

Town of Sandown, NH

Joint Loss Management Committee

Meeting Date: Wednesday, December 20, 2023

Type of Meeting: Regularly Scheduled

Method of Notification: Public Posting ~ Website, Town Hall, Post Office

Meeting Location: Sandown Town Hall

Present: Chairman Andrew Artimovich, John Runcie, Andrea Cairns, Becky Francis

Chairman Artimovich called the meeting to order at 2:03 pm

Review of the 9/20/23 Minutes

There was a change to line 51 – “bit” should read “bite.”

MOTION: Ms. Francis made a motion to approve the 9/20/23 minutes as amended. Mr. Runcie seconded the motion. All members voted in favor; the motion passed unanimously.

Ms. Cairns made a motion to appoint Brittney Bergholm as a voting member. Mr. Runcie seconded the motion. All members voted in favor; the motion passed unanimously.

Review of Water Testing Results

The Committee reviewed the water testing results for the town hall and recreation building. All tests came back negative for e-coli, coliform and nitrates.

Workers Compensation Data

There were no claims to review.

Panic Button Testing

Chairman Artimovich tested the panic buttons and there were no issues. He will conduct another test once the new security upgrades are made.

Self-Inspection Checklists to Department Heads

They will be distributed to department heads again and will be reviewed at the February meeting.

Employee Training

Chief Devine wasn't at the meeting so the committee will follow up at the next meeting. Mr. Artimovich suggested looking into training offered through Primex for workplace violence as an alternative to ALICE training, which is geared more towards student/teacher response.

The next meeting will be February 21st at 2:00 at the Town Hall.

The meeting adjourned at 2:15pm.

Respectfully submitted,

Andrea Cairns

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Recording Secretary