

**Minutes
Sandown Cable Access Board
Town of Sandown, NH**

Meeting Date: March 23,2021
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall and Video Conference
Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, and Eric Olsen (Selectman Ex-Officio)
Absent: Al Correia
Recording Secretary: Erica Olsen

Richard Lewis called the meeting to order at 7 p.m.
The Pledge of Allegiance was said.

The minutes of February 23rd,2021 were reviewed.
Selectman Olsen **made a motion** to accept the minutes of February 23rd, 2021 as amended.
Motion seconded by Mr. Donnellan. All voted in favor. Roll call, Richard ~ yes, Chris ~yes, and Eric ~ yes **Motion carried.**

Mr. Lewis made a recommendation to appoint Mr. Donnellan for a 3-year term to the Cable Access Board member. Mr. Donnellan accepted. Mr. Lewis ~ yes, Selectman Olsen~ yes. Mr. Donnellan abstained. Selectman Olsen said that is needs to go the Board of Selectman for their approval.
Mr. Lewis would be happy to stay as the Chairman for the Cable Board. Will ask Mr. Correia if he would like this position at the next meeting.

Station Manager Report

Mr. Donnellan talked about the Jabra speakers; they have limitations for using with the hybrid models. Audio goes through the speakers, and the video goes from the switchers. You can feed the video into the Ch.17 Uber conference. And you can pick the camera. Mr. Lewis said that there is a 6 second delay.

Mr. Donnellan talked about putting a T.V on the back wall, so that board members could see Uber conference people instead of turning there chair around and then forgetting to talk into the microphone. Selectman Olsen would like to see it happen, so that boards could utilize having plans etc...to have audience see plans and viewers to see at home. Mr. Donnellan said he has looked at some pricing and for a 55" T.V they start at about \$520.00 and a 65" T.V start at about \$700.00. Mr. Donnellan would like to also get a cover so that dust would not get into the T.V.

This is something that location will have to be determined for the size. Mr. Donnellan also talked about the monitors for the lower hall, this would have to be done by an outside company.

Other Business

Mr. Lewis said at this time he does not feel safe to come to in person meeting. The board was ok with him doing the Uber Conference, while members are at the Town Hall.

Selectman Olsen **made a motion to give Mr. Donnellan a 3% raise.** Pay raise will go into effect April 1,2021. **Motion seconded** by Mr. Lewis. **All voted in favor.** Roll call, Mr. Lewis~ yes, and Selectman Olsen ~ yes. **Mr. Donnellan abstained. Motion carried.**

Mr. Lewis asked about the A/C Heat unit if that was all installed. Mr. Donnellan said it has and seems to be working properly. Mr. Lewis also asked about the circuit board for the Tri-Caster, Mr. Donnellan informed the board that it was replaced and seems to work. Channel 17 has been streaming live on Facebook. The Selectman must decide on what to do about the streaming live.

Mr. Lewis also asked the Town Administrator how much longer for the Uber Conference, it has been renewed to the end of 2021. Mr. Donnellan would like to see if it would be O.K. to use Zoom. Mr. Donnellan believes that Zoom works a little better than Uber Conference.

The next cable meeting will be April 27th 2021.

The Board is always looking for new members and program ideas.

At 7:35p.m , Mr. Lewis **made a motion** to adjourn. **Motion seconded** by Selectman Olsen. All voted in favor. **Motion carried.**

Respectfully Submitted,

Erica Olsen