

**Minutes
Sandown Cable Access Board
Town of Sandown, NH**

Meeting Date: June 29,2021
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall and Video Conference
Present: Richard Lewis, Chairman (Remote), Chris Donnellan, Vice-Chair, Al Correia and Eric Olsen (Selectman Ex-Officio)

Recording Secretary: Erica Olsen

Richard Lewis called the meeting to order at 7 p.m.
The Pledge of Allegiance was said.

The minutes of April 27,2021 were reviewed.

Richard **made a motion** to accept the minutes of April 27th as written. **Motion seconded** by Chris. Richard ~yes, Chris ~yes, Eric ~yes, and Al ~abstained. All voted in favor. **Motion carried.**

Station Manager Report

Mr. Donnellan sent out the financial report for May expenses for approval. Got approval from Mr. Lewis, Selectman Olsen, and Mr. Donnellan.

Mr. Donnellan talked about the recording of the Recreation Meeting at the Rec building he met with Deb Brown to see how it could be set up. Mr. Donnellan received a quote from the Ockers Company a price of \$7,847.00. The quote consists of PTZ camera, wall mount bracket, ceiling boundy mic, auto-mixer, LCD monitor, streamer and recorder. This also includes installation, Cables, connectors, other parts and Freight. Mr. Lewis would like Mr. Donnellan to get a second quote. Selectman Olsen would like for the CAB to go in front of the Recreation Board to discuss the quote prior to bring it to the BOS. The CAB still needs to discuss streaming meetings with the BOS.

Mr. Donnellan said that the T.V is in and needs to set up with John Runcie so that the TV can be installed under the “On Air” sign in the upper Town Hall.

Drake and Rachel are doing a great job, Mr. Donnellan is doing things remotely if needed.

Other Business

Selectman Olsen talked about the Uber Conference. The BOS has set a date of July 31 to end the Uber Conference. As of August 1st, all meetings will be in person. Mr. Lewis still feels that he is uncomfortable about meeting in person.

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The next cable meeting will be **July 27th 2021**.

The Board is always looking for new members and program ideas.

At 7:21, Eric **made a motion** to adjourn. **Motion seconded** by Al. All voted in favor. Richard ~ yes, Chris ~ yes, Al ~ yes and Eric~ yes. **Motion carried.**

Respectfully Submitted,

Erica Olsen