

1 **Old Home Day Committee Minutes**
2 **Wednesday July 21, 2010**

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4 Meeting Date: Wednesday, July 21, 2010
5 Type of Meeting: Regular meeting
6 Method of Notification: Public Posting – Two locations at Town Hall and Post Office
7 Meeting Location: Sandown Town Hall

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9 **Attendees:**

10 Donna Martin – Chair
11 Erica Olsen – Vendor Chair
12 Rick Deluca – Entertainment Co-Chair
13 Paula Gulla – Citizen of the Year Committee Chair
14 Karen Jortberg – Parade Chair/Fireworks Chair
15 Tim Rand – Entertainment Co-Chair

16
17 Absent: Arthur Genualdo, Barbara Kayyal, Selectman Nelson Rheaume

18
19 Call to Order: Chair Donna Martin called the meeting to order at 7:10 pm.

20
21 **Old Business**

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23 **Review of the Meeting minutes of 7/7/10.**

24
25 The minutes will be reviewed at the next meeting.

26
27 **Visitors:** There were no visitors at this meeting.

28
29 **Reports from Sub-committees:**

30
31 **Treasurer:**

32
33 Donna Martin reminded committee members to be sure to keep track of invoices and to get them to the Town
34 Hall to be processed for payment.

35
36 After a discussion, \$50.00 will be transferred from the parade budget to the entertainment budget.

37
38 **Marketing/Public Relations**

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40 An article appeared in the Tri Town Times for Citizen of the Year and future articles will be forthcoming
41 regarding Old Home Days dates and the upcoming schedule of events.

42
43 **Parade:**

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45 Karen Jortberg continues to receive confirmation of attendees and the parade is fairly well set. A discussion
46 began regarding the lack of floats and it was suggested that local businesses could be contacted to enter floats in
47 the parade next year. The committee will discuss this in more detail at a future meeting.

48
49 **Vendors:**

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51 Erica Olsen reported that she continues to receive vendor applications. She may have more vendors that need
52 water and electricity and that can be addressed during the site reviews on 8/6 and 8/13. Donna Martin mentioned
53 she has 4 E-Z ups to be used for the Old Home Day area, ticket area etc.

54
55 **Entertainment:**

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57 **Schedule of Events:**

58 A discussion began regarding the schedule of events and members of the committee reviewed the number of
59 entertainers scheduled, time slots and open slots to be filled. Adjustments were made to the schedule and the
60 schedule should be finalized in the upcoming week. A schedule of events will be posted as soon as possible.
61

62 A question arose as to whether there would be a pancake breakfast sponsored by the Timberlane Junior Class
63 and Karen Jortberg noted she had not received a response from the contact person. They will be contacted again.
64

65 A suggestion was made to have the schedule of events posted in frames in various spots around the grounds so
66 the public can refer to the schedule and have easy access to the information.
67

68 **Tables and Chairs:**

69
70 St. Matt's sent an email to explain they have 6-8 tables available and 60 chairs. The tent is a 20' X 40' and since
71 many of the staff will be on vacation the week of 8/14, there will not be as many staff available to assist with the
72 tent, tables and chairs. Also, St. Matt's is unclear as of this date as to whether or not they will have a booth this
73 year.
74

75 **Rides:**

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77 Barbara Kayyal was not present at the meeting but per a telephone conversation, she informed the committee
78 that she has not had confirmation from the ride company on the inflatable rides. The committee discussed
79 various options if this company does not confirm and follow through. Donna Martin will offer some assistance
80 to Barbara with securing the rides for the event.
81

82 A comment was made that maybe next year the event could span two days and a carnival company may then be
83 a possibility since they will not commit to only one day events.
84

85 **Site:**

86
87 Doug Rolf will be contacted to question the \$25.00 kitchen charge on the invoice and see if it can be removed.
88 Artie Genuardo provided information that he has secured signage for the handicap parking and that he is in the
89 process of having stands made. Porta-johns have been ordered at a cost of \$240.00 for Old Home Days. There
90 will be 3 regular porta-johns and 1 handicap accessible porta-john. Artie will make arrangements on 8/13 to
91 have the dumpster relocated as has been done in previous years. Artie said he prefers to use the schools electric
92 panel again this year for ease and accessibility.
93

94 **Citizen of the Year:**

95
96 Donna Martin has secured a convertible for the Citizen of the Year to ride in during the parade. A meeting has
97 been scheduled for the week of 7/26 with those officials making the Citizen of the Year determination.
98

99 **Friday Night Oldies Dance:**

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101 After a budget review and brief discussion, it was determined that the Old Home Day Committee has enough in
102 the budget to pay for the Police detail for that evening and therefore, there will be no admission fee to attendees.
103 The notice will go to the Selectmen for approval of the dance at the Town Hall.
104

105 MOTION by Donna Martin to adjourn the meeting; 2nd by Tim Rand; MOTION PASSED UNANIMOUSLY.
106

107 The meeting adjourned at 8:50 pm. The next schedule meeting is Wednesday, July 28, 2010 at 7:00 pm.
108

109 Respectfully submitted,
110

111
112 Paula Gulla
113 Recording Secretary