

**Minutes
Sandown Cable Access Board
Town of Sandown, NH**

Meeting Date: December 29,2020
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall and Video Conference
Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, and Eric Olsen (Selectman Ex-Officio)

Absent: Al Correia

Recording Secretary: Erica Olsen

Richard Lewis called the meeting to order at 7 p.m.
The Pledge of Allegiance was said.

The minutes of November 24, 2020

Richard **made a motion** to accept the minutes of November 24,2020 as written. **Motion seconded** by Selectman Eric Olsen. All voted in favor. Roll Call, Richard ~ yes, Chris ~ yes and Selectman Olsen ~ yes. **Motion carried.**

Station Manager Report

Rachel is training and is doing well; she will be doing the virtual Selectman's meeting being held tomorrow night. As a test this meeting is being Live Streamed on FaceBook.

Mr. Donnellan talked about the Town having deliberative session at another location. Town Administrator Lynne Blaisdell and Town Moderator Kevin Major went to Sandown North to see if this location would work. Mr. Donnellan said it will be a challenge, but will find a way to broadcast this event.

Mr. Donnellan got all the information that the board wanted on the purchase of the camera. Canon **XA11-** Camcorder. A 1-year warranty is included for parts and labor. The board is adding the 3-year warranty to this purchase for an additional \$209.99. Mr. Donnellan feels that an additional battery is still needed and will be added to this ordered, along with a micro phone an Azaden brand is for \$178.05.

Mr. Lewis **made a motion to purchase Canon XA11- Camcorder along with the equipment for the camcorder and a 3 year warranty for \$1,835.03 . Motion seconded** by Selectman Olsen. All voted in favor. Roll Call, Richard ~ yes, Chris ~ yes and Selectman Olsen ~ yes. **Motion carried.**
The new Jabra speakers seems to work. Could try to see if they need to be in a different location for better sound in the hall.

Mr. Donnellan sent all the expenses for the month to Gayle .

Selectman Olsen asked about the franchise fees from the Comcast bills. Mr. Donnellan said it is for the local channels does not include the internet. This was decided a long time ago. The Protection Telecommunications Act has a lot of information on the fees. It protects service providers like aol and prodigy from being sued, from their net worth. It is now protecting Facebook. Channel 17 gets a 2 1/2 % from a lot of different things like home shopping, and video on demand. Mr. Donnellan said the franchise fees is used by Comcast to cover the funds they send to Channel 17. A percent of the revenue that Comcast gets is from the residents of Sandown. % of Comcast to recoup the funds that is given to Channel 17 that % from there revenue. 2 ½ % for the first 5 years then 3% for the next 5 years on a 10-year plan. Franchise fees is used by Comcast to cover the money that they send Channel 17. A percent of that was negotiated with Comcast.

Mr. Donnellan is setting up a date for the installation of the A/C unit.

The next cable meeting will be **January 26,2021**.

The Board is always looking for new members and program ideas.

At 7:40, Selectman Olsen **made a motion** to adjourn. **Motion seconded** by Mr.Lewis. All voted in favor. Roll Call, Richard ~ yes, Chris ~ yes and Selectman Olsen ~ yes. **Motion carried**.

Respectfully Submitted,

Erica Olsen