved. All they  
84 must do is hit a button and should record. The microphone is in the ceiling. If they have  
85 an event call the cable board to have the event recorded and will get a better audio sound.  
86 NO way to avoid tampering. Still working on the installation, will get in touch with the  
87 Rec Commission when date is available.

Mr. Donnellan found the information that Selectman Olsen was inquiring about from Facebook. The Selectman meeting the night before had 3 second views 26 1-minute views 7 average 2min 9 second. There is a way to get all the information. Comments are not a problem, no one has every comments.

Mr. Lewis FYI contract renewal is up in 2 years. What are some of the things people would like to see? So, when we go through the process of renewal, we have a list to negotiate with them. Contract ends July 30,2024.

3% of cable revenue this is our 2<sup>nd</sup> year in our 5-year contract. 2 ½% first 5 years. We do have a contract. Mr. Lewis was on the board when this contract was done, he feels that we should not have to have a higher percent rate to take from the cable subscriber to fund Channel 17 we are ably funded at this rate. The definition on revenue has changed from years past. The percentage includes a lot more, it does not include internet.

Mr. Lewis would like to start thinking about who will negotiate the new contract for the Cable Board. Will need a legal representative to draw up the contract and represent it. Gordan Champion had represented the Cable Board. Would like to see a law firm or an attorney. It would be nice to see how others are using. Mr. Donnellan said a lot of them represent bigger towns.

Mr. Donnellan said that a lot of the contracts are going towards HD channel cable line up start @ 800 on the cable T.V. It will be nice to be grouped with other same things, it would be easier to find.

Selectman Olsen will bring up to the BOS on inputs of what they would like to see in the contract. Selectman Olsen will also ask Lynne to see if our attorney if this is something that her firm does. Or even they can give us a name.

Mr. Donnellan got the microphone repaired cost of \$125.00 for both

Next meeting Tuesday February 22,2022

At 8:03 p.m. Mr. Lewis **made a motion** to adjourn **Motion seconded** by Selectman Olsen All in favor. **Motion carried.**

Respectfully Submitted,

Erica Olsen