

# Sandown Fire Department Board of Engineers Meeting

28-March-2023

Present

Chief Michael Devine Deputy Chief Dave Farrar

Deputy Chief Chris Poole Captain Jon Goldman

Captain Kevin Major Lieutenant Steve Winter

Lieutenant Mark Van Auken

Chief Devine called the meeting to order at 18:06

The meeting opened with designation of rank structure and duty assignments. New ranks agreed on are:

Chief C1- Mike Devine

Deputy Chief C2- Dave Farrar

Deputy Chief C3- Chris Poole

Captain O1- Jon Goldman

Captain O2- Kevin Major

Lieutenant O3- Steve Winter

Lieutenant O4- Mark Van Auken

C1 & O3 will be in charge of Building and Vehicle Maintenance

C2 & O2 will be in charge of training

C3 will be in charge of Equipment and Fire Prevention

O1 will be in charge of EMS

Chief Devine suggested that the Board of Engineers review and update the by-laws, He also stated that the Per Diem pay is on track at 25% of spend for the year right

now. He also stated that he put \$1,500.00 in the budget to join NFPA but the cost is now \$1,700.00.

Captain Goldman will be developing a form, process, and packets for background checks for prospective members.

Chief Devine and Captain Goldman will be working on a Request for Proposal for ambulance services with the six towns currently covered by Pridestar (Trinity) Ambulance in Plaistow on 3/30/2023. They will also be meeting with Sandown Police Department to come up with a plan for dealing with IEA;s.

Chief Devine will be attending a Fire Inspector class at the Fire Academy starting in April.

Lieutenant Winter will be checking into Fire Instructor classes.

Deputy Chief Farrar and Captain Goldman will work on implementing a PASS tag system.

New turnout gear was ordered from FireMatic and is set to arrive in May. This will be Morning Pride brand, a departure from Globe Manufacturing which currently has a 12 plus month lead time.

Captain Goldman suggested having a dinner open to the public to celebrate the Department's 75th anniversary.

Captain Major will start organizing and implementing "Battle Drills", a quick training focusing on key skills during the first Tuesday of the month training.

Deputy Chief Farrar suggested organizing a truck committee for the next piece of apparatus that will need to be purchased. Chief Devine was going to check in grant availability and with other local departments to see what they specified for a Pumper/Tanker. This will be revisited during the next meeting.

The meeting was adjourned at 18:45

Submitted by Deputy Chief Dave Farrar