

Approved

Sandown Recreation Commission Meeting
November 17, 2010

The meeting was called to order by acting chairman, Ron DuLong, at 6:38 p.m. Members present were: Dawn Nicolaisen, Steve Brown, and Ron DuLong. Also present were Deb Brown, Recreation Director, and George Blaisdell. Absent: Hans Nicolaisen, ex-officio.

George Blaisdell was sworn in as a member of the Recreation Commission by Selectman Steve Brown.

The November 4 minutes were reviewed. A motion was made by Steve Brown to approve the minutes.

Ron DuLong seconded the motion.

There was a brief discussion, and a clarification made to Page 1, Line 26, stating that an accounting error was discovered in the reimbursement of program fees for the summer program. The minutes will be updated with correction.

The vote was 3 in favor, with 1 abstention.

Mrs. Brown reviewed the action taken since the last meeting.

All approved payments have been made.

The magician has been booked for Friday, December 10, Festival of Lights. Mrs. Brown has notified the Girl Scouts that she has another commitment for that date. Ron DuLong said that he would attend.

The photocopy machine has been purchased and is on the premises.

The locks have been ordered for the cabinets in the kitchen. Ron DuLong said that it is planned to have these installed on Saturday.

The checks for the playground equipment were mailed. Mrs. Brown and Mr. DuLong met with the playground representative last Thursday and took him to the site. According to ADA requirements, 50 percent of the equipment needs to be handicap accessible. This means that we need a path to the equipment that is handicap accessible. Also, of the six activities purchased, three would need to be handicap accessible. Some site work may be needed to provide a level area to install the equipment. Mrs. Brown also mentioned that sand cannot be used under the equipment that is ADA compliant, and that a special type of wood chip would be the least expensive product to use. Installation is not planned until the spring. However, delivery will be by freight before December 31, which means that three people will be needed to unload the equipment. Mrs. Brown has advised that she will be notified in advance of the delivery date. The equipment will be stored in the basement.

5 Mrs. Brown advised that the battery for the AED should be shipped shortly.
6

7 Mrs. Brown has compiled a list of previous advertising businesses who had purchased
8 signs for display at Miller Field. She also has photographs of the signs. Mr. DuLong
9 will review these for a possible future project.
10

11 Mrs. Brown advised that she had spoken to the Zumba instructor, and the injured
12 person who signed up, but could not attend, and the situation has been resolved.
13

14 George Blaisdell was appointed to the Recreation Commission on November 15, 2010
15 by the Board of Selectmen at the recommendation of the Recreation Commission.
16

17 Plans for snow removal around the recreation building were not available. Hans
18 Nicolaisen is working on this. A discussion was held regarding the purchase of a
19 snow-blower.
20

21 Mrs. Brown contacted Mike Livingston for information for a possible future dance
22 as a fund-raising event. He stated that he often worked with Vic Paul, and gave her
23 rates. Mrs. Nicolaisen stated that if we decided to have a dance, we should also
24 check our local DJ's.
25

26 Mrs. Brown stated that the Zumba instructor is preparing to be certified to teach
27 children. Mrs. Brown also contacted the school and was advised that this type
28 of program would be considered the same as an after-school program offered by
29 the recreation department, and use of the school gym would be permitted. Mrs.
30 Brown will further investigate offering a Zumba class for children at the school,
31 perhaps starting with 4th, 5th, and 6th grades.
32

33 If a children's Zumba class is offered, it will possibly be the first Tuesday in January
34 through February 21. The next after-school program will start on Mondays and Fridays,
35 from the beginning of March to mid-April. The vacation program is tentatively
36 scheduled for Tuesday and Wednesday, February 22 and 23; and Tuesday and
37 Wednesday, April 26 and 27.
38

39 Mrs. Brown stated that she plans to offer a baby-sitting course in April with Exeter
40 Hospital; and hopes to also offer the AARP driver safety course in April.
41

42 Mrs. Brown advised that she only has 18 people who have signed up for the
43 bus trip to the Log Cabin, of which only half are from Sandown. After discussion,
44 it was decided to cancel Sandown's participation in the trip.
45
46

5 Mrs. Brown suggested the possibility of changing the summer program to four sessions instead
6 of seven one-week segments, thus saving administrative time. After much discussion, it was
7 decided to reconsider this at the next meeting.
8

9 Ron DuLong explained the status of the installation of the exhaust fan.
10

11 Mrs. Brown explained that signs need to be purchased for Enter and Exit. A discussion was held
12 regarding rights of way, etc.
13

14 Mrs. Brown presented a request from the Planning Board to up-date the previous 2005
15 master plan. Mr. Brown suggested that the Commission take the file home and review it.
16

17 Mrs. Brown read two thank-you cards to the Recreation Commission and to Ron DuLong from
18 the summer recreation participants.
19

20 Mr. DuLong stated that he has final copies of the budget going to the voters. He will take the
21 numbers and put them into the recreation worksheet and provide a copy to the members.
22 A brief discussion was held regarding the card access security system item.
23

24 A discussion was held regarding the installation of the Automated External Defibrillator.
25

26 The next meeting is scheduled for Thursday, December 2.
27

28 The meeting was adjourned at 8:30 p.m.
29

30 Respectfully submitted,
31
32
33

34 Veronica Utman
35 Recording Secretary