

# Old Home Day Committee Minutes

## Wednesday August 4, 2010

1 Meeting Date: Wednesday, August 4, 2010

2 Type of Meeting: Regular meeting

3 Method of Notification: Public Posting – Two locations at Town Hall and Post Office

4 Meeting Location: Sandown Town Hall

5 Attendees:

6 Donna Martin – Chair

7 Barbara Doumaney-Kayyal – Rides Chair

8 Karen Jortberg – Parade Chair/Fireworks Chair

9 Paula Gulla – Citizen of the Year Chair

10 Erica Olsen – Vendor Chair

11 Tim Rand – Entertainment Co-Chair

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13 Absent: Rick Deluca – Entertainment Co-Chair, Arthur Genualdo, Selectman Nelson Rheaume

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15 Call to Order: Chair Donna Martin called the meeting to order at 7:00 pm.

### 16 **Schedule**

17 Donna & Tim posted the schedule for the events on the web site.

18 Copies were distributed and discussed at the meeting.

19 There are 2 cancelations; one the band Funk Jazz Shaganow, the other is TRHS Class of 2012 who were going to host the Pancake Breakfast. This now leaves 3 open spots on the schedule. We are trying to fill the 2 performer spots 10:30-11:15am and 1:15-1:40pm, along with finding a host for the Pancake Breakfast from 8-11am.

20 There are a few possibilities to fill these spots, but nothing is confirmed at this point.

21 Missing from the schedule is LA Dance Troop from 2-2:30pm at the main stage. Also missing on schedule is the Roaming Railroad Train Ride.

22 Children's Singer Judy Pancoast time slot has changed from 2:15-3pm to 2:30 to 3pm.

23 The schedule will be updated on line. All agreed.

24 Paula will let Mother's club know of the change of location for the Frog Jumping Contest. Location will be at the main stage area.

### 25 **Citizen of the Year**

26 Committee discussed Citizen of the year and stated convertible will be available for the person to ride in the parade. Plaque has been ordered.

### 27 **Pie Easting Contest**

28 Discussion about what is needed for this event. Tablecloths, napkins/paper towels, prizes, & pies. Donation was made by Zorvino's Winery to sponsor this event. Barbara will try to contact Table Talk Pies again.

### 29 **Rides**

39 Barbara has confirmed with Total Entertainment of Danvers, MA. They will arrive at 7am on Saturday to setup,  
40 Wizards Bouncy, Fire Truck Slide/Bouncy, and Circus Obstacle Course. They will provide 2 generators, 10  
41 gallons of gas, extension cords, an attendant, set up and delivery for \$1760.00.

42 We will need "police tape" to section off the rides in the area.

43 Cub Scouts has volunteered to man one of the rides completely and may be able to help with another or the  
44 ticket booth. John Johnston is the contact for the Cub Scouts.

45 Barbara is contacting other organizations to volunteer manning the rides/ticket booth.

46 Indoor Ascent of Dover, NH will arrive at 8am on Saturday to set up the Outdoor Rock Climbing Portable unit.  
47 Chad Murphy is the owner and will send his associate Nick to set up and man the 40 ft unit. Cost is \$200.00 for  
48 delivery & setup and Indoor Ascent will keep all proceeds from ticket sales for this ride. No volunteers are  
49 needed for this ride.

50 Both companies have full liability insurance.

## 51 **Petty Cash Box**

52 Discussion was made that one cash box will be for the ticket booth and a petty cash box will be needed with a  
53 start bank of \$40.00. The committee needs to make arrangements for this petty cash procedure. All agreed.

54 It was also discussed that the 2<sup>nd</sup> cash box will be used to lock all payments for the performers. A sign off sheet  
55 will be made for each performer to sign for their check as received on Saturday. All agreed.

## 56 **Vendors**

57 Erica stated there are 32 vendors for Saturday. There is a late request from one vendor requesting electricity,  
58 yet there are no booths left with electricity. Erica will contact this organization and let them know.

59 A vendor for Face Painting has been confirmed.

## 60 **Friday night Decade Dance**

61 Dance will be at the town hall and is free for all who attend. Dance is open to adults only and is BYOB. Police  
62 have been hired for the event. Girl Scouts will be hosting a bake sale & popcorn sales for this event as a  
63 fundraiser. Bruchetti's will be selling Pizza. Committee is trying to have a prize for the best decade attire. This  
64 will be confirmed by the next meeting, hopefully.

65 Cable has asked if they can video the event. Donna will discuss parameters of what and how it can be taped for  
66 airing with them. Example, taping the band, folks dancing, and the Girl Scouts bake sale. Committee was in  
67 agreement.

## 68 **Tent**

69 There was much discussion about the need of a tent for the event. Shaded area is a must, especially for the  
70 elderly. Contact will be made again to St Matt's. They are able to loan the tent for the day, but they do not  
71 have anyone to set it up. It was discussed that the committee will set it up as long as someone from St Matt's  
72 was there to guide & assist on the "how to" for set up. If not then an alternate option will need to be  
73 discussed.

#### 74 **Food Concession@ Fireworks**

75 Bruchetti's will be selling pizza and ice cream and Ed Mencis will have his fry mobile.

#### 76 **Music for Chicken BBQ**

77 Karen will speak to Chief Tapley about possibility of moving the ambulance further up and near the 1<sup>st</sup> bay  
78 (near the flag pole). This will allow all to have visibility of the band, Senior Tones, while dining. Attendees  
79 raised this issue at last year's BBQ.

#### 80 **9 Checks needed to be cut and ready for Saturday August 14th**

81 1). Motion made by Tim to have a check payable to **Judy Pancoast for \$200.00**. Donna second. All  
82 present agreed.

83 2). Motion was made by Tim to have a check payable to **Donna Lombard for \$75.00**. Barbara second.  
84 All present agreed.

85 3). Motion was made by Tim to have a check payable to **John Zevos for \$75.00**. Barbara second. All  
86 present agreed.

87 4). Motion made by Karen to have a check payable to **Windham Community Band for \$600.00**.  
88 Donna second. All present agreed.

89 5). Motion made by Karen to have a check payable to **Darcy Beirne of AmeriKids for \$200.00**. Paula  
90 second. All present agreed.

91 6). Motion made by Karen to have a check payable to **Howard Conley (Senior Tones) for \$225.00**. Erika  
92 second. All present agreed.

93 7). Motion made by Tim to have a check payable to the **Preciphist Band for \$200.00**. Donna second. All  
94 present agreed.

95 8). Motion made by Barbara to **mail a check** payable to **Total Entertainment at 123 Liberty Street,**  
96 **Danvers, MA 01923 for \$1,760.00**. Karen second. All present agreed.

97 9). Motion made by Barbara to **mail a check** payable to **Indoor Ascent at 47 Broadway, Dover, NH**  
98 **03820 for \$200.00**. Donna second. All present agreed.

99 Motion made by Donna to adjourn at 9:00 pm. Second by Paula. All present agreed.

100 Respectfully submitted,

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103 Barbara Doumaney-Kayyal

104 Recording Secretary

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