

APPROVED

SANDOWN RECREATION COMMISSION MEETING

March 24, 2010

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7 The meeting was called to order by Ron DuLong, acting chairman, at 7:15 p.m. Members present
8 were: Steve Brown, Hans Nicolaisen, ex-officio member from the Board of Directors, Dawn
9 Nicolaisen, and Ron DuLong. Also present was Deb Brown, Recreation Director.

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11 The minutes of the January 20, 2010, meeting were reviewed and discussed. It was suggested that
12 last names be added to Page 1, Lines 27, 29, and 32 (i.e. Ron DuLong, Hans Nicolaisen,
13 and Deb Brown).

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15 A motion was made by Steve Brown to accept the minutes, as amended.

16 The motion was seconded by Hans Nicolaisen.

17 There was no further discussion.

18 The vote was passed unanimously.

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20 Mrs. Brown presented a bill from First Student, for the February vacation.

21
22 Mrs. Brown stated that the water at the Recreation Building had been tested for E. coli and
23 bacteria, and that everything was fine.

24
25 Mrs. Brown read correspondence regarding the next department head meeting on Monday,
26 April 5, to review internal controls. She asked about continuation of the petty cash account due to
27 difficulties with the credit card payment requirements of 7 days, and getting signatures and checks
28 mailed out in a very short period.

29
30 Mrs. Brown stated that the annual PTSA post-prom party is being planned. The Recreation
31 Department usually contributes \$200.

32 A motion was made by Hans Nicolaisen that we contribute \$200 from the revolving fund,
33 for Timberlane High School post-prom party.

34 The motion was seconded by Steve Brown.

35 There was no further discussion.

36 The vote was passed unanimously.

37
38 Mrs. Brown stated that she had received a \$1000 donation from a Glastonbury Drive builder.

39
40 A brief discussion was held regarding the expenditures to-date for the Rec. building.

41
42 Mrs. Brown has received information from Pat Teague that some property next to Seeley
43 Beach is on the market. It was suggested that Mrs. Brown send her a letter to express our
44 thanks, but that we have no way to take advantage of this opportunity.

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6 Mrs. Brown advised that she had sent out requests for quotes and information for mowing to
7 seven potential suppliers. She received three quotes (from Cantoni, CBC, and Irish Pride).

8 Mr. Nicolaisen commented that CBC has done a good job for us in the past, and also feels
9 that Irish Pride would do a good job. He asked if the job could be divided, and if CBC would
10 give us a price for a two-year contract as in the past. Mr. and Mrs. Nicolaisen stated that they
11 would abstain from voting because they were close friends of one of the contractors.

12 A brief discussion was held.

13 Steve Brown made a motion to offer CBC the mowing contract at \$13,820 for this year; and
14 \$9220 for the second year, which would not include the recreation building fields. The latter
15 would be re-quoted after this year's mowing was completed. A 30-day opt out clause by either
16 party would be included.

17 Ron DuLong seconded the motion.

18 No further discussion was held.

19 Vote in favor: Ron DuLong and Steve Brown

20 Abstain: Hans and Dawn Nicolaisen.

21 The vote passed.

22
23 Mrs. Brown presented quotes and info on three different tables for the recreation building.

24 After much discussion, it was decided to purchase 10 Mighty Lite tables and one cart, in black,
25 for approximately \$2200.

26
27 Mrs. Brown also presented information and quotes on stoves, refrigerators, and dishwashers.
28 She is in contact with the fire chief regarding codes and restrictions which may apply. After
29 lengthy discussion, Mrs. Brown will obtain further information to narrow down the choices.

30
31 The Commission approved a bill from Daniel's Lock & Safe to replace locks in the recreation
32 building.

33
34 Mr. Nicolaisen asked about the paving of the driveway. This is scheduled to be done in April.

35
36 He also asked about the basketball hoops for Miller Field. It was agreed that we should hire
37 someone to complete the renovations. Mr. Nicolaisen instructed the Rec. Director to contact
38 Paul D'Amore to see if he could install the hoops.

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40 The meeting was adjourned at 10:10 p.m.

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42 Respectfully submitted,

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46 Veronica Utman

47 Recording Secretary