

# BOARD OF SELECTMEN

## Town of Sandown, NH

### **Board of Selectmen**

**Meeting Date:** March 11, 2024

**Meeting Location:** Selectmen's Office

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**Selectmen Present:** Chairman Tom Tombarello; Vice Chairman Darren Hudgins; Eric Olsen; Bob Nickerson; Ben Sharpe

**Also Present:** Lynne Blaisdell, Town Administrator

Meeting was called to order at 6:30pm with the Pledge of Allegiance.

### **Review of Minutes of Previous Meetings**

Selectman Olsen made a motion to accept minutes as written from February 5, 2024.

**Motion By:** Selectman Olsen

**Seconded By:** Selectman Nickerson

**In Favor:** Selectman Sharpe; Selectman Hudgins; Selectman Olsen; Selectman Nickerson

**Abstain:** Selectman Tombarello

**Motion passes 4-0-1.**

Selectman Sharpe made a motion to accept minutes as written from February 12, 2024.

**Motion By:** Selectman Sharpe

**Seconded By:** Selectman Nickerson

**In Favor:** All

**Motion passes unanimously.**

### **Public Comment**

#### ***Congratulations, Fire Chief Devine!***

Lynne congratulated Fire Chief, Mike Devine, for completing the Fire & Emergency Services Instructor Program.

#### ***Timberlane Job Fair***

Selectman Tombarello shared that there is a job fair for the Timberlane School District on Wednesday, March 20<sup>th</sup> from 4pm to 7pm at Timberlane High School.

#### ***Sandown 5k Road Race***

Lynne reminded that the Sandown 5k Road Race is Saturday, June 1<sup>st</sup> at 9am, and is sponsored by the Police Explorers, and to call the Town Hall for more information.

#### ***Election Day Tomorrow***

Selectman Sharpe reminded that tomorrow is election day and asked that residents vote.

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54  
55 ***Paul Rodgers – Holts Point Rd***

56 Rodgers asked who is "the man with the stop watch," referring to which Selectman watches the  
57 timer for his allotted speaking time. Selectman Olsen raised his hand and stated it was him.

58 Rodgers asked for his name, and misheard Selectman Olsen's response, and continued to call him  
59 "Mr. Wilson." Rodgers stated he will never vote for "Mr. Wilson," and left abruptly.

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62  
63 **EMS Captain Jon Goldman and Deputy Chief David Farrar**

64 **Discussion regarding grant opportunity through the Alexander Eastman**  
65 **Foundation for the creation of a Community AED Loaner Program and**  
66 **acceptance of donation of equipment from Sandown Fire Association**  
67

68 ***AED Loaner Program***

69 Captain Goldman spoke about the Alexander Eastman Foundation, and their plans to start an AED  
70 loaner program to every town in the area, making AED and supplies available for loan to everyone  
71 in the community. Captain Goldman explained that a resident could use the AED for a one-time  
72 event, such as a large gathering, or it could be used for a longer period of time, such as elderly  
73 houseguests staying with residents, or could lend it to baseball if their AED breaks. They want  
74 everyone who takes the AED to have CPR training, and they can show those who are taking it.  
75 Captain Goldman explained that an AED shocks the heart in episodes of cardiac arrest. They plan to  
76 get 1 AED, but said he can write a grant for another next year if needed.

77  
78 Selectman Tombarello made a motion to accept the grant application towards the community AED  
79 loaner program for the town of Sandown, and chairman of board to sign the contract.

80 ***Motion By:*** Selectman Tombarello

81 ***Seconded By:*** Selectman Olsen

82 ***In Favor:*** All

83 ***Motion passes unanimously.***  
84

85 ***Sawzall Donation***

86 Deputy Chief Farrar spoke about a serious accident in January, and explained how they used a saw  
87 to cut the roof of the truck off to rescue the driver, and explained that their set up process is slower  
88 than they would prefer, and is seeking Selectmen approval to receive 2 battery-powered Sawzall's  
89 to be used on the fire trucks.

90  
91 Selectman Olsen made a motion to accept two battery powered Sawzall's from the Sandown Fire  
92 Association.

93 ***Motion By:*** Selectman Olsen

94 ***Seconded By:*** Selectman Hudgins

95 ***In Favor:*** All

96 ***Motion passes unanimously.***  
97

98 ***Captain Goldman also reminded that the rabies clinic is Saturday from 10am-12pm.***

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103  
104 **Becky Francis, Recreation Director**

105 **Discussion regarding pay rates for Summer Recreation Staff**

106 Francis explained that she is looking to raise the cost of summer camp by \$10 to allow for the  
107 following staff pay raises:

108 ***New Counselor or Second Year Counselor: \$13 per hour***

109 ***Counselors working 3 years or more: \$14 per hour***

110 ***Specialty Counselors: \$15 per hour***

111 ***Assistant Coordinators: \$16 per hour***

112 ***Coordinators: \$21.50 per hour***

113  
114 Selectman Hudgins made a motion to set rates as noted.

115 ***Motion By:*** Selectman Hudgins

116 ***Seconded By:*** Selectman Tombarello

117 ***In Favor:*** All

118 ***Motion passes unanimously.***

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121 **Arthur Genualdo, Public Works Director**

122 **Discussion regarding possible equipment purchase and hiring**

123  
124 ***Equipment Purchase***

125 Genualdo explained that he is having a new John Deere loader built, and is able to get it at a  
126 discounted price, and although he is unsure what the exact lease payments will be, he is seeking  
127 Selectmen approval. Genualdo described the machine he is having built and plans to use Block  
128 Grant money for the lease.

129  
130 Selectman Tombarello made a motion to authorize the Highway Department Director to get final  
131 pricing and purchase the John Deere 320 P-tier backhoe loader.

132 ***Motion By:*** Selectman Tombarello

133 ***Seconded By:*** Selectman Olsen

134 ***In Favor:*** All

135 ***Motion passes unanimously.***

136  
137 ***Hiring***

138 Genualdo shared that he has met with someone twice regarding an open position on the Highway  
139 Department, and feels he will fit in well with the current employees. He has worked for the town of  
140 Wakefield DPW and is familiar with what needs to be done, and plans to start him at a Step 6  
141 because of his 6 years' experience at his previous job.

142  
143 Selectman Tombarello made a motion to hire Zachary Surette for the Highway Department at a  
144 Grade 9 Step 6, at \$23.60 per hour, pending background check.

145 ***Motion By:*** Selectman Tombarello

146 ***Seconded By:*** Selectman Hudgins

147 ***In Favor:*** All

148 ***Motion passes unanimously.***

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**Robert Villella**

**Request to sign Partial Release of Conservation Easement off Fox Ridge Rd.**

Villella explained that he has been working with the Department of Agriculture to acquire conservation easements on his land and shared the details of how this land will be deeded back to the town. Brian Butler stated that the land should have already been released and explained further details regarding the easements.

Selectman Hudgins made a motion to execute partial release.

***Motion By:*** Selectman Hudgins

***Seconded By:*** Selectman Tombarello

***In Favor:*** All

***Motion passes unanimously.***

***Discussion of new business begins.***

**Review of request for appointment of members to ZBA, Conservation Commission, Inspector of Election, Old Home Day and Joint Loss Management Committee**

**Zoning Board of Adjustment**

Selectman Olsen made a motion to appoint Rob Lynch to the Zoning Board of Adjustment for a term ending in 2027.

***Motion By:*** Selectman Olsen

***Seconded By:*** Selectman Tombarello

***In Favor:*** All

***Motion passes unanimously.***

**Conservation Commission**

Selectman Olsen made a motion to appoint Brian Butler to the Conservation Commission for a term ending in 2027.

***Motion By:*** Selectman Olsen

***Seconded By:*** Selectman Sharpe

***In Favor:*** All

***Motion passes unanimously.***

Selectman Olsen made a motion to appoint Tim Robinson to the Conservation Commission for a term ending in 2027.

***Motion By:*** Selectman Olsen

***Seconded By:*** Selectman Sharpe

***In Favor:*** All

***Motion passes unanimously.***

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204 Selectman Olsen made a motion to appoint Terry Knuuttunen as an alternate to the Conservation  
205 Commission for a term ending in 2027.

206 **Motion By:** Selectman Olsen

207 **Seconded By:** Selectman Tombarello

208 **In Favor:** Selectman Tombarello; Selectman Sharpe; Selectman Hudgins; Selectman Olsen

209 **Opposed:** Selectman Nickerson

210 **Motion passes 4-1-0.**

211

212 **Inspector of the Election**

213 Selectman Olsen made a motion to appoint Ben Winter as an Inspector of the Election for a term  
214 ending March 2026.

215 **Motion By:** Selectman Olsen

216 **Seconded By:** Selectman Hudgins

217 **In Favor:** All

218 **Motion passes unanimously.**

219

220 **Old Home Day Committee**

221 Selectman Olsen made a motion to appoint Robert Downing and AnneMarie Downing to the  
222 Sandown Old Home Day Committee for the 2024 season.

223 **Motion By:** Selectman Olsen

224 **Seconded By:** Selectman Sharpe

225 **In Favor:** All

226 **Motion passes unanimously.**

227

228 Selectman Olsen made a motion to appoint Heather Rosati to the Sandown Old Home Day  
229 Committee for the 2024 season.

230 **Motion By:** Selectman Olsen

231 **Seconded By:** Selectman Tombarello

232 **In Favor:** All

233 **Motion passes unanimously.**

234

235 **Joint Loss Management Committee**

236 Selectman Olsen made a motion to appoint Kimseng Mom to the Joint Loss Management Committee  
237 for a term of one year.

238 **Motion By:** Selectman Olsen

239 **Seconded By:** Selectman Tombarello

240 **In Favor:** All

241 **Motion passes unanimously.**

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254 **Review of request for Discretionary Preservation Easement Application**  
255 **For Tax Map/Lot 16-10-4**

256 Lynne explained that they received an application from residents at 127 Odell Rd. for a  
257 discretionary preservation easement, which requires the town to schedule a public hearing and act  
258 on the application within 60 days, and provide a 10-day notification to abutters. Selectmen and  
259 Lynne discussed the requirements of the easement, and Lynne explained that they must agree to  
260 preserve and maintain the integrity, and proposed a public hearing on April 8<sup>th</sup>. Selectmen gave  
261 consensus to move forward.

262  
263  
264 **Acceptance of donations to Senior Affairs Transportation Donation Fund,**  
265 **and Old Home Day Donation Fund**

266  
267 ***Senior Transportation***

268 Selectman Tombarello made a motion to accept \$607 into the Senior Affairs Transportation  
269 Donation account.

270 ***Motion By:*** Selectman Tombarello

271 ***Seconded By:*** Selectman Olsen

272 ***In Favor:*** All

273 ***Motion passes unanimously.***

274  
275 ***Old Home Day***

276 Selectman Tombarello made a motion to accept \$225 into the Old Home Day donation account.

277 ***Motion By:*** Selectman Tombarello

278 ***Seconded By:*** Selectman Sharpe

279 ***In Favor:*** All

280 ***Motion passes unanimously.***

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283 **Selectmen Election Day Coverage**

284 Selectmen and Lynne discussed coverage of Selectmen's shifts for voting.

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286  
287 **Review of Correspondence**

288  
289 ***Transportation Advisory Committee***

290 Lynne said they received a letter from the Rockingham Planning Commission regarding Mark  
291 Traeger as the current representative to the Transportation Advisory Committee, discussing his  
292 continuing on the committee, as well as looking to appoint 2 more members, who can be in any  
293 community leadership position or public works participant.

294  
295 ***NHDES Violations***

296 NHDES sent information regarding reported violations at 9 Pillsbury Rd. and 34 Jeannes Way. A  
297 restoration plan is in place and should be starting shortly.

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304 **Department of Revenue**  
305 Department of Revenue sent information regarding their Uniform Standard of Professional  
306 Appraisal Practice and stated the appraisal under review complies with all requirements.  
307  
308 **Rockingham VNA & Hospice Volunteers**  
309 Rockingham VNA & Hospice is looking for volunteers.  
310  
311 **Department Liaison Report**  
312  
313 **Selectman Sharpe**  
314 Nothing to report.  
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316 **Selectman Olsen**  
317 Nothing to report.  
318  
319 **Selectman Tombarello**  
320 ***Town Clerk/Tax Collector*** – Very busy preparing for voting tomorrow.  
321 ***Police Department*** – Thank you to public safety for their efforts in the recent fire. The fire was  
322 handled well because the fire department was properly staffed.  
323 ***Senior Transportation Committee*** – They are very busy, and people are stepping up to help, and  
324 deserve recognition. They also need administrative help.  
325  
326 **Selectman Hudgins**  
327 ***Conservation Commission*** – Updated earlier in meeting.  
328 ***Recreation Commission*** – Rec Director talked about pay raises for camp staff.  
329  
330 **Selectman Nickerson**  
331 Nothing to report.  
332  
333 ***For his final meeting as a Selectman, Selectmen thanked Selectman Hudgins for his dedication***  
334 ***and service to the town, adding that he is an asset to the town of Sandown.***  
335  
336 **Non public discussion under RSA 91-A:3 II (a) employee matters**  
337 Selectman Hudgins made a motion to go into non-public discussion under RSA 91-A:3 II (a)  
338 employee matters.  
339 ***Motion By:*** Selectman Hudgins  
340 ***Seconded By:*** Selectman Olsen  
341 ***Roll Call:*** Selectman Tombarello – yes; Selectman Hudgins – yes; Selectman Olsen – yes; Selectman  
342 Nickerson – yes; Selectman Sharpe - yes  
343  
344 Selectman Olsen made a motion to seal the minutes.  
345 ***Motion By:*** Selectman Olsen  
346 ***Seconded By:*** Selectman Hudgins  
347 ***In Favor:*** All  
348 ***Motion passes unanimously.***

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354 Selectman Olsen made a motion to adjourn.  
355 ***Motion By:*** Selectman Olsen  
356 ***Seconded By:*** Selectman Hudgins  
357 ***In Favor:*** All  
358 ***Motion passes unanimously.***  
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361 Meeting adjourned at 8:00pm.  
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363 Next meeting is scheduled for March 25, 2024.  
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370 **Submitted By:**  
371  
372 *Jessica Manning*  
373  
374 Jessica Manning  
375 Recording Secretary