

**DRAFT**  
**Minutes**  
**Sandown Cable Access Board**  
**Town of Sandown, NH**

Meeting Date: October 28<sup>th</sup>, 2020  
Type of Meeting: Regular Public Meeting  
Method of Notification: Public Posting – Two locations at Town Hall  
Meeting Location: Sandown Town Hall, and Video Conference  
Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, and  
Eric Olsen (Selectman Ex-Officio)  
Absent : Al Corriea

Recording Secretary: Erica Olsen

Richard Lewis called the meeting to order at 7 p.m.  
The Pledge of Allegiance was not said, due to not having the American Flag present on video conference.

The minutes of September 29<sup>th</sup> 2020 were reviewed.

Chris **made a motion** to accept the minutes of September 29<sup>th</sup> 2020 as written. **Motion seconded** by Richard. All voted in favor. Roll Call, Richard ~ yes, Chris ~ yes and Selectman Olsen ~ yes. All voted in favor. **Motion carried.**

**Station Manager Report**

Chris announced that there is a pending new hire. Waiting on the background check but did not think that there would be any problems Rachel Martin, from Plaistow, NH. Paperwork is in and ready to go pending background check. Will be able to train if there is someone else in the office.

A/C estimate on 2 different system. Chris sent an email out to both Comfort Air System and Palm Tree system with the specs but not the money. Palm Tree System had the lower BTU then Comfort Air System. Comfort Air System was a \$1,000.00 less then Palm Tree System. Comfort Air System suggested putting in a bigger unit due to the lack of insulation and the heat that the equipment puts off in that room. \$4,650.00 was quoted, \$900.00 more then the smaller unit. 1300btu with the smaller size is right with the room size. The larger A/C unit cooling range is from 3,100-18,400 BTU the smaller unit 3,100-13,600 BTU. Chris did an online calculation of the room size, along with equipment that is the room. Came out to be 13,000 BTU which is right at max of the smaller unit. 1-year labor manufactory warranty and 10 year parts. The unit is a dual system, very similar as to the one that are in the upper Town Hall. Richard would like have Chris wait for the other company to come back with a quote. And bring forward to the Board of Selectmen for approval. Would be nice to do both, the A/C along with the live streaming.

Internet 50/50 up and down. Improvement for all parties in the town hall. It is \$14.00 more a month. The cable board would like to see if there is an improvement before going at a higher speed.

Comcast internet more information from the guy that is in charge. Audio issues with a hum, Chris tried to bypass. Get ahold of the comcast liaison to get the issues fix.

Absentee ballot how to video was shown 120 times in between programs. Some of the programs were the community budget forum. HDMI cables not a fan of chips on the end of the cord break easily. Drake did a program on Home schooling at the library. It is great timing for this to be running.

A new field camera can get a better camera then the one that is being used. Prices are \$1,200-\$1,500. Cannon very similar to the one that being used now. Mr. Donnellan will send out a link with the specs of the camera.

Selectman Olsen brought up about the live streaming on Facebook. Other Town's are streaming their meetings on Facebook.

Mr. Donnellan said that he would like to have the comments restricted on Facebook. Needs to be a working test before it goes to a "live stream". Mr. Donnellan would like to make sure that the public is aware that any meetings that are live streaming will not answer right away. Live stream is not a substitute to live meetings. Mr. Donnellan would like to make it link to emails to the live streaming for questions.

### **Other Business**

The next cable meeting will be November 24<sup>th</sup>, 2020.

The Board is always looking for new members and program ideas.

At 7:57 pm. Mr. Lewis **made a motion** to adjourn. **Motion seconded** by Selectmen Olsen . All voted in favor. Roll Call, Richard ~ yes, Chris ~ yes and Selectman Olsen ~ yes. All voted in favor. **Motion carried.**

Respectfully Submitted,

Erica Olsen