

**Minutes
Sandown Cable Access Board
Town of Sandown, NH**

Meeting Date: November 26, 2019
Type of Meeting: Regular Public Meeting
Method of Notification: Public Posting – Two locations at Town Hall
Meeting Location: Sandown Town Hall, Upper Hall
Present: Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, Al Correia
Eric Olsen (Selectman Ex-Officio)
Recording Secretary: Erica Olsen

Richard Lewis called the meeting to order at 7:11 p.m.
The Pledge of Allegiance was said.

The minutes of October 22 ,2019 were reviewed.
Chris Donnellan **made a motion** to accept the minutes of October 22,2019 as written. **Motion seconded** by Richard Lewis. All voted in favor. **Motion carried.**

Station Manager Report

Survey was up for about 8 weeks. Chris does not have tallies, should have them at the next meeting. Chris reported that the mixer in the control room was having issues. When the volume is adjusted you hear static. He cleaned it, worked fine then the static returned. Sent it out to get repaired. Came back in and tried to run again it was not working. Sent back out to again. Powers up but has no audio. The one that we have is a smart mixer, it lets you know which mic is on with lights. This is not under warranty. Have a loaner to use currently. It is OK for now. Richard ask how much a new mixer cost would. Under \$1,500.00. Eric asked how old the mixer is and is it time to invest in new ones. Chris said that he thought they were about 10 years old. Richard suggested to see how much it would be for new one. The funds are there for an upgrade. Al asked would be the same manufacture. It is Shure manufacture. Good company and would like to give them another shot.

Converter is more expansive then he thought. SDI Serial Digital would project to the switcher, it would connect to the projector.

Eric made **a motion** to purchase HDMI converter up to \$550.00 that includes shipping and warranty. **Motion seconded** by Richard . Richard made an **amended** motion to just approve the purchase of the HDMI converter. And for Chris to come back later with warranty and support pricing. All voted in favor. **Eric 2nd the amended motion. Motion carried.**

Length of time the video on demand files to download was taking a long time. Big files 19 gigs, H264 MP4 files, smaller files take less then half the time to download. Has been here for a while.

Best is about \$12,000.00 . Giga bytes switches designed for the gaming or video witch is what we are classified as. \$100.00-\$300.00

Richard asked if this is moving data from 1 equipment to another equipment. Has to the server then send it to the server. Then send it to the VOD takes less time. VOD is Hi-Def; channel is not Hi-Def. Keeps the wide screen, and then makes a little smaller to broadcast.

Richard thought the speed is CAT 5, unplug from the Town server. Might be just the ethernet. 16 port switchers. New switcher POE- power over ethernet.

Eric suggested that a spread sheet be done of the equipment to see how old the equipment is.

Other Business

Did an October walk, wish there was better turn out, but it was cold out? POW MIA Veterans day concert that was at the PAC. Dean made it available for the district. Showing vintage shows 6 pm to 8 am Throwback Thursday on demand 6 to 8 shows are up and running on tv.

Chris found more tapes to transfer about 8 tapes. Shared the link on FB.

Richard **made a motion for Chris to transfer about 8 tapes \$17.00 cost per tape. \$150.00. Motion seconded** by Chris. All Voted in favor. **Motion carried**

Chris received an application, will schedule an interview and will let the board know through email. Then to BOS for hiring.

Data from the survey will be brought to the BOS.

Al to film the library Sunday afternoon "Off the Cuff" from Southern New Hampshire. Al said that the seeing that this time of year is very busy for people he will start in January doing interviews.

The next cable meeting will be **January 28th, 2020.**

The Board is always looking for new members and program ideas.

At 8:02 Richard, **made a motion** to adjourn. **Motion seconded** by Chris. All voted in favor. **Motion carried.**

Respectfully Submitted,

Erica Olsen