

Sandown Heritage Commission
Minutes
4 January 2024

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5. **Date:** 4 January 2024
6. **Place:** Sandown Town Hall
7. **Members Present:** Pamela Gaudreau – Commission Chair, Fran Rosenau – Vice Chair, Sierra
8. Dolce, Paul Wentzell.
9. **Members Absent:** Peter Koester – Clerk, Selectman Representative Ben Sharpe.
- 10.
11. Meeting was opened at 7:00 pm by Chair Pamela Gaudreau.
- 12.
13. Commission Chair Gaudreau appointed alternate member Sierra Dolce as a voting member in place
14. of Peter Koester.
- 15.
16. Mrs. Rosenau made a motion to accept the 9 November 2023 Commission Meeting minutes as
17. written. Motion was seconded by Mr. Wentzell. So voted by the Commission with one abstention.
- 18.
19. **Correspondence:** Mrs. Rosenau informed the Commission she had sent an email to Bill Coleman
20. In December and did not receive a response.
- 21.
22. **Donations:** None.
- 23.
24. **Fundraising:** Mrs. Gaudreau transferred two checks for book orders to Mrs. Rosenau and informed
25. the Commission we are currently out of copies of “A View from Meetinghouse Hill” for sale.
- 26.
27. **Annual Report:** Mrs. Gaudreau informed the Commission she would prepare the Commission’s
28. inclusion for the Annual Town Report, due to be submitted to the Selectmen’s Office by 14 January.
- 29.
30. **Projects:** Book Order: Mrs. Dolce made a motion to expend no more than \$400 to order up to 20 new
31. copies of “A View from Meetinghouse Hill” to have on hand for sale through Town Hall. The motion
32. was seconded by Mrs. Rosenau. So voted by the Commission. Mrs. Rosenau will place the book
33. order.
34. – Mrs. Rosenau recommended adding shipping option and additional fee to Book Order form. A
35. recent book purchase required shipping to Florida. The shipping fee cost more than any profit made
36. on the book sale.
- 37.
38. Video Tour: All general footage is complete. Still awaiting a reshoot of the Town Depot interview.
- 39.
40. Trail Through Time: Mr. Wentzel presented plans for Trail Kiosks with material prices. The
41. Commission agreed to build three kiosks at the same time for installation at the Meetinghouse, Red
42. Barn, and Depot.
- 43.
44. Metal Detecting Event: Mrs. Rosenau informed the Commission all of 2024 is booked. Earliest an
45. event could be scheduled with Bay State Metal Detecting would be sometime in 2025.
- 46.
47. **Other Business:** Mrs. Rosenau informed the Commission she is still holding on to several yard sale
48. items. Suggested adding them to the Commission website listed for sale.
- 49.
50. Mrs. Gaudreau put out a request for new members to join the Heritage Commission.
- 51.
52. Mrs. Dolce made a motion to enter non-public session in accordance with Title VI, Chapter 91-A,
53. Section 91-A:3 (d): Property. Motion was seconded by Mr. Wentzell. So voted unanimously by Roll
54. Call Vote.

55. Mrs. Dolce made a motion to come out of non-public session and resume the normal order of
56. business. Motion was seconded by Mrs. Rosenau. So voted unanimously by Roll Call Vote.
- 57.
58. Mr. Wentzel made a motion to seal the non-public session minutes. Motion was seconded by
59. Mrs. Rosenau. So voted unanimously by Roll Call Vote.
- 60.
61. The Commission Members set the date and time for the next Heritage Commission meeting for
62. Thursday, 1 February 2024 at 7:00pm in Town Hall.
- 63.
64. Seeing no other business, a motion was made by Mrs. Rosenau to adjourn the meeting. Motion
65. was seconded by Mrs. Dolce. All approved and the meeting was adjourned at 8:15 pm.

Respectfully Submitted,
Peter J. Koester
Sandown Heritage Commission Secretary