

1 **BOARD OF SELECTMEN**
2 **Town of Sandown, NH**

3
4 **Board of Selectmen**

5 **Meeting Date:** March 11, 2024

6 **Meeting Location:** Selectmen’s Office

7 **Page:** 1 of 8

8
9 **Selectmen Present:** Chairman Tom Tombarello; Vice Chairman Darren Hudgins; Eric Olsen; Bob
10 Nickerson; Ben Sharpe

11 **Also Present:** Lynne Blaisdell, Town Administrator

12
13 Meeting was called to order at 6:30pm with the Pledge of Allegiance.

14
15 **Review of Minutes of Previous Meetings**

16 Selectman Olsen made a motion to accept minutes as written from February 5, 2024.

17 **Motion By:** Selectman Olsen

18 **Seconded By:** Selectman Nickerson

19 **In Favor:** Selectman Sharpe; Selectman Hudgins; Selectman Olsen; Selectman Nickerson

20 **Abstain:** Selectman Tombarello

21 **Motion passes 4-0-1.**

22
23 Selectman Sharpe made a motion to accept minutes as written from February 12, 2024.

24 **Motion By:** Selectman Sharpe

25 **Seconded By:** Selectman Nickerson

26 **In Favor:** All

27 **Motion passes unanimously.**

28
29
30 **Public Comment**

31
32 ***Congratulations, Fire Chief Devine!***

33 Lynne congratulated Fire Chief, Mike Devine, for completing the Fire & Emergency Services
34 Instructor Program.

35
36 ***Timberlane Job Fair***

37 Selectman Tombarello shared that there is a job fair for the Timberlane School District on
38 Wednesday, March 20th from 4pm to 7pm at Timberlane High School.

39
40 ***Sandown 5k Road Race***

41 Lynne reminded that the Sandown 5k Road Race is Saturday, June 1st at 9am, and is sponsored by
42 the Police Explorers, and to call the Town Hall for more information.

43
44 ***Election Day Tomorrow***

45 Selectman Sharpe reminded that tomorrow is election day and asked that residents vote.

49 **Board of Selectmen**
50 **Meeting Date:** March 11, 2024
51 **Meeting Location:** Selectmen’s Office
52 **Page:** 2 of 8
53
54

55 ***Paul Rodgers – Holts Point Rd***

56 Rodgers asked who is “the man with the stop watch,” referring to which Selectman watches the
57 timer for his allotted speaking time. Selectman Olsen raised his hand and stated it was him.
58 Rodgers asked for his name, and misheard Selectman Olsen’s response, and continued to call him
59 “Mr. Wilson.” Rodgers stated he will never vote for “Mr. Wilson,” and left abruptly.
60
61
62

63 **EMS Captain Jon Goldman and Deputy Chief David Farrar**
64 **Discussion regarding grant opportunity through the Alexander Eastman**
65 **Foundation for the creation of a Community AED Loaner Program and**
66 **acceptance of donation of equipment from Sandown Fire Association**
67

68 ***AED Loaner Program***

69 Captain Goldman spoke about the Alexander Eastman Foundation, and their plans to start an AED
70 loaner program to every town in the area, making AED and supplies available for loan to everyone
71 in the community. Captain Goldman explained that a resident could use the AED for a one-time
72 event, such as a large gathering, or it could be used for a longer period of time, such as elderly
73 houseguests staying with residents, or could lend it to baseball if their AED breaks. They want
74 everyone who takes the AED to have CPR training, and they can show those who are taking it.
75 Captain Goldman explained that an AED shocks the heart in episodes of cardiac arrest. They plan to
76 get 1 AED, but said he can write a grant for another next year if needed.
77

78 Selectman Tombarello made a motion to accept the grant application towards the community AED
79 loaner program for the town of Sandown, and chairman of board to sign the contract.

80 ***Motion By:*** Selectman Tombarello

81 ***Seconded By:*** Selectman Olsen

82 ***In Favor:*** All

83 ***Motion passes unanimously.***
84

85 ***Sawzall Donation***

86 Deputy Chief Farrar spoke about a serious accident in January, and explained how they used a saw
87 to cut the roof of the truck off to rescue the driver, and explained that their set up process is slower
88 than they would prefer, and is seeking Selectmen approval to receive 2 battery-powered Sawzall’s
89 to be used on the fire trucks.
90

91 Selectman Olsen made a motion to accept two battery powered Sawzall’s from the Sandown Fire
92 Association.

93 ***Motion By:*** Selectman Olsen

94 ***Seconded By:*** Selectman Hudgins

95 ***In Favor:*** All

96 ***Motion passes unanimously.***
97

98 ***Captain Goldman also reminded that the rabies clinic is Saturday from 10am-12pm.***

99 **Board of Selectmen**
100 **Meeting Date:** March 11, 2024
101 **Meeting Location:** Selectmen's Office
102 **Page:** 3 of 8
103

104 **Becky Francis, Recreation Director**
105 **Discussion regarding pay rates for Summer Recreation Staff**

106 Francis explained that she is looking to raise the cost of summer camp by \$10 to allow for the
107 following staff pay raises:

108 ***New Counselor or Second Year Counselor: \$13 per hour***

109 ***Counselors working 3 years or more: \$14 per hour***

110 ***Specialty Counselors: \$15 per hour***

111 ***Assistant Coordinators: \$16 per hour***

112 ***Coordinators: \$21.50 per hour***
113

114 Selectman Hudgins made a motion to set rates as noted.

115 ***Motion By:*** Selectman Hudgins

116 ***Seconded By:*** Selectman Tombarello

117 ***In Favor:*** All

118 ***Motion passes unanimously.***
119
120

121 **Arthur Genualdo, Public Works Director**
122 **Discussion regarding possible equipment purchase and hiring**
123

124 ***Equipment Purchase***

125 Genualdo explained that he is having a new John Deere loader built, and is able to get it at a
126 discounted price, and although he is unsure what the exact lease payments will be, he is seeking
127 Selectmen approval. Genualdo described the machine he is having built and plans to use Block
128 Grant money for the lease.
129

130 Selectman Tombarello made a motion to authorize the Highway Department Director to get final
131 pricing and purchase the John Deere 320 P-tier backhoe loader.

132 ***Motion By:*** Selectman Tombarello

133 ***Seconded By:*** Selectman Olsen

134 ***In Favor:*** All

135 ***Motion passes unanimously.***
136

137 ***Hiring***

138 Genualdo shared that he has met with someone twice regarding an open position on the Highway
139 Department, and feels he will fit in well with the current employees. He has worked for the town of
140 Wakefield DPW and is familiar with what needs to be done, and plans to start him at a Step 6
141 because of his 6 years' experience at his previous job.
142

143 Selectman Tombarello made a motion to hire Zachary Surette for the Highway Department at a
144 Grade 9 Step 6, at \$23.60 per hour, pending background check.

145 ***Motion By:*** Selectman Tombarello

146 ***Seconded By:*** Selectman Hudgins

147 ***In Favor:*** All

148 ***Motion passes unanimously.***

149 **Board of Selectmen**
150 **Meeting Date:** March 11, 2024
151 **Meeting Location:** Selectmen's Office
152 **Page:** 4 of 8

153
154

155 **Robert Villella**
156 **Request to sign Partial Release of Conservation Easement off Fox Ridge Rd.**

157 Villella explained that he has been working with the Department of Agriculture to acquire
158 conservation easements on his land and shared the details of how this land will be deeded back to
159 the town. Brian Butler stated that the land should have already been released and explained
160 further details regarding the easements.

161
162

163 Selectman Hudgins made a motion to execute partial release.

164 ***Motion By:*** Selectman Hudgins

165 ***Seconded By:*** Selectman Tombarello

166 ***In Favor:*** All

167 ***Motion passes unanimously.***

168
169

170 ***Discussion of new business begins.***

171
172

173 **Review of request for appointment of members to ZBA, Conservation**
174 **Commission, Inspector of Election, Old Home Day and Joint Loss**
175 **Management Committee**

176

177 **Zoning Board of Adjustment**

178 Selectman Olsen made a motion to appoint Rob Lynch to the Zoning Board of Adjustment for a term
179 ending in 2027.

180 ***Motion By:*** Selectman Olsen

181 ***Seconded By:*** Selectman Tombarello

182 ***In Favor:*** All

183 ***Motion passes unanimously.***

184

185 **Conservation Commission**

186 Selectman Olsen made a motion to appoint Brian Butler to the Conservation Commission for a term
187 ending in 2027.

188 ***Motion By:*** Selectman Olsen

189 ***Seconded By:*** Selectman Sharpe

190 ***In Favor:*** All

191 ***Motion passes unanimously.***

192

193 Selectman Olsen made a motion to appoint Tim Robinson to the Conservation Commission for a
194 term ending in 2027.

195 ***Motion By:*** Selectman Olsen

196 ***Seconded By:*** Selectman Sharpe

197 ***In Favor:*** All

198 ***Motion passes unanimously.***

199 **Board of Selectmen**

200 **Meeting Date:** March 11, 2024

201 **Meeting Location:** Selectmen's Office

202 **Page:** 5 of 8

203

204 Selectman Olsen made a motion to appoint Terry Knuuttunen as an alternate to the Conservation
205 Commission for a term ending in 2027.

206 **Motion By:** Selectman Olsen

207 **Seconded By:** Selectman Tombarello

208 **In Favor:** Selectman Tombarello; Selectman Sharpe; Selectman Hudgins; Selectman Olsen

209 **Opposed:** Selectman Nickerson

210 **Motion passes 4-1-0.**

211

212 **Inspector of the Election**

213 Selectman Olsen made a motion to appoint Ben Winter as an Inspector of the Election for a term
214 ending March 2026.

215 **Motion By:** Selectman Olsen

216 **Seconded By:** Selectman Hudgins

217 **In Favor:** All

218 **Motion passes unanimously.**

219

220 **Old Home Day Committee**

221 Selectman Olsen made a motion to appoint Robert Downing and AnneMarie Downing to the
222 Sandown Old Home Day Committee for the 2024 season.

223 **Motion By:** Selectman Olsen

224 **Seconded By:** Selectman Sharpe

225 **In Favor:** All

226 **Motion passes unanimously.**

227

228 Selectman Olsen made a motion to appoint Heather Rosati to the Sandown Old Home Day
229 Committee for the 2024 season.

230 **Motion By:** Selectman Olsen

231 **Seconded By:** Selectman Tombarello

232 **In Favor:** All

233 **Motion passes unanimously.**

234

235 **Joint Loss Management Committee**

236 Selectman Olsen made a motion to appoint Kimseng Mom to the Joint Loss Management Committee
237 for a term of one year.

238 **Motion By:** Selectman Olsen

239 **Seconded By:** Selectman Tombarello

240 **In Favor:** All

241 **Motion passes unanimously.**

242

243

244

245

246

247

248

249 ***Board of Selectmen***
250 **Meeting Date:** March 11, 2024
251 **Meeting Location:** Selectmen's Office
252 **Page:** 6 of 8

253
254 **Review of request for Discretionary Preservation Easement Application**
255 **For Tax Map/Lot 16-10-4**

256 Lynne explained that they received an application from residents at 127 Odell Rd. for a
257 discretionary preservation easement, which requires the town to schedule a public hearing and act
258 on the application within 60 days, and provide a 10-day notification to abutters. Selectmen and
259 Lynne discussed the requirements of the easement, and Lynne explained that they must agree to
260 preserve and maintain the integrity, and proposed a public hearing on April 8th. Selectmen gave
261 consensus to move forward.

262
263
264 **Acceptance of donations to Senior Affairs Transportation Donation Fund,**
265 **and Old Home Day Donation Fund**

266
267 ***Senior Transportation***

268 Selectman Tombarello made a motion to accept \$607 into the Senior Affairs Transportation
269 Donation account.

270 ***Motion By:*** Selectman Tombarello

271 ***Seconded By:*** Selectman Olsen

272 ***In Favor:*** All

273 ***Motion passes unanimously.***

274
275 ***Old Home Day***

276 Selectman Tombarello made a motion to accept \$225 into the Old Home Day donation account.

277 ***Motion By:*** Selectman Tombarello

278 ***Seconded By:*** Selectman Sharpe

279 ***In Favor:*** All

280 ***Motion passes unanimously.***

281
282
283 **Selectmen Election Day Coverage**

284 Selectmen and Lynne discussed coverage of Selectmen's shifts for voting.

285
286
287 **Review of Correspondence**

288
289 ***Transportation Advisory Committee***

290 Lynne said they received a letter from the Rockingham Planning Commission regarding Mark
291 Traeger as the current representative to the Transportation Advisory Committee, discussing his
292 continuing on the committee, as well as looking to appoint 2 more members, who can be in any
293 community leadership position or public works participant.

294
295 ***NHDES Violations***

296 NHDES sent information regarding reported violations at 9 Pillsbury Rd. and 34 Jeannes Way. A
297 restoration plan is in place and should be starting shortly.

298

299 **Board of Selectmen**
300 **Meeting Date:** March 11, 2024
301 **Meeting Location:** Selectmen's Office
302 **Page:** 7 of 8

303
304 **Department of Revenue**
305 Department of Revenue sent information regarding their Uniform Standard of Professional
306 Appraisal Practice and stated the appraisal under review complies with all requirements.

307
308 **Rockingham VNA & Hospice Volunteers**
309 Rockingham VNA & Hospice is looking for volunteers.

310
311 **Department Liaison Report**

312
313 **Selectman Sharpe**
314 Nothing to report.

315
316 **Selectman Olsen**
317 Nothing to report.

318
319 **Selectman Tombarello**
320 ***Town Clerk/Tax Collector*** – Very busy preparing for voting tomorrow.
321 ***Police Department*** – Thank you to public safety for their efforts in the recent fire. The fire was
322 handled well because the fire department was properly staffed.
323 ***Senior Transportation Committee*** – They are very busy, and people are stepping up to help, and
324 deserve recognition. They also need administrative help.

325
326 **Selectman Hudgins**
327 ***Conservation Commission*** – Updated earlier in meeting.
328 ***Recreation Commission*** – Rec Director talked about pay raises for camp staff.

329
330 **Selectman Nickerson**
331 Nothing to report.

332
333 ***For his final meeting as a Selectman, Selectmen thanked Selectman Hudgins for his dedication***
334 ***and service to the town, adding that he is an asset to the town of Sandown.***

335
336 **Non public discussion under RSA 91-A:3 II (a) employee matters**
337 Selectman Hudgins made a motion to go into non-public discussion under RSA 91-A:3 II (a)
338 employee matters.

339 ***Motion By:*** Selectman Hudgins
340 ***Seconded By:*** Selectman Olsen
341 ***Roll Call:*** Selectman Tombarello – yes; Selectman Hudgins – yes; Selectman Olsen – yes; Selectman
342 Nickerson – yes; Selectman Sharpe - yes

343
344 Selectman Olsen made a motion to seal the minutes.

345 ***Motion By:*** Selectman Olsen
346 ***Seconded By:*** Selectman Hudgins

347 ***In Favor:*** All
348 ***Motion passes unanimously.***

349 ***Board of Selectmen***
350 **Meeting Date:** March 11, 2024
351 **Meeting Location:** Selectmen's Office
352 **Page:** 8 of 8
353
354 Selectman Olsen made a motion to adjourn.
355 ***Motion By:*** Selectman Olsen
356 ***Seconded By:*** Selectman Hudgins
357 ***In Favor:*** All
358 ***Motion passes unanimously.***
359
360
361 Meeting adjourned at 8:00pm.
362
363 Next meeting is scheduled for March 25, 2024.
364
365
366
367
368
369
370 **Submitted By:**
371
372 *Jessica Manning*
373
374 Jessica Manning
375 Recording Secretary